

[MN-6] STATEWIDE CONTINGENCY FUNDS

A. Background

The Statewide Contingency Fund is a \$10 million fund administered by the Secretary of Transportation.

The President Pro Tempore of the Senate, the Speaker of the House and the Secretary of Transportation approve projects from this fund.

B. Applicant's Responsibility

Requests for Statewide Contingency Funds will be received from municipalities, counties, businesses, schools, citizens, legislative members and NCDOT staff.

All requests must be submitted in writing to the Secretary of Transportation and include a clear description and a justification of the project.

C. Technical Review and Approval by NCDOT

1. Project requests are forwarded to the Deputy Secretary for Legislative Affairs for review. Requests are sent to the Chief Engineer-Operations for investigation and forwarding to the appropriate Division Engineer for field investigation. (See attached form)
2. The Division Engineer will provide a cost estimate, written comments, and a recommendation about the project's feasibility to the Chief Engineer-Operations.
3. The Chief Engineer presents requests to the Contingency and Small Urban Funds Committee. The Committee will review and make recommendations to the Secretary for consideration. If approved by the Secretary, the Chief Engineer will place on the Board of Transportation's agenda for final action.
4. The Secretary will give a written response to the applicant on the Board's decision.

D. Contingency and Small Urban Funds Committee

Requires that anyone who requests these funds complete an application process that includes a signed written justification. These funds will be reviewed by a committee of the following officials: The Deputy Secretary for Transportation, the State Highway Administrator, Deputy Secretary for Legislative Affairs, and the Chief Financial Officer.

Click here for a copy of the [Request for Statewide Contingency Funds](#)