



North Carolina Department of Transportation

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# Sexual Harassment is Prohibited

You have the right to work in an environment free from unwanted sexual attention and pressure! **Sexual Harassment** is deliberate or repeated unsolicited verbal comments, gestures or physical contact of a sexual nature which are unwelcome.

## WHAT CAN YOU DO TO STOP IT?

### 1. SPEAK UP

- A. Tell the person to STOP!
- B. Don't assume he or she should be able to tell it is unwelcome behavior.

### 2. DOCUMENT the incidents by:

- A. Keeping a record of when, how, and by whom the acts were committed.
- B. Getting support from co-workers as possible witnesses.

### 3. COMPLAIN through one of the following channels:

- A. Tell your supervisor or their next level supervisor.
- B. Contact your Equal Employment Opportunity Officer.
- C. Write NCDOT Director of Personnel.
- D. Write State Personnel Commission.