



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

NICHOLAS J. TENNYSON
ACTING SECRETARY

July 31, 2015

To: Division Engineers
State Traffic Engineer

From: Michael L. Holder, P.E., Chief Engineer

Subject: Requests for Special Events

A handwritten signature in black ink, appearing to read "Michael L. Holder".

The attached guidelines and support material are effective immediately for all new events planned and scheduled after the date of this letter. However, any events currently having approval from a Division, or are being developed in collaboration with a Division, can continue forward under current processes.

The key point is that counties and municipalities have the statutory authority to hold events that they sponsor or are responsible for. When a private party requests to have an event that is not sponsored by a county or municipality by ordinance then the Department is the approving authority. As previously directed by the Board of Transportation on April 12, 1985, "the decision for approval or denial of these requests can properly be made and should be made by our Division Engineers".

If there are any questions or concerns, please contact the Chief Engineer's Office.

MLH/jkl/rjj

Attachments

cc w/attachments: Nicholas J. Tennyson, Acting Secretary of Transportation
Mike Charbonneau, Deputy Secretary of Communications

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
CHIEF ENGINEER'S OFFICE
1536 MAIL SERVICE CENTER
RALEIGH NC 27699-1536

TELEPHONE: 919-707-2500
FAX: 919-733-9428

WEBSITE: WWW.NCDOT.GOV

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC