

3E Online Version 6.0 Training Presentation



3E Online Overview:

- [Accessing 3E Online](#)
- [3E Online User Levels](#)
- [3E Online Application Tabs](#)
- [MSDS Search and View](#)
- [Managing Site Inventories](#)
 - [Building Site Inventories](#)
 - [Archiving Products from Site Inventories](#)
- [Building Your Catalog](#)
 - [Adding \(M\)SDS from the 3E Library](#)
 - [Document Upload](#)
 - [Document Obtainment](#)
 - [Archiving Products from Your Catalog](#)
- [Generating Reports](#)
- [Customer Action List](#)
- [Classification Module](#)
- [Labels Module](#)
- [Chemical Approval Module](#)
- [3E Online \(M\)SDS Batch Export](#)
- [How to Contact 3E](#)

Accessing 3E Online



- Go to www.3eonline.com.
- Enter your username and password to enter your 3E Online site.

The screenshot shows the 3E Online login interface. At the top left is the '3E Online' logo. Below it is a 'Welcome' banner. On the left side, there is a login form with fields for 'User Name' and 'Password', a 'Login' button, and a link for 'Minimum Requirements'. Below the form is a language dropdown menu set to 'English'. The main content area contains text explaining that 3E Online provides access to hazardous material inventory and MSDS, and provides instructions on how to begin. A globe image is positioned on the right side of the main content area. At the bottom, there is a footer with contact information, copyright notice, and a '3E InstaCall' button on the left, and 'Get Adobe Reader' on the right.

3E Online

Welcome

User Name

Password

Login

Minimum Requirements

English

3E Online provides online access to a customer's hazardous material inventory and associated Material Safety Data Sheets (M)SDS.

To begin, please enter your username and password.

For more information about 3E products and services, email us at info@3ecompany.com.

3E InstaCall

Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8348

Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)

version 5.56.8.9

Get Adobe Reader

3E Online has 3 main user levels:

1. Catalog Manager

- Open access to entire online application and all locations
- Each Administrative Manager has a unique username and password
- Administrative Managers are responsible for ensuring the entire product catalog is correct – i.e. the master list of products
- For security, only Administrative Managers can create new user login accounts and manage the username maintenance

2. Facility Manager

- Open access to assigned locations
- Each Inventory Manager/Facility Site Manager has a unique username and password
- Responsible for maintaining the products within their designated locations
- Have the ability to add inventory from 3E Library and add new products

3. Basic User

- Read only access to the (M)SDS Search, Home, and Help tabs
- One username and password for all end users

All Users have the ability to View, Email, or Fax (M)SDS and Print Labels

3E Online Application Tabs



Main navigation bar can have a multiple number of tabs

Home; (M)SDS; Supplier; Product Catalog; Inventory; 3E GPA; Chemical Analysis; Regulatory; Waste; RegImpact; Admin; Help

3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | My Profile | Logout

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Home

Quick Links

- (M)SDS**
 - Search for (M)SDS
- Supplier**
 - Manage Documents
 - Assign Documents
 - Reports
- Product Catalog**
 - Search Catalog
 - Add from 3E MSDS Library
 - Customer Action List
 - Catalog Reports
 - Statistics
- Inventory**
 - Search Inventory
 - Manage Inventory
 - Customer Action List
 - Inventory Reports
 - Classification Reports
 - Regulatory Reports
 - Update Quantity Data
 - Chemical Approval
 - Chemical Approval Reports
 - Statistics
- 3E GPA**
 - Green Product Analyzer
- Chemical Analysis**
 - Chemical Search
 - Regulatory Lists
 - Manage My Lists
 - Regulatory Impact Analysis
- Regulatory**
 - Location Research
 - Agency Search
 - Reports
 - Account Profile
 - Facility Profile
 - Manage Reportable Chemicals
 - EPCRA Reporting Main Menu
 - Location Documents
- Waste**
 - Waste Pickup Documents
 - Waste Pickup Reports
- RegImpact**
 - Regulatory Analysis Matrix
 - Regulatory Impact Analysis
 - Regulatory Lists
- Admin**
 - Reports
 - Manage Custom Values
 - Manage Notifications
 - Manage Users
 - Manage Locations
 - Event Journal
 - Supplier Invites
 - Export Center
 - Download Center
- Help**
 - What's New?
 - Training Center
 - Frequently Asked Questions (FAQ)
 - IT Requirements for 3E Online®
 - Glossary of Terms - Environmental Health & Safety
 - Contact 3E
 - Corporate Documents

Ariel Regulatory News

- Taiwan Gives Manufacturers More Time to Nominate Existing Substances [Read More](#)
- EU - Six-Month Deadline to Notify 20 Candidate List Substances Fast Approaches [Read More](#)

3E Webinars

- 2012 CDR: Lessons Learned and What's on the Horizon [read more...](#)
- 2012 CDR: Lessons Learned and What's on the Horizon [read more...](#)

3E Press Releases

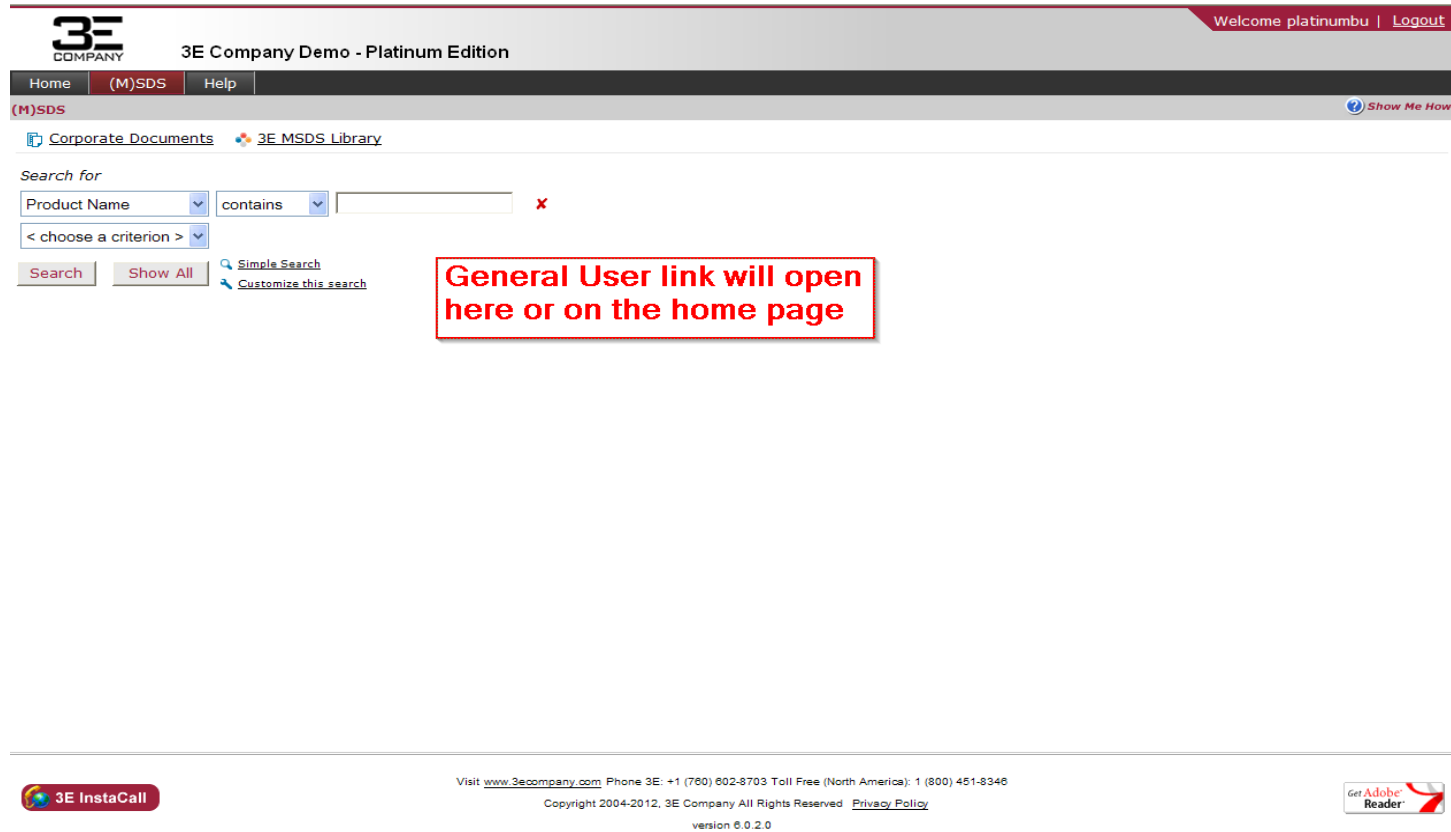
- 3E Company Unveils Powerful New Product Compliance Content Solution for SAP® Material Master [read more...](#)
- Spartech Corporation Chooses 3E Company for Integrated EH&S and Product Stewardship Capabilities [read more...](#)

Stay Informed

Home: Provides Quick Links and useful contact information to reach 3E Company

(M)SDS

- General Employees can search the client specific catalog to view, email or fax (M)SDS.
 - This section is visible to all Users.



3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinumbu | Logout

Home (M)SDS Help

(M)SDS [Show Me How](#)

[Corporate Documents](#) [3E MSDS Library](#)

Search for

Product Name contains x

< choose a criterion >

Search Show All [Simple Search](#) [Customize this search](#)

General User link will open here or on the home page

3E InstaCall

Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8348

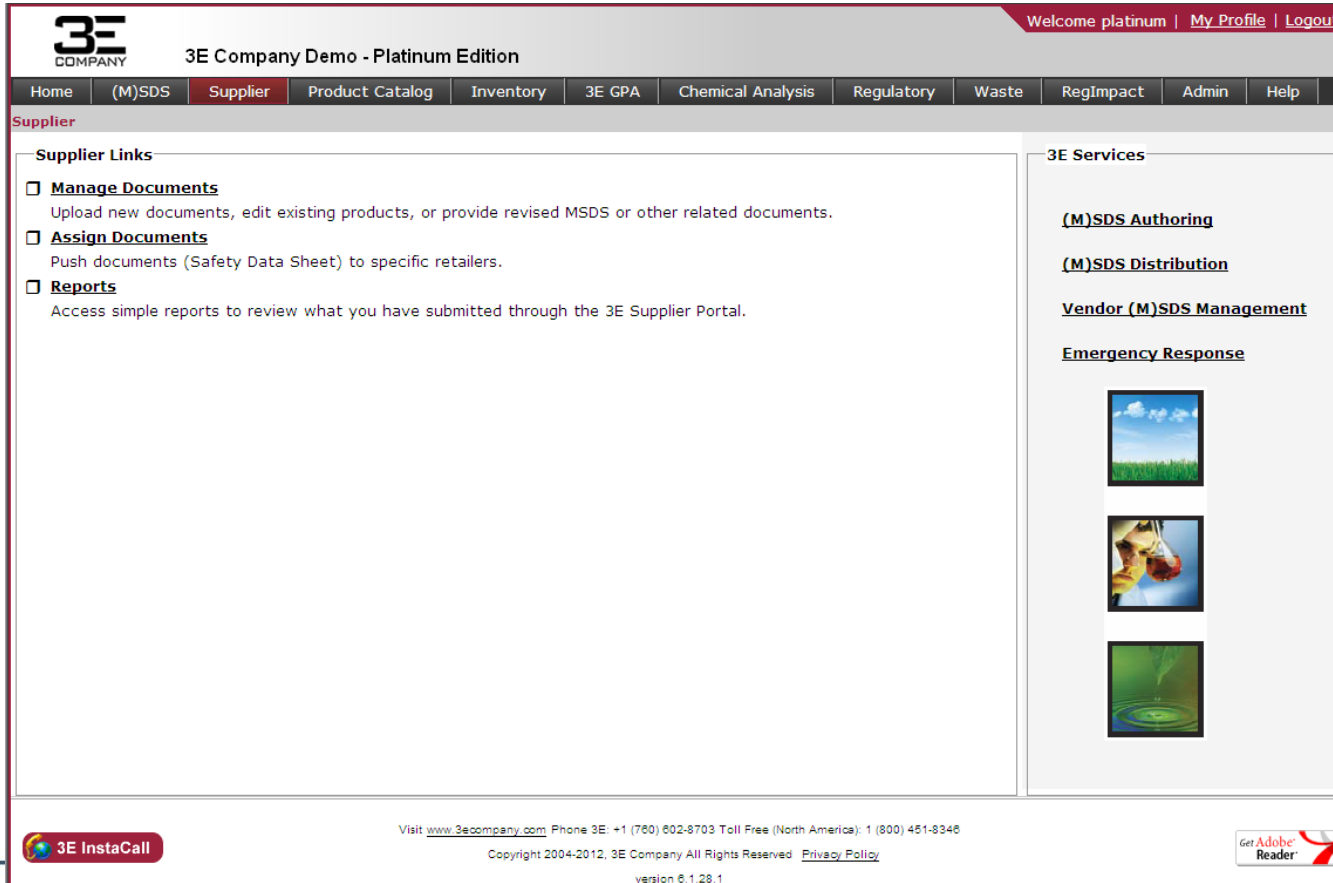
Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)

version 6.0.2.0

Get Adobe Reader

Supplier

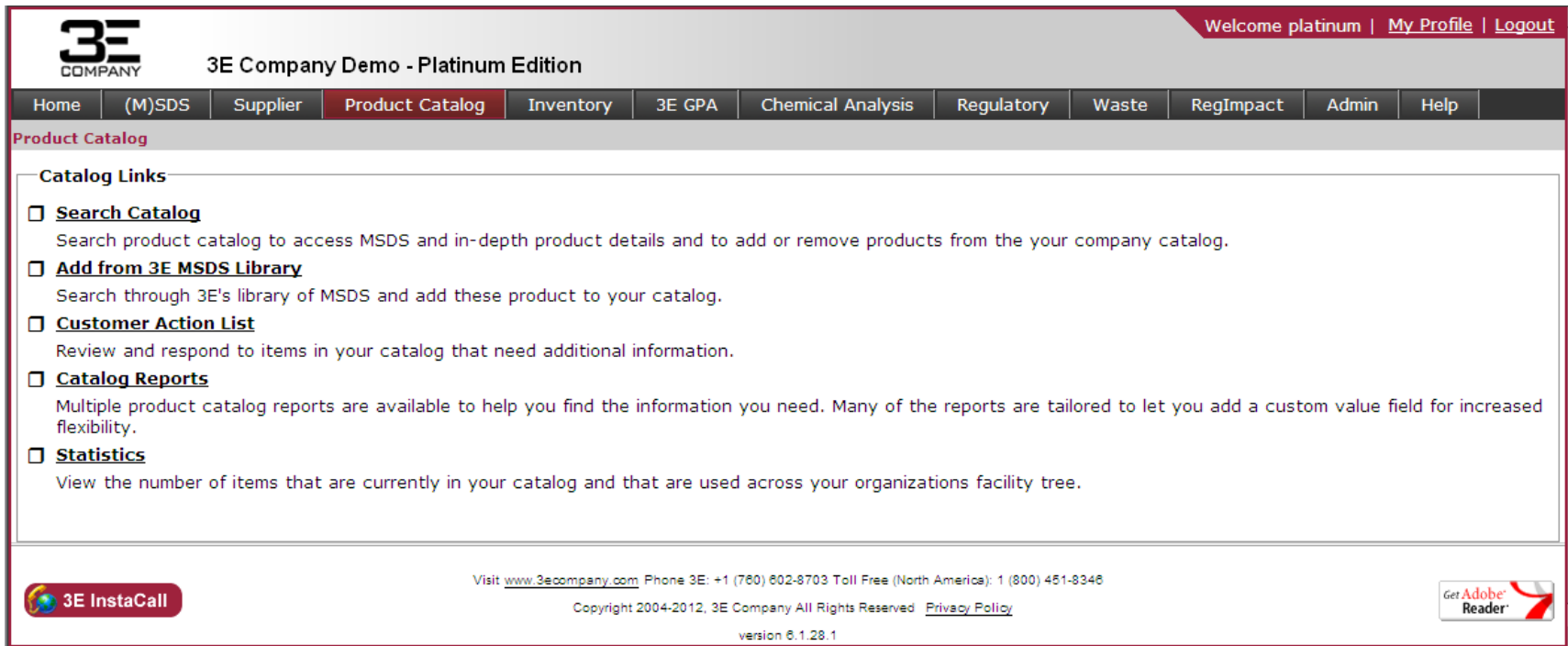
- This section is used to upload, edit and provide revised SDS or other related documents. You can also push these documents to particular retailers and access document related reports here.
 - This section is visible to Catalog Managers & Facility Site Managers.



The screenshot displays the 'Supplier' section of the 3E Company Demo - Platinum Edition web application. The interface includes a top navigation bar with the 3E logo and the text '3E Company Demo - Platinum Edition'. A secondary navigation bar contains links for Home, (M)SDS, Supplier (highlighted), Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The main content area is titled 'Supplier' and is divided into two columns. The left column, 'Supplier Links', contains three items: 'Manage Documents' (with a description: 'Upload new documents, edit existing products, or provide revised MSDS or other related documents.'), 'Assign Documents' (with a description: 'Push documents (Safety Data Sheet) to specific retailers.'), and 'Reports' (with a description: 'Access simple reports to review what you have submitted through the 3E Supplier Portal.'). The right column, '3E Services', lists four services: '(M)SDS Authoring', '(M)SDS Distribution', 'Vendor (M)SDS Management', and 'Emergency Response'. Below these services are three small images: a landscape with green grass and a blue sky, a pair of hands holding a glass, and a green globe with water droplets. The footer contains a '3E InstaCall' button, contact information (Visit www.3ecompany.com, Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346), copyright information (Copyright 2004-2012, 3E Company All Rights Reserved), a 'Privacy Policy' link, and a 'Get Adobe Reader' button.

Product Catalog

- Search, build and maintain your master catalog of products using the tools available in this section.
 - This section is visible to Catalog Managers & Facility Site Managers.



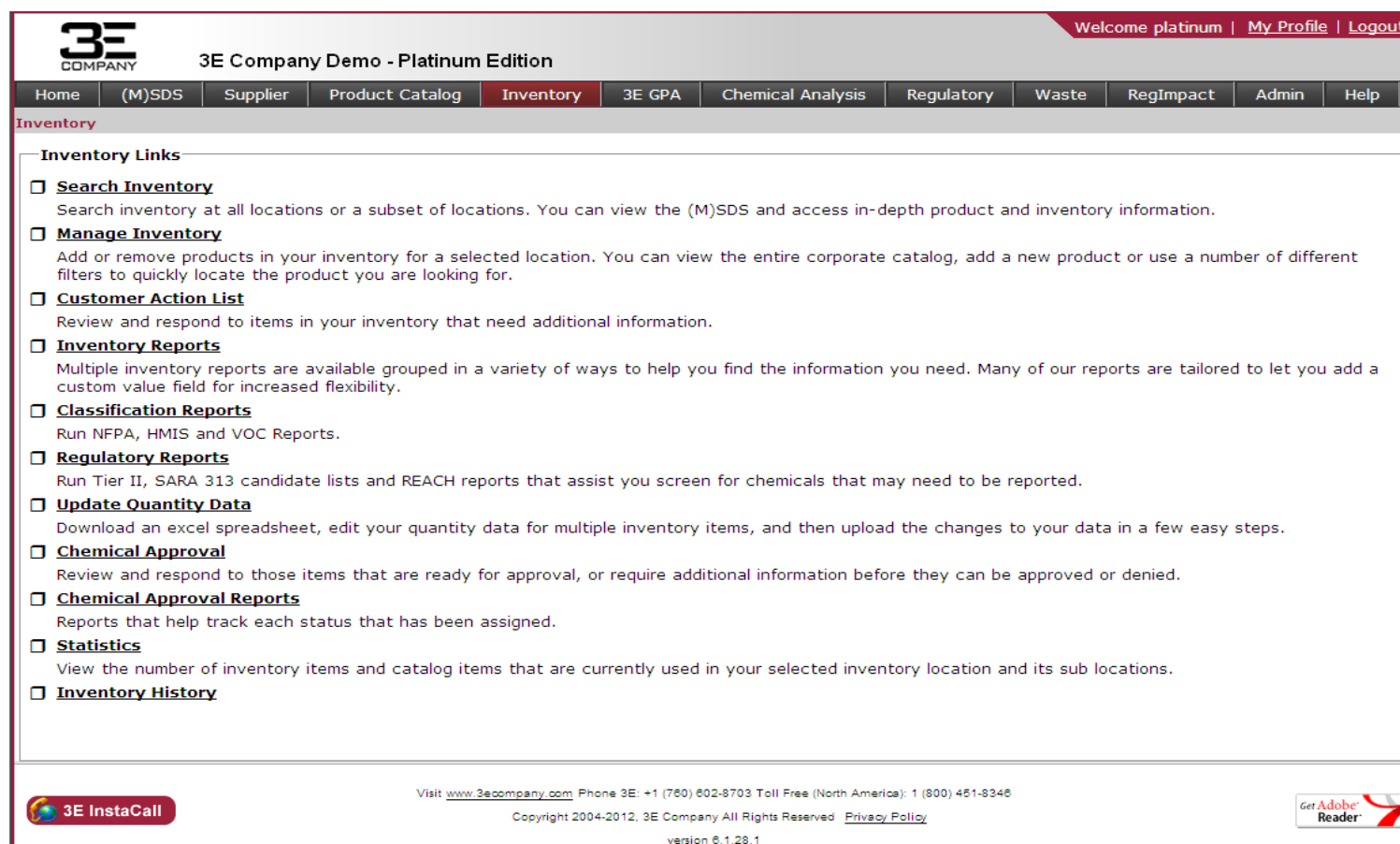
The screenshot shows the 3E Company Demo - Platinum Edition interface. At the top left is the 3E COMPANY logo. To its right is the text "3E Company Demo - Platinum Edition". In the top right corner, there is a navigation bar with "Welcome platinum | [My Profile](#) | [Logout](#)". Below this is a horizontal menu with tabs: Home, (M)SDS, Supplier, Product Catalog (highlighted), Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The main content area is titled "Product Catalog" and contains a section "Catalog Links" with the following items:

- Search Catalog**
Search product catalog to access MSDS and in-depth product details and to add or remove products from the your company catalog.
- Add from 3E MSDS Library**
Search through 3E's library of MSDS and add these product to your catalog.
- Customer Action List**
Review and respond to items in your catalog that need additional information.
- Catalog Reports**
Multiple product catalog reports are available to help you find the information you need. Many of the reports are tailored to let you add a custom value field for increased flexibility.
- Statistics**
View the number of items that are currently in your catalog and that are used across your organizations facility tree.

At the bottom of the page, there is a "3E InstaCall" button on the left, contact information in the center: "Visit www.3ecompany.com Phone 3E: +1 (760) 802-8703 Toll Free (North America): 1 (800) 451-8348", and a "Get Adobe Reader" button on the right. The footer also includes "Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)" and "version 6.1.28.1".

Inventory

- **Organize and maintain chemical inventories, run reports, view and update quantity, review statistics, reference chemical approval responses and stay on top of Customer Action Items.**
 - This section is visible to Catalog Managers & Facility Site Managers.



The screenshot displays the 'Inventory' section of the 3E Company Demo - Platinum Edition web application. The interface includes a top navigation bar with the 3E logo and '3E Company Demo - Platinum Edition' text. A secondary navigation bar contains tabs for Home, (M)SDS, Supplier, Product Catalog, Inventory (highlighted), 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The main content area is titled 'Inventory' and features a section for 'Inventory Links' with the following items:

- Search Inventory**
Search inventory at all locations or a subset of locations. You can view the (M)SDS and access in-depth product and inventory information.
- Manage Inventory**
Add or remove products in your inventory for a selected location. You can view the entire corporate catalog, add a new product or use a number of different filters to quickly locate the product you are looking for.
- Customer Action List**
Review and respond to items in your inventory that need additional information.
- Inventory Reports**
Multiple inventory reports are available grouped in a variety of ways to help you find the information you need. Many of our reports are tailored to let you add a custom value field for increased flexibility.
- Classification Reports**
Run NFPA, HMIS and VOC Reports.
- Regulatory Reports**
Run Tier II, SARA 313 candidate lists and REACH reports that assist you screen for chemicals that may need to be reported.
- Update Quantity Data**
Download an excel spreadsheet, edit your quantity data for multiple inventory items, and then upload the changes to your data in a few easy steps.
- Chemical Approval**
Review and respond to those items that are ready for approval, or require additional information before they can be approved or denied.
- Chemical Approval Reports**
Reports that help track each status that has been assigned.
- Statistics**
View the number of inventory items and catalog items that are currently used in your selected inventory location and its sub locations.
- Inventory History**

At the bottom of the page, there is a footer containing contact information: '3E InstaCall', 'Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346', 'Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)', and a 'Get Adobe Reader' button. The version number 'version 6.1.28.1' is also present.

3E Online Application Tabs



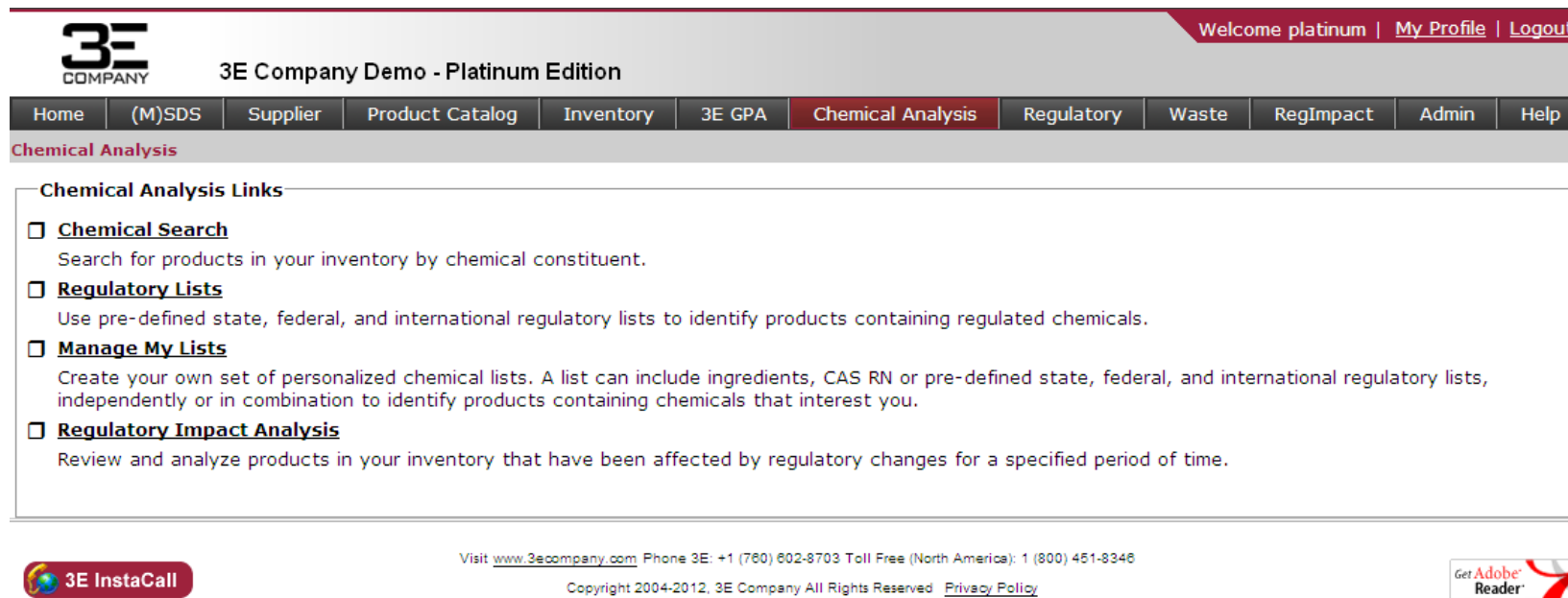
3E GPA

- **Review and compare products for green ratings and sustainability impacts against your inventory.**
 - This section is visible to Catalog Managers & Facility Site Managers.

The screenshot shows the 3E GPA application interface. At the top left is the 3E COMPANY logo. To its right is the text "3E Company Demo - Platinum Edition". In the top right corner, there are links for "Welcome platinum", "My Profile", and "Logout". Below this is a navigation menu with tabs for "Home", "(M)SDS", "Supplier", "Product Catalog", "Inventory", "3E GPA" (which is highlighted), "Chemical Analysis", "Regulatory", "Waste", "RegImpact", "Admin", and "Help". The main content area is titled "3E GPA" and contains a section "3E Green Product Analyzer Links". Under this section, there is a checkbox labeled "Green Product Analyzer" which is checked. Below the checkbox is the text: "Review and evaluate green ratings of products for sustainability impact and perform comparison analysis to products on your inventory." At the bottom of the page, there is a footer with the text "3E InstaCall" on the left, contact information in the center ("Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346"), and "Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)" in the middle. On the bottom right, there is a "Get Adobe Reader" button. The version number "version 6.1.28.1" is displayed at the very bottom center.

Chemical Analysis

- Search for products by chemical, use prepared state, federal and international regulatory lists to identify products with regulated chemicals and create personalized regulatory lists by many criteria.
- Review and analyze products affected by regulatory changes in specific time periods.
 - This section is visible to Catalog Managers & Facility Site Managers.



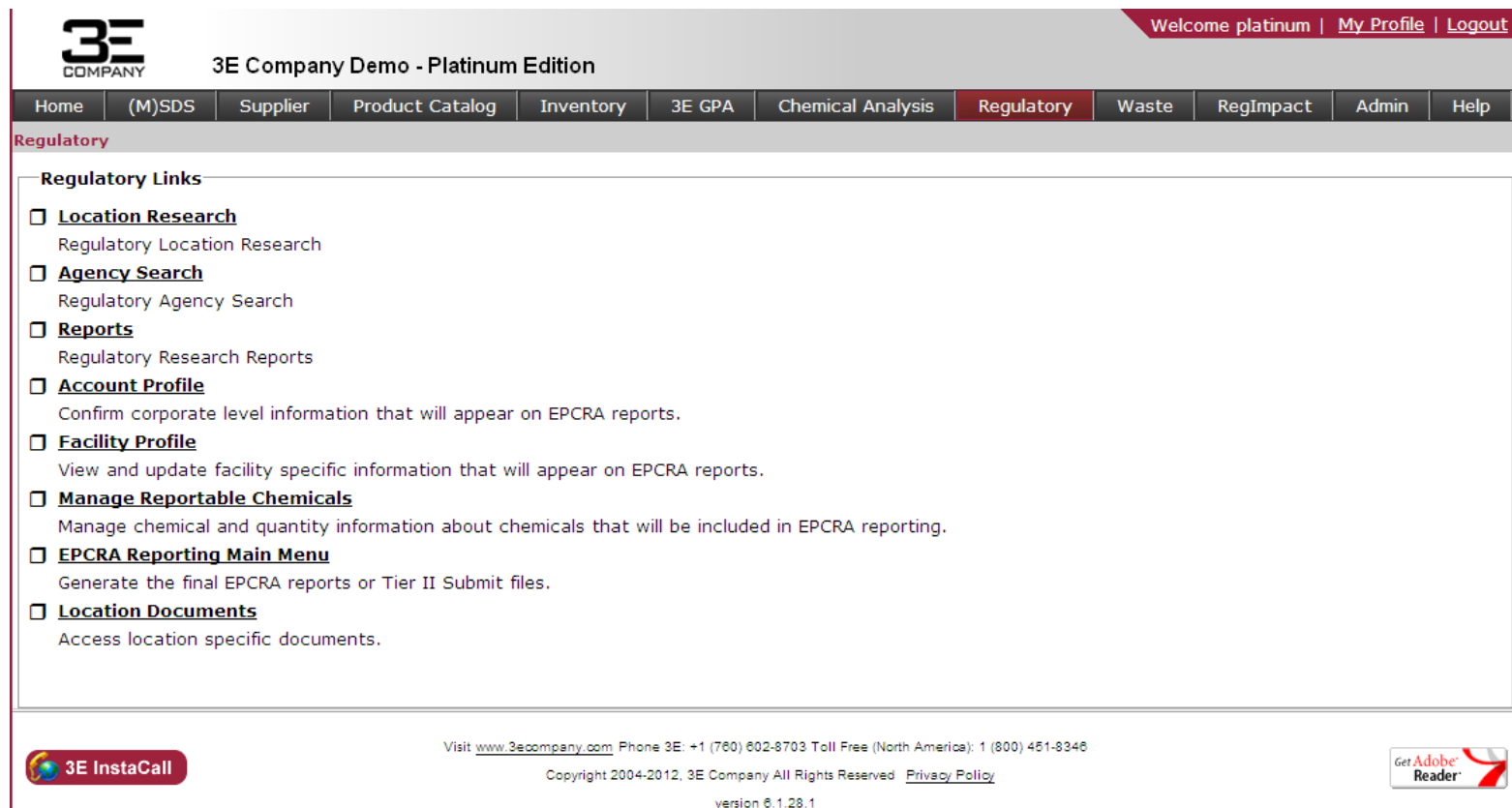
The screenshot shows the 3E Company Demo - Platinum Edition web application interface. At the top left is the 3E COMPANY logo. To its right is the text "3E Company Demo - Platinum Edition". In the top right corner, there are links for "Welcome platinum", "My Profile", and "Logout". Below this is a navigation menu with tabs for Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis (highlighted), Regulatory, Waste, RegImpact, Admin, and Help. Under the "Chemical Analysis" tab, there is a section titled "Chemical Analysis Links" containing four items, each with a checkbox:

- Chemical Search**
Search for products in your inventory by chemical constituent.
- Regulatory Lists**
Use pre-defined state, federal, and international regulatory lists to identify products containing regulated chemicals.
- Manage My Lists**
Create your own set of personalized chemical lists. A list can include ingredients, CAS RN or pre-defined state, federal, and international regulatory lists, independently or in combination to identify products containing chemicals that interest you.
- Regulatory Impact Analysis**
Review and analyze products in your inventory that have been affected by regulatory changes for a specified period of time.

At the bottom of the page, there is a "3E InstaCall" button on the left, contact information in the center: "Visit www.3ecompany.com Phone 3E: +1 (760) 802-8703 Toll Free (North America): 1 (800) 451-8348", and a "Get Adobe Reader" button on the right. The footer contains the text "Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)".

Regulatory

- Conduct regulatory searches by location or agency, view regulatory research reports, manage corporate and facility-specific information along with chemical and quantity data to appear on EPCRA reports.
- Generate EPCRA reports or Tier II Submit files and access location specific documents.
 - This section is visible to Catalog Managers & Facility Site Managers.



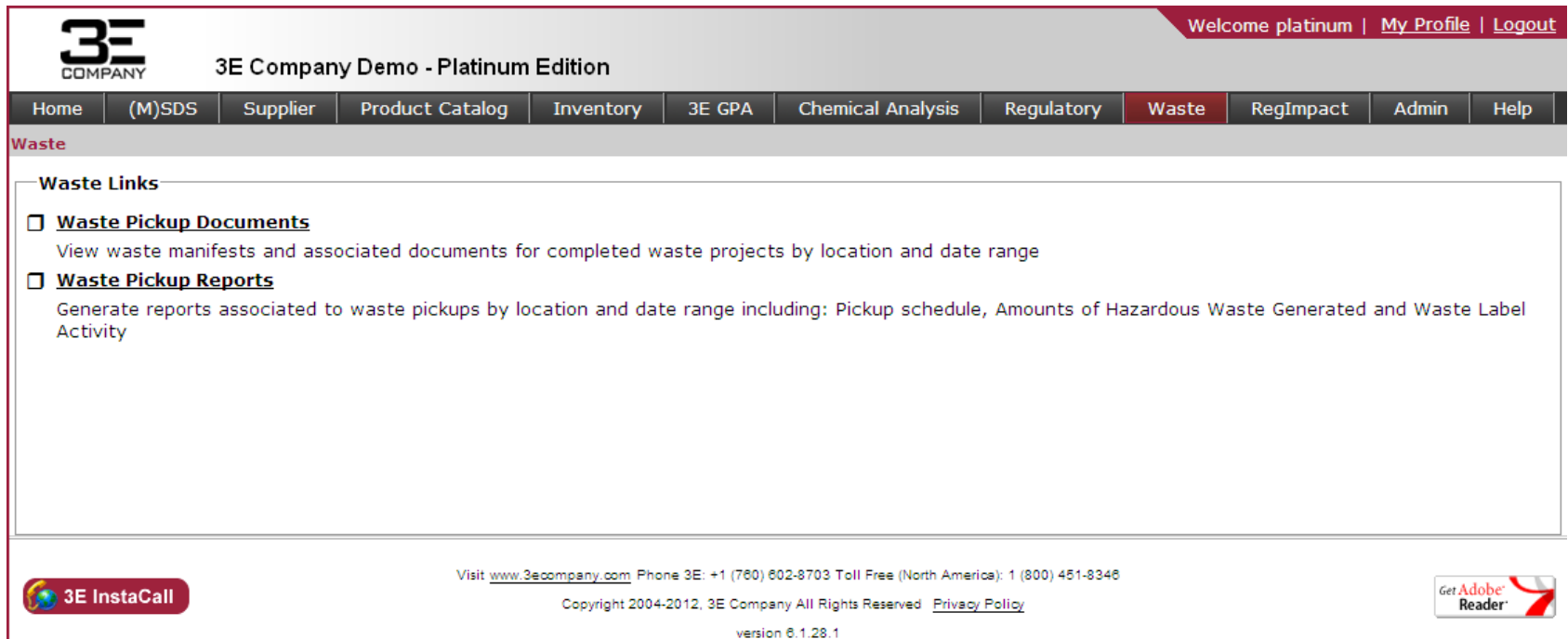
The screenshot shows the 'Regulatory' section of the 3E Company Demo - Platinum Edition application. The top navigation bar includes 'Home', '(M)SDS', 'Supplier', 'Product Catalog', 'Inventory', '3E GPA', 'Chemical Analysis', 'Regulatory' (highlighted), 'Waste', 'RegImpact', 'Admin', and 'Help'. The 'Regulatory' section is titled 'Regulatory Links' and contains the following items:

- Location Research**
Regulatory Location Research
- Agency Search**
Regulatory Agency Search
- Reports**
Regulatory Research Reports
- Account Profile**
Confirm corporate level information that will appear on EPCRA reports.
- Facility Profile**
View and update facility specific information that will appear on EPCRA reports.
- Manage Reportable Chemicals**
Manage chemical and quantity information about chemicals that will be included in EPCRA reporting.
- EPCRA Reporting Main Menu**
Generate the final EPCRA reports or Tier II Submit files.
- Location Documents**
Access location specific documents.

At the bottom of the page, there is a '3E InstaCall' button, contact information (Visit www.3ecompany.com Phone 3E: +1 (780) 602-8703 Toll Free (North America): 1 (800) 451-8348), copyright notice (Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)), version number (version 6.1.28.1), and an 'Get Adobe Reader' button.

Waste

- **View waste manifests, as well as associated documentation regarding waste projects and create reports associated to waste pickups by location and date range.**
 - This section is visible to Catalog Managers & Facility Site Managers.



The screenshot shows the user interface of the 3E Company Demo - Platinum Edition. At the top left is the 3E COMPANY logo. To its right is the text "3E Company Demo - Platinum Edition". In the top right corner, there is a navigation bar with "Welcome platinum | [My Profile](#) | [Logout](#)". Below this is a horizontal menu with tabs for "Home", "(M)SDS", "Supplier", "Product Catalog", "Inventory", "3E GPA", "Chemical Analysis", "Regulatory", "Waste" (which is highlighted in red), "RegImpact", "Admin", and "Help".

The main content area is titled "Waste" and contains a section for "Waste Links". This section includes two items:

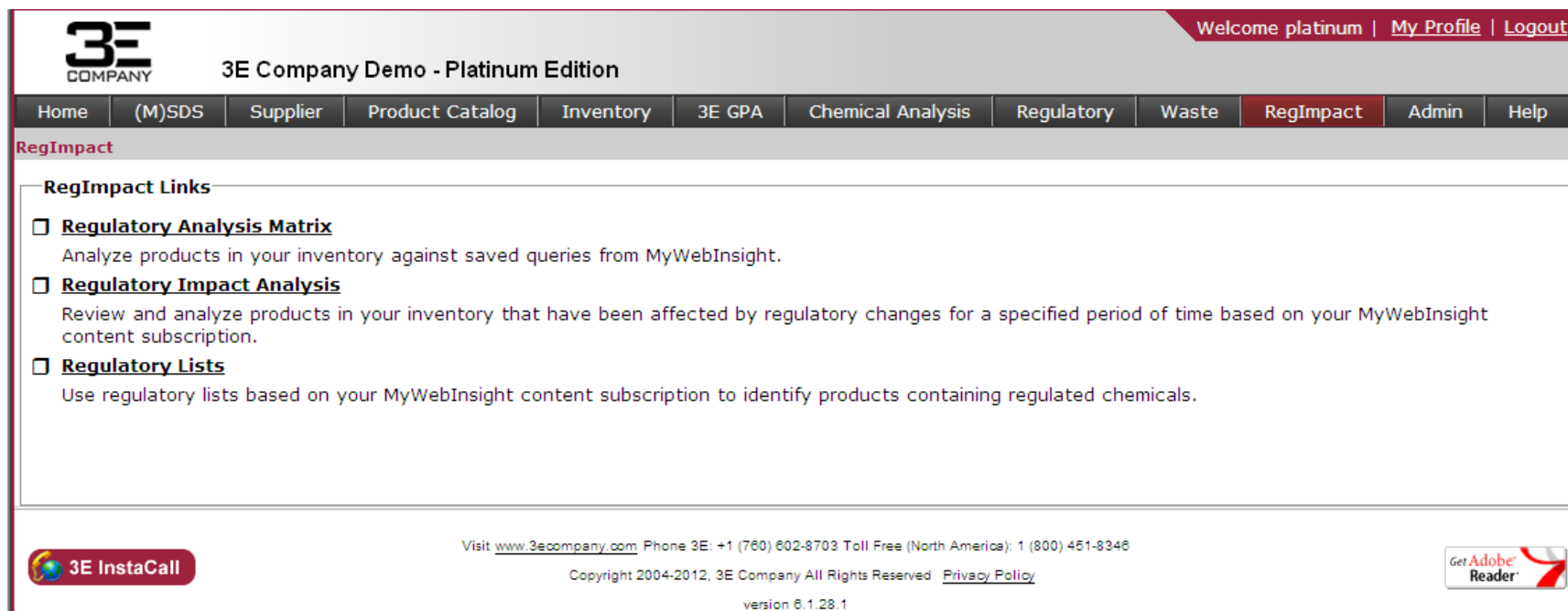
- Waste Pickup Documents**
View waste manifests and associated documents for completed waste projects by location and date range
- Waste Pickup Reports**
Generate reports associated to waste pickups by location and date range including: Pickup schedule, Amounts of Hazardous Waste Generated and Waste Label Activity

At the bottom of the page, there is a footer area containing:

- A "3E InstaCall" button on the left.
- Text in the center: "Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346
Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)
version 6.1.28.1"
- An "Adobe Reader" logo on the right.

RegImpact

- Review and analyze products in inventory against queries from MyWebInsight and those that have been affected by regulatory changes for a specified time period.
- Use regulatory lists in regard to your MyWebInsight subscription to identify products containing regulated chemicals.
 - This section is visible to Catalog Managers & Facility Site Managers.



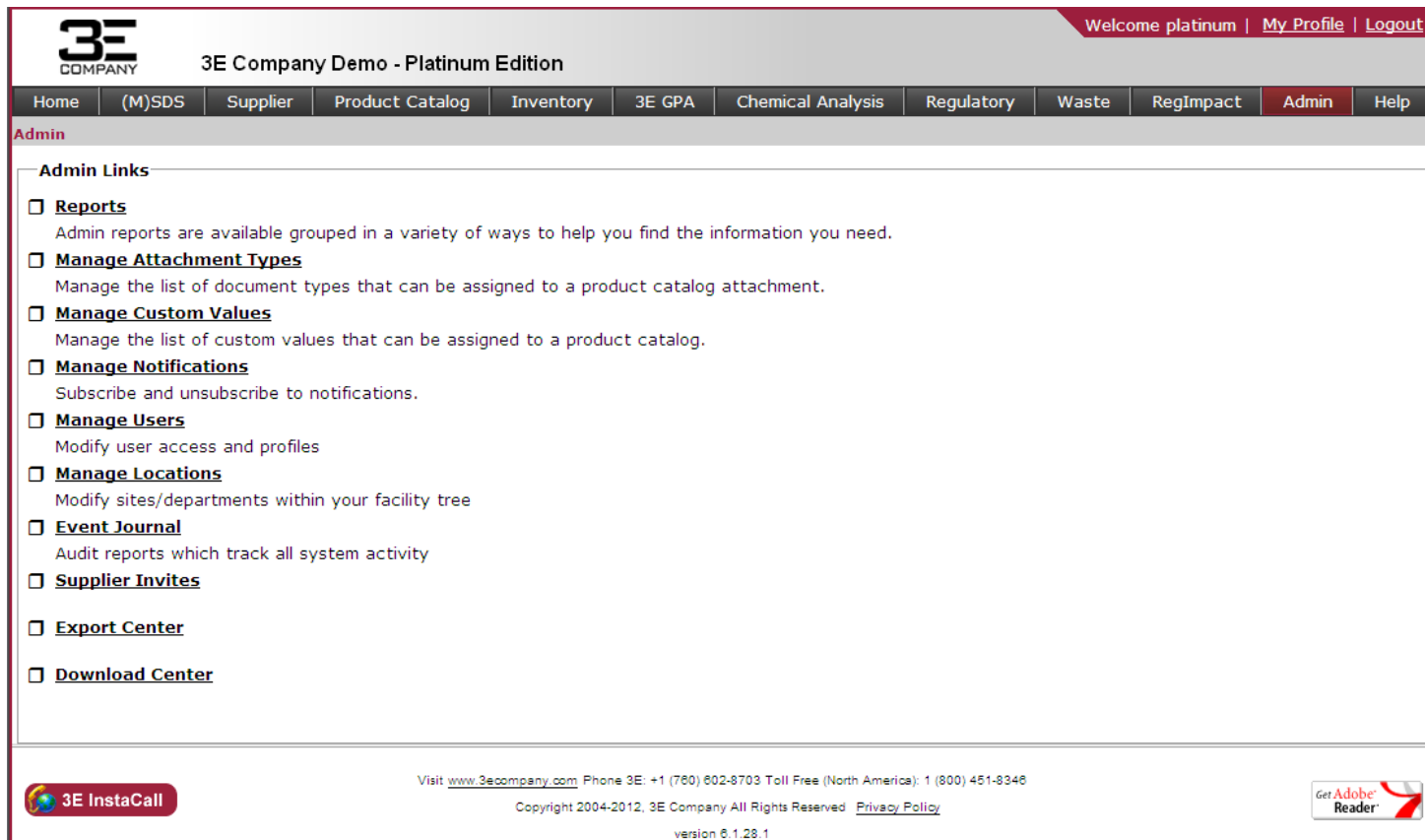
The screenshot displays the 3E Company Demo - Platinum Edition web application. The top navigation bar includes the 3E logo, the text "3E Company Demo - Platinum Edition", and user options: "Welcome platinum | My Profile | Logout". Below this is a horizontal menu with tabs for Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact (highlighted), Admin, and Help. The main content area is titled "RegImpact" and contains a section for "RegImpact Links" with three items:

- Regulatory Analysis Matrix**
Analyze products in your inventory against saved queries from MyWebInsight.
- Regulatory Impact Analysis**
Review and analyze products in your inventory that have been affected by regulatory changes for a specified period of time based on your MyWebInsight content subscription.
- Regulatory Lists**
Use regulatory lists based on your MyWebInsight content subscription to identify products containing regulated chemicals.

The footer contains the 3E InstaCall logo, contact information: "Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346", copyright notice: "Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)", and the Adobe Reader logo. The version number "version 8.1.28.1" is also present.

Admin

- **Maintain your online site by creating user login accounts, manage site locations and notifications, create custom values, attachment types, review events and as well as supplier invites and download your entire catalog into a single, digital file.**
 - This section is visible to Catalog Managers & Facility Site Managers.



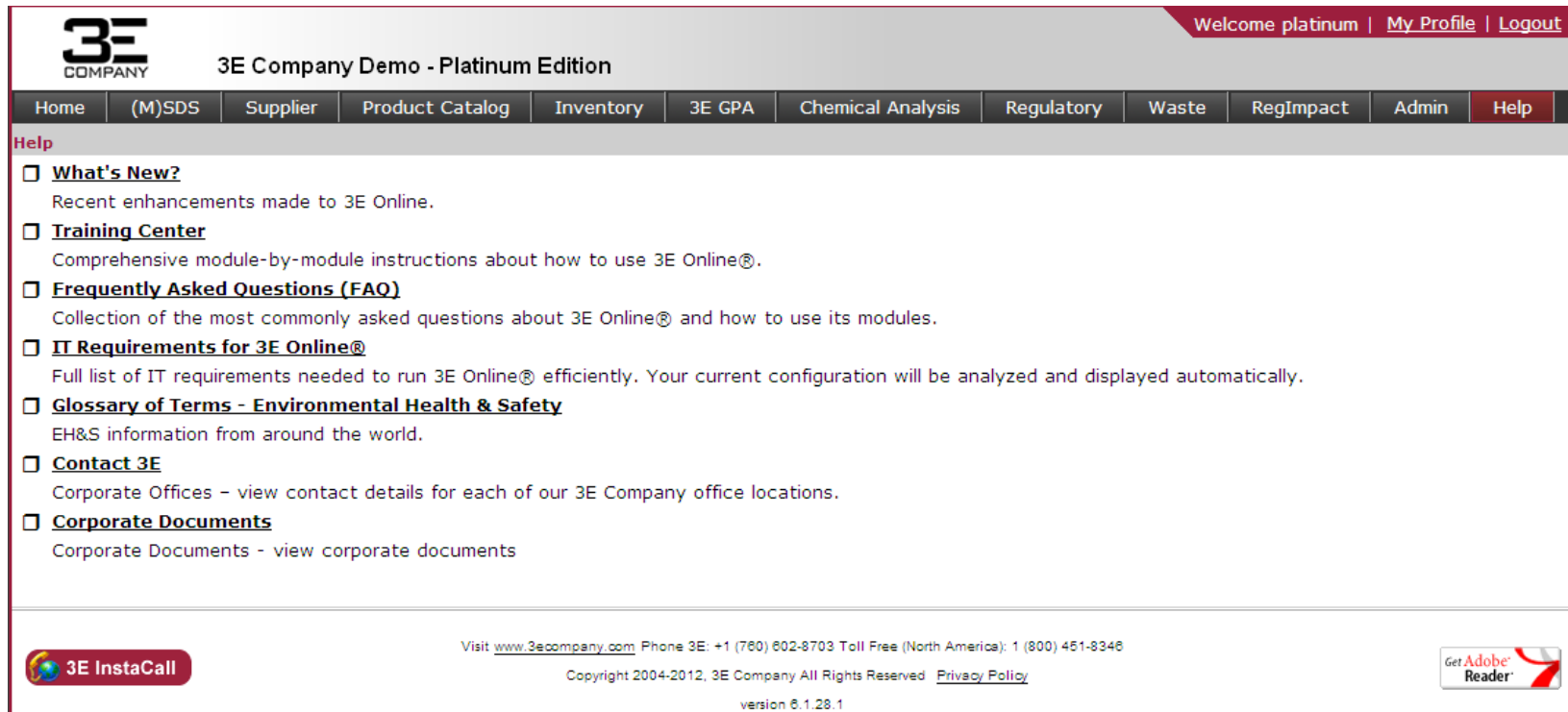
The screenshot displays the Admin interface of the 3E Company Demo - Platinum Edition. At the top, the 3E logo and "3E Company Demo - Platinum Edition" are visible. A navigation bar includes links for Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The Admin section is active, showing a list of Admin Links with checkboxes:

- Reports**
Admin reports are available grouped in a variety of ways to help you find the information you need.
- Manage Attachment Types**
Manage the list of document types that can be assigned to a product catalog attachment.
- Manage Custom Values**
Manage the list of custom values that can be assigned to a product catalog.
- Manage Notifications**
Subscribe and unsubscribe to notifications.
- Manage Users**
Modify user access and profiles
- Manage Locations**
Modify sites/departments within your facility tree
- Event Journal**
Audit reports which track all system activity
- Supplier Invites**
- Export Center**
- Download Center**

At the bottom, there is a 3E InstaCall button, contact information (Visit www.3ecompany.com, Phone 3E: +1 (780) 802-8703 Toll Free (North America): 1 (800) 451-8346), copyright notice (Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)), and a version number (version 6.1.28.1). An Adobe Reader logo is also present.

Help

- Access various help information that is available such as Training Materials, Frequently Asked Questions (FAQs), Glossary of Terms, IT Requirements, Corporate Documents and how to Contact 3E.
 - This section is visible to all Users.



The screenshot shows the 3E Company Demo - Platinum Edition interface. At the top left is the 3E COMPANY logo. To its right is the text "3E Company Demo - Platinum Edition". In the top right corner, there are links for "Welcome platinum", "My Profile", and "Logout". Below this is a navigation bar with tabs for "Home", "(M)SDS", "Supplier", "Product Catalog", "Inventory", "3E GPA", "Chemical Analysis", "Regulatory", "Waste", "RegImpact", "Admin", and "Help". The "Help" tab is currently selected. The main content area is titled "Help" and contains a list of help topics, each with a checkbox and a brief description:

- What's New?**
Recent enhancements made to 3E Online.
- Training Center**
Comprehensive module-by-module instructions about how to use 3E Online®.
- Frequently Asked Questions (FAQ)**
Collection of the most commonly asked questions about 3E Online® and how to use its modules.
- IT Requirements for 3E Online®**
Full list of IT requirements needed to run 3E Online® efficiently. Your current configuration will be analyzed and displayed automatically.
- Glossary of Terms - Environmental Health & Safety**
EH&S information from around the world.
- Contact 3E**
Corporate Offices - view contact details for each of our 3E Company office locations.
- Corporate Documents**
Corporate Documents - view corporate documents

At the bottom of the page, there is a "3E InstaCall" button on the left, contact information in the center: "Visit www.3ecompany.com Phone 3E: +1 (780) 802-8703 Toll Free (North America): 1 (800) 451-8346", and a "Get Adobe Reader" button on the right. The footer also includes "Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)" and "version 6.1.28.1".

(M)SDS Search and View

Searching for an (M)SDS:

Step 1) From the horizontal menu bar, select: (M)SDS

Step 2) Click "Show All" to display all products available.

OR

Use search criteria to refine results. Example: "WD-40", by WD-40 Company.

1. Select a search criteria from the first drop down box:

- **"Product name"** = WD-40

And/or

- **"Manufacturer name"** = WD-40 Company

*Multiple search criteria can be selected to help refine results.

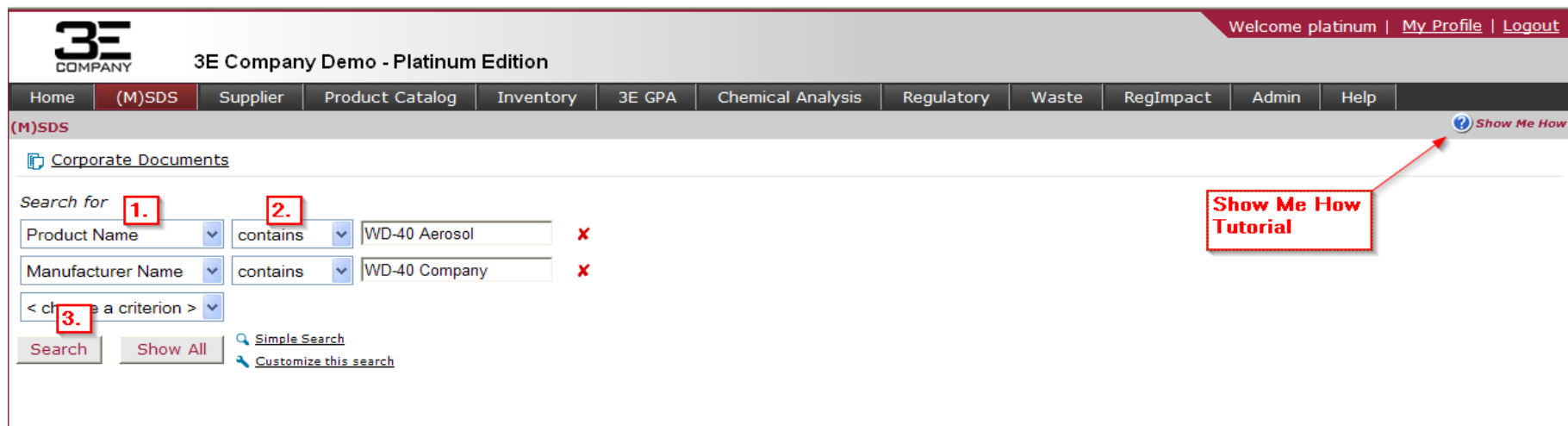
2. Select one of the search methods from the second drop down box:

- **Contains** = "WD-40"

- **Equals** = "WD-40".

- **Begins with** = "WD-" All words beginning with these 3 characters will be suggested while typing out the rest of the product name.

3. Click "Search" to display search results.



3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

(M)SDS [Show Me How](#)

Corporate Documents

Search for

1. Product Name 2. contains WD-40 Aerosol x

Manufacturer Name contains WD-40 Company x

3. < choose a criterion >

Search Show All Simple Search Customize this search

Show Me How Tutorial

(M)SDS Search and View



- Search results are populated and sorted alphabetically by product name.
- Re-sort results by clicking on a different column header.
- The total number of records found are displayed in the bottom right corner.
- To increase the results volume displayed per page, click the drop-down selection box.
- To move to the next page of search results, click the navigation arrows at the bottom of the page.

3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

(M)SDS [Show Me How](#)

[Corporate Documents](#)

Search for

Product Name contains WD-40 Aerosol ✘

Manufacturer Name contains WD-40 Company ✘

< choose a criterion >

Search Show All [Simple Search](#) [Customize this search](#)

Items per page 15

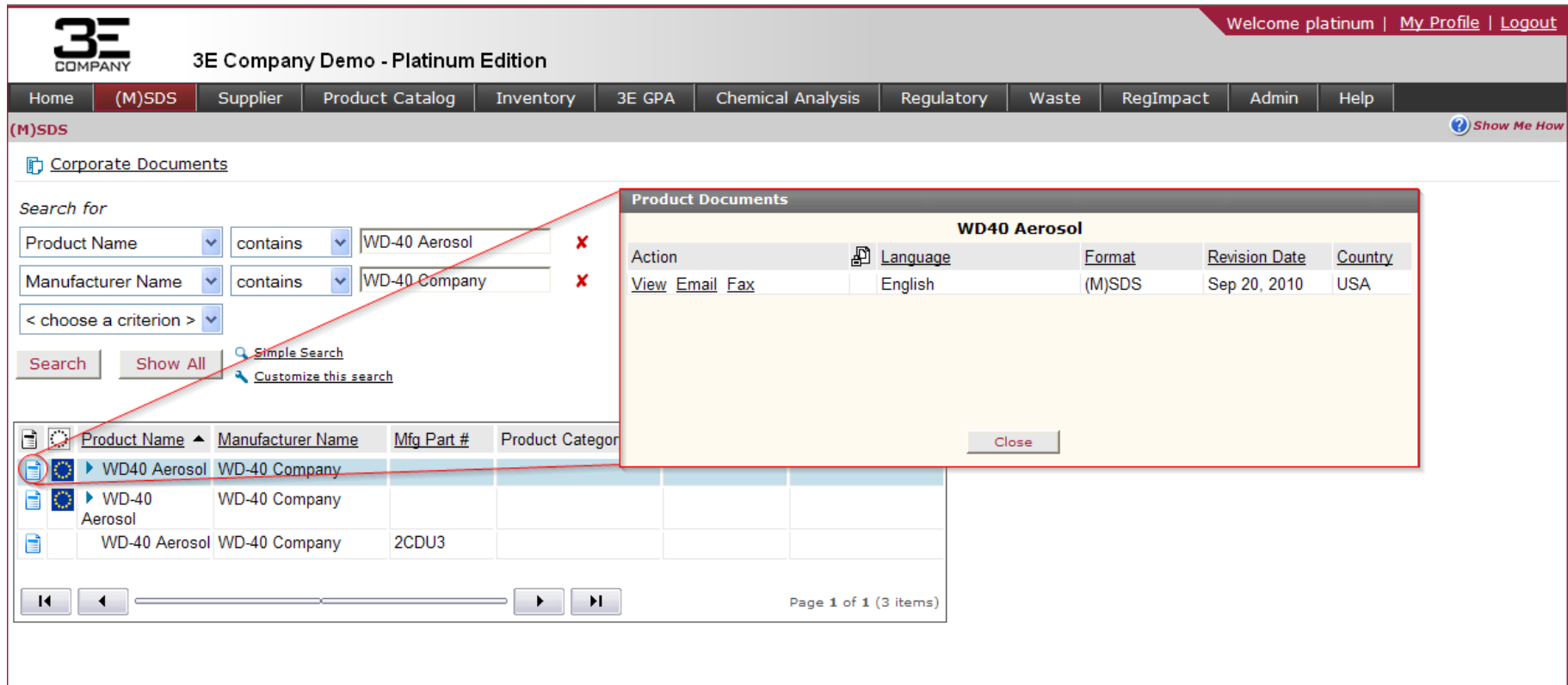
Product Name	Manufacturer Name	Mfg Part #	Product Category	Internal NBR	SAP REAL SUB ID
WD40 Aerosol	WD-40 Company				
WD-40 Aerosol	WD-40 Company				
WD-40 Aerosol	WD-40 Company	2CDU3			

Page 1 of 1 (3 items)

Click Drop Down to Display More Results

(M)SDS Search and View

- To view an (M)SDS for the product selected, click the document icon beside the product name.
- A pop-up menu will display all of the documents available for the product selected.
- Click either "View", "Email", or "Fax".



The screenshot shows the 3E Company Demo - Platinum Edition interface. The top navigation bar includes "Home", "(M)SDS", "Supplier", "Product Catalog", "Inventory", "3E GPA", "Chemical Analysis", "Regulatory", "Waste", "RegImpact", "Admin", and "Help". The user is logged in as "Welcome platinum" with links for "My Profile" and "Logout".

The main content area is titled "(M)SDS" and features a "Corporate Documents" section. A search form is present with the following fields:

- Product Name: contains WD-40 Aerosol
- Manufacturer Name: contains WD-40 Company
- < choose a criterion >

Buttons for "Search" and "Show All" are available, along with links for "Simple Search" and "Customize this search".

A table of search results is displayed below the search form:

Product Name	Manufacturer Name	Mfg Part #	Product Category
WD40 Aerosol	WD-40 Company		
WD-40 Aerosol	WD-40 Company		
WD-40 Aerosol	WD-40 Company	2CDU3	

A red circle highlights the document icon next to the first result. A red box highlights the "Product Documents" pop-up window for "WD40 Aerosol". This window displays a table of document actions:

Action	Language	Format	Revision Date	Country
View Email Fax	English	(M)SDS	Sep 20, 2010	USA

The pop-up window also includes a "Close" button.

At the bottom of the search results table, there are navigation controls and a page indicator: "Page 1 of 1 (3 items)".

(M)SDS Search and View



- To view EU label information, click the blue circular icon next to the document name. A new window will be displayed containing any European information applicable to that product.

3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help [Show Me How](#)

(M)SDS Corporate Documents

Search for

Product Name contains WD-40 Aerosol ✘

Manufacturer Name contains WD-40 Company ✘

< choose a criterion >

Search Show All [Simple Search](#) [Customize this search](#)

Product Name	Manufacturer Name	Mfg Part #	Product Category	Internal NBR	SAP P
WD40 Aerosol	WD-40 Company				
WD-40 Aerosol	WD-40 Company				
WD-40 Aerosol	WD-40 Company	2CDU3			

Items per page

Page 1 of 1 (3 items)

3E COMPANY 3E Company Demo - Platinum Edition

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory W

(M)SDS > [Eu Labeling](#)

My Product	EU Labeling Information
Product Name: WD-40 Aerosol	Source Document: (M)SDS (English) (M)SDS Product Name: WD-40 Aerosol (M)SDS Manufacturer: WD-40 Company Limited
Manufacturer: WD-40 Company	Hazard Symbols: <None>
Mfg Part #:	Risk Phrases: R66 - Repeated exposure may cause skin dryness or cracking.
Quick Launch	Safety Phrases: S23 - Do not breathe gas/fumes/vapour/spray (appropriate wording to be spec S24 - Avoid contact with skin. S35 - This material and its container must be disposed of in a safe way. S46 - If swallowed, seek medical advice immediately and show this container of S51 - Use only in well-ventilated areas.
Risk & Safety Phrases	

Managing Site Inventories

Assigning Inventories to each Location/Site from Your Catalog:

Step 1) From the horizontal menu bar, select: Inventory > Manage Inventory

Step 2) Select the location for which you want to build an inventory. (Example: Manchester, NH)

Step 3) Build Search Criteria

Populate product selection list by choosing one of the following groups:

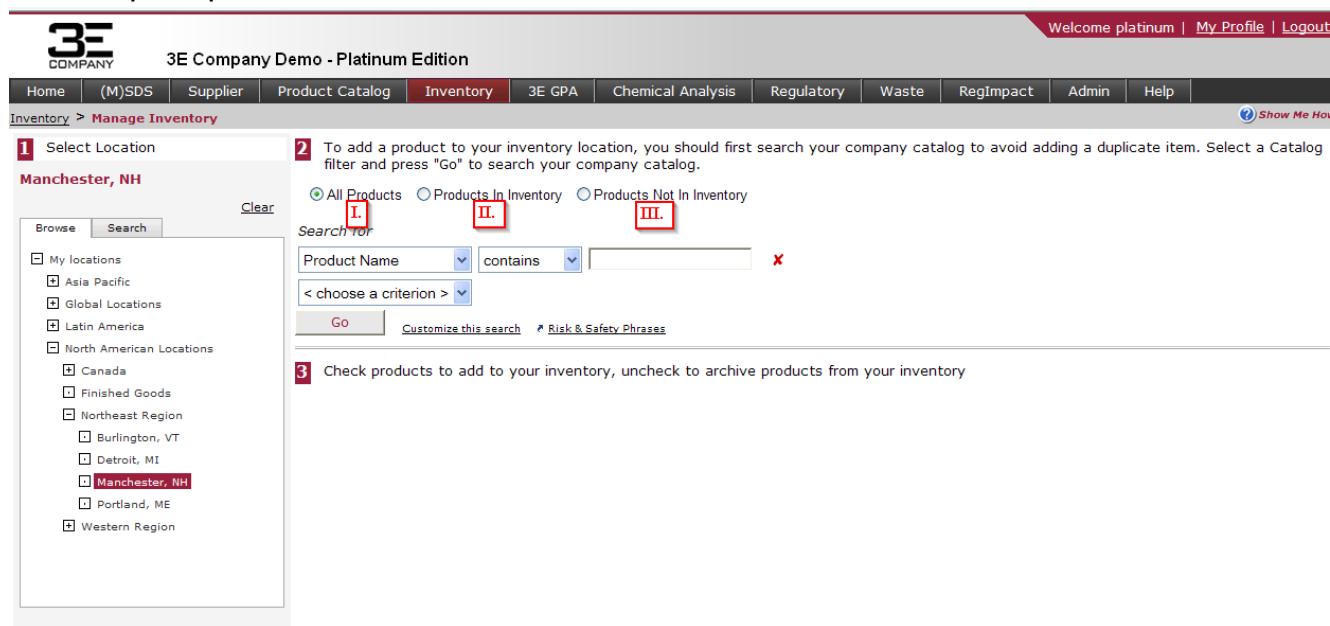
I. All Products: This will display all the products from your catalog.

II. Products In Inventory: This will display all products already assigned to the selected location/site.

III. Products Not In Inventory: This will display only the products not assigned to the selected location/site.

*Narrow product group results by refining the search criteria.

Step 4) Click "Go" to pull up search results.



The screenshot shows the 3E Company Demo - Platinum Edition web application. The page title is "3E Company Demo - Platinum Edition" and the user is logged in as "platinum". The navigation menu includes: Home, (M)SDS, Supplier, Product Catalog, Inventory (selected), 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The main content area is titled "Inventory > Manage Inventory".

1 Select Location
Manchester, NH
Clear

2 To add a product to your inventory location, you should first search your company catalog to avoid adding a duplicate item. Select a Catalog filter and press "Go" to search your company catalog.

All Products Products In Inventory Products Not In Inventory

Search for
Product Name [] contains [] [X]
< choose a criterion > []
Go Customize this search Risk & Safety Phrases

3 Check products to add to your inventory, uncheck to archive products from your inventory

My locations
[] Asia Pacific
[] Global Locations
[] Latin America
[] North American Locations
[] Canada
[] Finished Goods
[] Northeast Region
[] Burlington, VT
[] Detroit, MI
[] Manchester, NH
[] Portland, ME
[] Western Region

Building Site Inventories



Assigning Inventories to each Location/Site from Your Catalog:

Step 5) From the Product Name List, add a check mark beside the product(s) you want to assign to your location/site. A red flag will appear beside the checkbox to indicate the product has been successfully assigned to your selected location/site.

Repeat Steps 1 - 5 to add inventories to your different locations/sites.

1 Select Location
Manchester, NH

2 To add a product to your inventory location, you should first search your company catalog to avoid adding a duplicate item. Select a Catalog filter and press "Go" to search your company catalog.

Search for
Product Name contains [] X
< choose a criterion >
Go Customize this search Risk & Safety Phrases

3 Check products to add to your inventory, uncheck to archive products from your inventory
+ Add New Product

Action	Product Name	Manufacturer Name	Mfg Part #	Product	Intern	SAP REA
Action	"31% 5R456, Z5455/3Z436 - Monter"	Akzo Nobel Coating Inc	393418			
Action	"All Weather Paintstik " "All Weather Hot Climate Paintstik "B", ...	LA-CO Industries Inc - M...			123...	
Action	"All" Laundry Detergent Powder - Free Clear, Allergen Fighter	Unilever Home & Person...				
Action	"Aqua-Blue" Wet Agent	Walter Kidde Fire Syste...				
Action	"black Dragon" Black Gilsomite Asphalt Paint Bd	Whitlam, J.C. Manufact...				
Action	"Blue" Universal Hi Temp Sealant/Dressing	Barnes Group Inc.	19482			
Action	"citrus Kleen" Solvent Replacement Cleaner	Green Power Chemical				
Action	"cleaner 2000" Solvent Replacement Cleaner	Green Power Chemical				
Action	"Delrin" Acetal Resin Color Concentrates All in Synonym List D...	DuPont Chemicals				
Action	"Dymel" 152A Aerosol Propellant	Dupont Canada / E.I du...				234567
Action	"First Strike" 3-3% AR AFFF	U.S. Foam Technologies	US-FCA...			
Action	"Imron" 5000 Activator	DuPont Chemicals				
Action	"Knit SX1708A 50""	Ashland Specialty Chem...	103016			
Action	"L" Blue	Toyo Ink America, Inc.	DFL9-00...			
Action	"No-Seize" Anti-Seize Lubricant and Thread Sealant CU	J.C. Whitlam Manufactur...				

Items per page 15

Page 1 of 73 (1084 items)

Archiving Products From Site Inventories

To Archive a Product from your Site Inventory:

Step 1) From the horizontal menu bar, select: Inventory > Build Inventory

Step 2) Select your location/site

Step 3) Click on "Products In Inventory" to pull all products assigned to the selected location/site

Step 4) Click "Go" to display the results

Step 5) Click on the boxed-in check mark next to the Action button to remove the product(s) from your inventory at the selected location/site. A red flag will appear next to the product name to indicate you have successfully removed the product.

1 Select Location
Manchester, NH

2 To add a product to your inventory location, you should first search your company catalog to avoid adding a duplicate item. Select a Catalog filter and press "Go" to search your company catalog.

All Products Products In Inventory Products Not In Inventory

Search for
Product Name contains

< choose a criterion >

Go Customize this search Risk & Safety Phrases

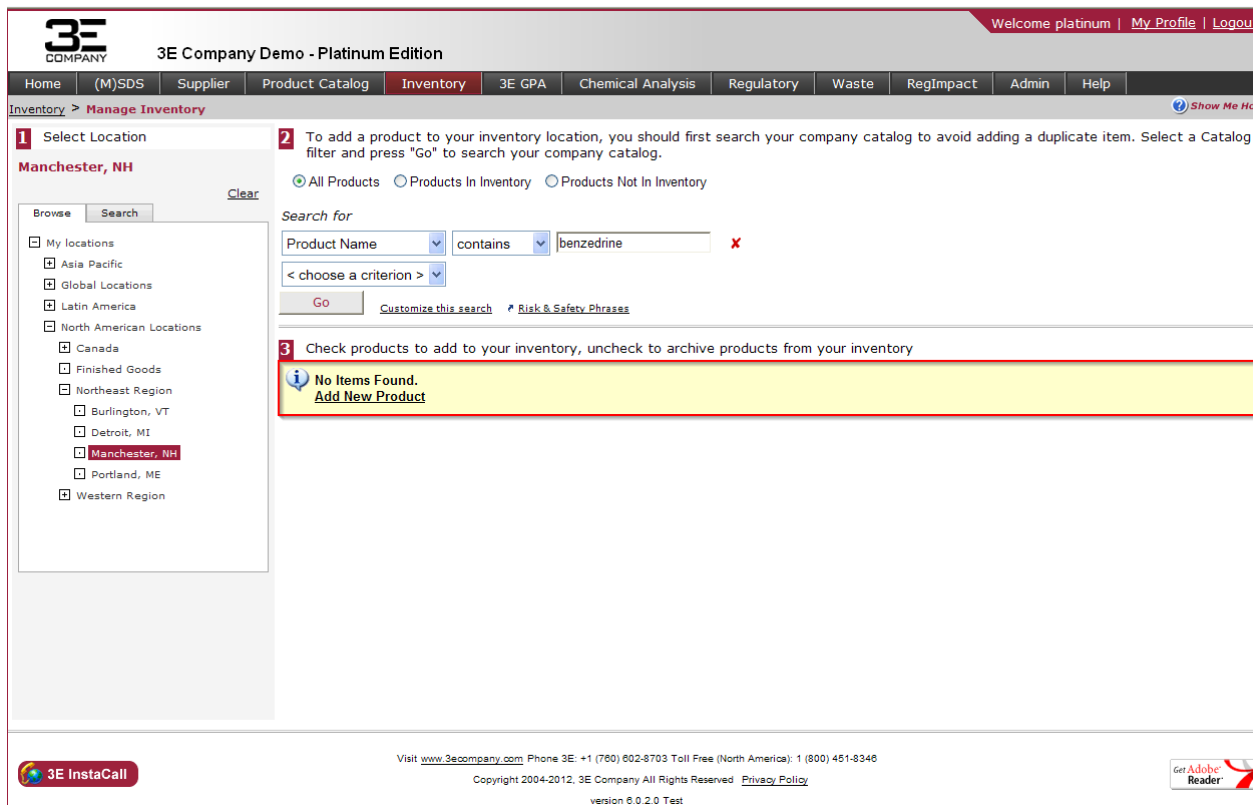
3 Check products to add to your inventory, uncheck to archive products from your inventory

+ Add New Product

Action	Product Name	Manufacturer Name	Mfg E	Product C	Interna	SAP	REAL
Action	▶ All Weather Paintstik "All Weather Hot Climate Paintstik" "B", "B-3...	LA-CO Industries Inc.- ...					1234...
Action	▶ 1,1,1-Trichloroethane	United States Pharma...	160...				
Action	▶ 1-Butanol	United States Pharma...	108...				
Action	▶ Acetone	United States Pharma...	100...				
Action	▶ Anhydrous Lactose	United States Pharma...	135...				
Action	▶ Formic Acid	United States Pharma...	128...				
Action	▶ Glacial Acetic Acid	United States Pharma...	100...				
Action	▶ Glycine	United States Pharma...	129...				
Action	▶ Heptane	United States Pharma...	130...				
Action	▶ Isopropyl Alcohol	United States Pharma...	135...				
Action	▶ Lactose Monohydrate	United States Pharma...	135...				
Action	▶ L-Cysteine Hydrochloride	United States Pharma...	116...				

Building Your Catalog

If an item is not found in Your Catalog, you get the below message:



The screenshot displays the 3E Company Demo - Platinum Edition web application interface. The top navigation bar includes links for Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The user is logged in as 'platinum' and has access to My Profile and Logout options.

The main content area is titled 'Inventory > Manage Inventory'. It features a sidebar for selecting a location, currently set to 'Manchester, NH'. The search criteria are: Product Name contains benzedrine. The search results show 'No Items Found' and a message to 'Add New Product'.

1 Select Location
Manchester, NH

2 To add a product to your inventory location, you should first search your company catalog to avoid adding a duplicate item. Select a Catalog filter and press "Go" to search your company catalog.
 All Products Products In Inventory Products Not In Inventory

Search for
Product Name contains benzedrine X
< choose a criterion >
Go Customize this search Risk & Safety Phrases

3 Check products to add to your inventory, uncheck to archive products from your inventory

No Items Found.
Add New Product

3E InstaCall

Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346
Copyright 2004-2012. 3E Company All Rights Reserved Privacy Policy
version 6.0.2.0 Test

Get Adobe Reader

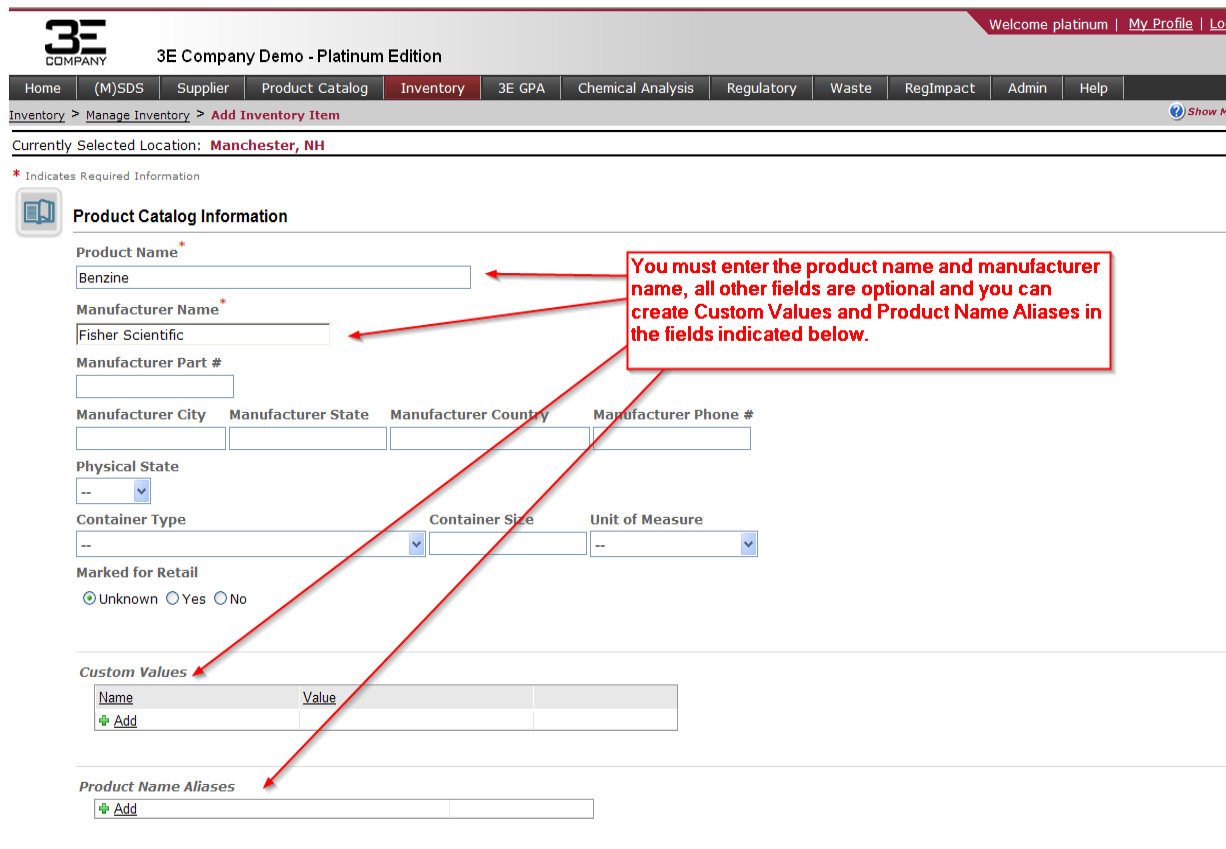
There are 3 ways to add the product to your catalog:

1. Add the new product (M)SDS from the 3E Library
2. Add the new product (M)SDS as a Document Upload from your desktop
3. Add the new product (M)SDS by requesting 3E to obtain it for you

Building Your Catalog

After you click on "Add New Product", you will come to the screen below:

1. Begin by entering the product and manufacturer names
2. Include any other usefull information to identify the product
3. You can add Customer Values and/or Product Name Aliases as shown below



3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | My Profile | Log

Home (M)SDS Supplier Product Catalog **Inventory** 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Inventory > Manage Inventory > Add Inventory Item Show M

Currently Selected Location: Manchester, NH

* Indicates Required Information

Product Catalog Information

Product Name*
Benzene

Manufacturer Name*
Fisher Scientific

Manufacturer Part #

Manufacturer City Manufacturer State Manufacturer Country Manufacturer Phone #
/ / /

Physical State
--

Container Type Container Size Unit of Measure
/ /

Marked for Retail
 Unknown Yes No

Custom Values

Name	Value
Add	

Product Name Aliases

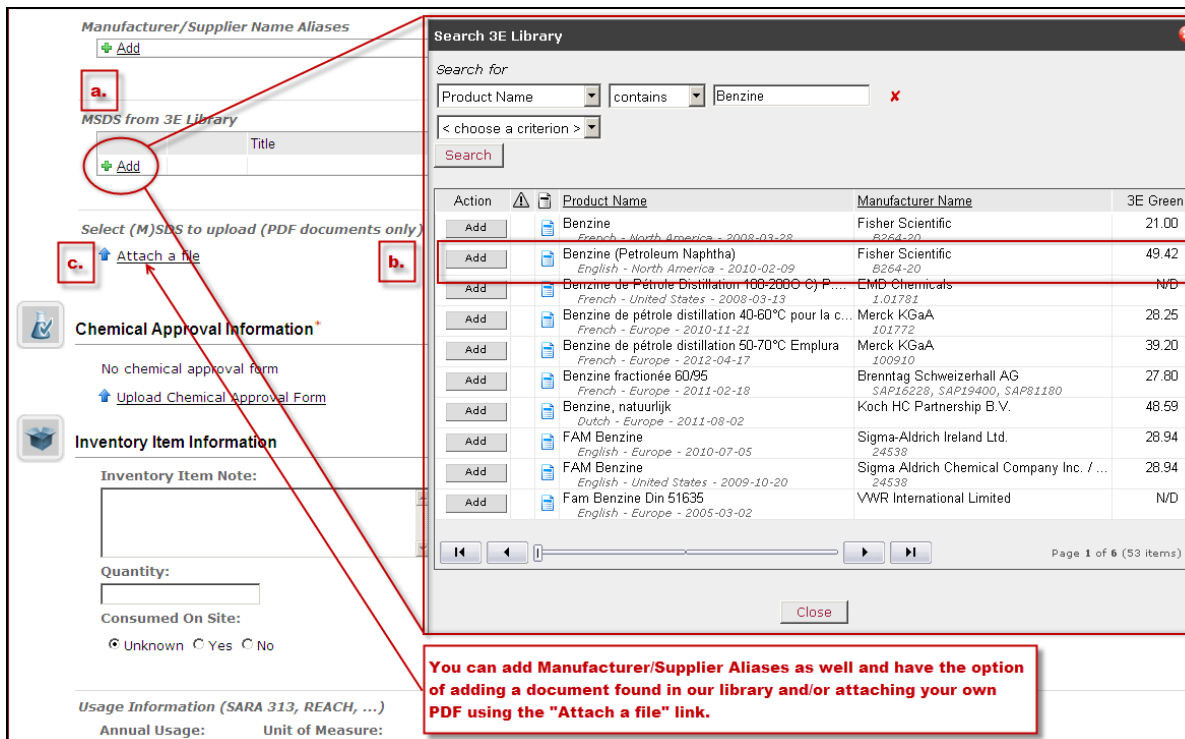
[Add](#)

Continued options regarding Adding a New Product:

1. You can add Manufacturer/Supplier Name Aliases as well further below.

2. To Add a document from the Library or from a digital file:

- Click the Add button in *MSDS from 3E Library*
- Choose the correct document and language from the list produced from your search (you can add multiple languages and documents if you are set up to obtain in more than one language, you will be prompted to confirm the language and country once you have chosen the document you want)
- You have the option to add your own digital file from your workstation instead of from the library or in addition to the library document



Manufacturer/Supplier Name Aliases

[+ Add](#)

MSDS from 3E Library

[+ Add](#)

Select (M)SDS to upload (PDF documents only)

[+ Attach a file](#)

Chemical Approval Information*

No chemical approval form

[+ Upload Chemical Approval Form](#)

Inventory Item Information

Inventory Item Note:

Quantity:

Consumed On Site:

Unknown Yes No

Usage Information (SARA 313, REACH, ...)

Annual Usage: Unit of Measure:

Search 3E Library

Search for

Product Name contains Benzine

< choose a criterion >

[Search](#)

Action	Product Name	Manufacturer Name	3E Green
Add	Benzine	Fisher Scientific	21.00
Add	Benzine (Petroleum Naphtha)	Fisher Scientific	49.42
Add	Benzine de Pétrole Distillation 100-2000 C) P...	EMD Chemicals	N/D
Add	Benzine de pétrole distillation 40-60°C pour la c...	Merck KGaA	26.25
Add	Benzine de pétrole distillation 50-70°C Emplura	Merck KGaA	39.20
Add	Benzine fractionnée 60/95	Brenntag Schweizerhall AG	27.80
Add	Benzine, natuurlijk	Koch HC Partnership B.V.	48.59
Add	FAM Benzine	Sigma-Aldrich Ireland Ltd.	28.94
Add	FAM Benzine	Sigma Aldrich Chemical Company Inc. / ...	28.94
Add	Fam Benzine Din 51635	VWR International Limited	N/D

Page 1 of 6 (53 items)

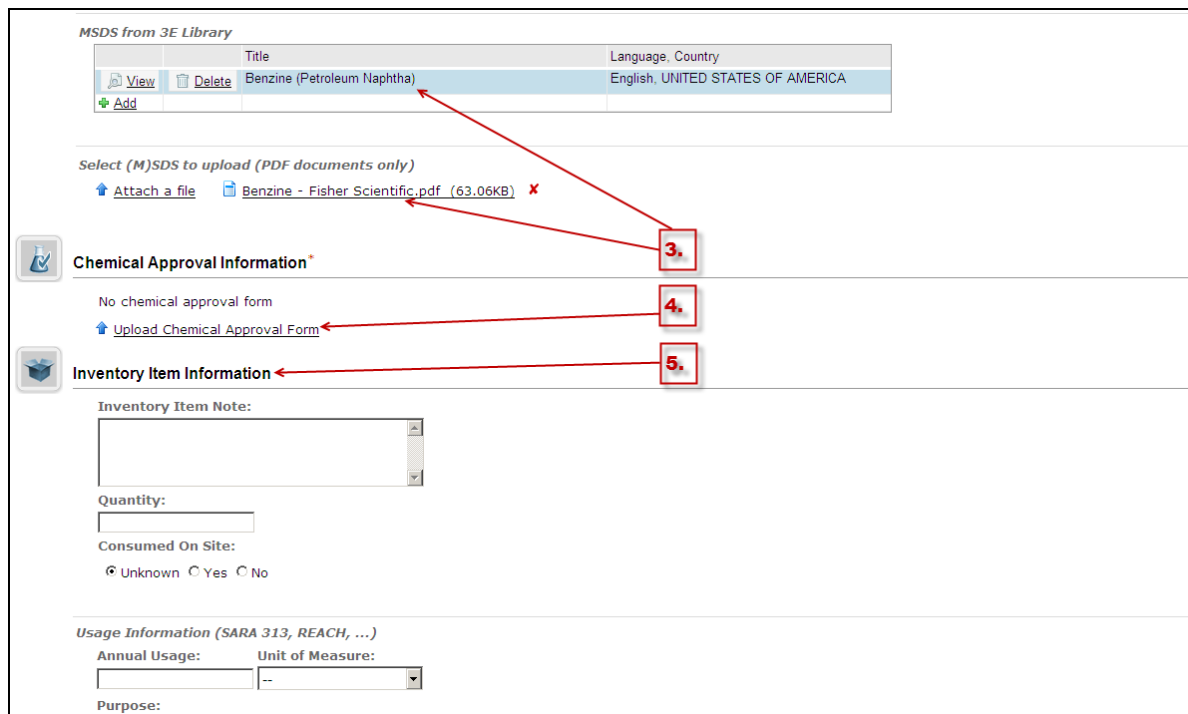
[Close](#)

You can add Manufacturer/Supplier Aliases as well and have the option of adding a document found in our library and/or attaching your own PDF using the "Attach a file" link.

Continued options regarding Adding a New Product:

You have the option to include chemical approval and customized inventory item information

- Shows the uploaded digital file and the document added from the Library (note the ability to add additional documents from the Library).
- Option to add a chemical approval form in regard to this product
- Inventory Item Information includes customized Inventory Item note, quantity, usage, unit of measure, purpose, REACH Role, REACH exemption and SARA exemption reason, and storage information for Tier II reporting.



MSDS from 3E Library

	Title	Language, Country
View Delete	Benzine (Petroleum Naphtha)	English, UNITED STATES OF AMERICA
Add		

Select (M)SDS to upload (PDF documents only)

[Attach a file](#) [Benzine - Fisher Scientific.pdf \(63.06KB\)](#) ✗

Chemical Approval Information

No chemical approval form

[Upload Chemical Approval Form](#)

Inventory Item Information

Inventory Item Note:

Quantity:

Consumed On Site:
 Unknown Yes No

Usage Information (SARA 313, REACH, ...)

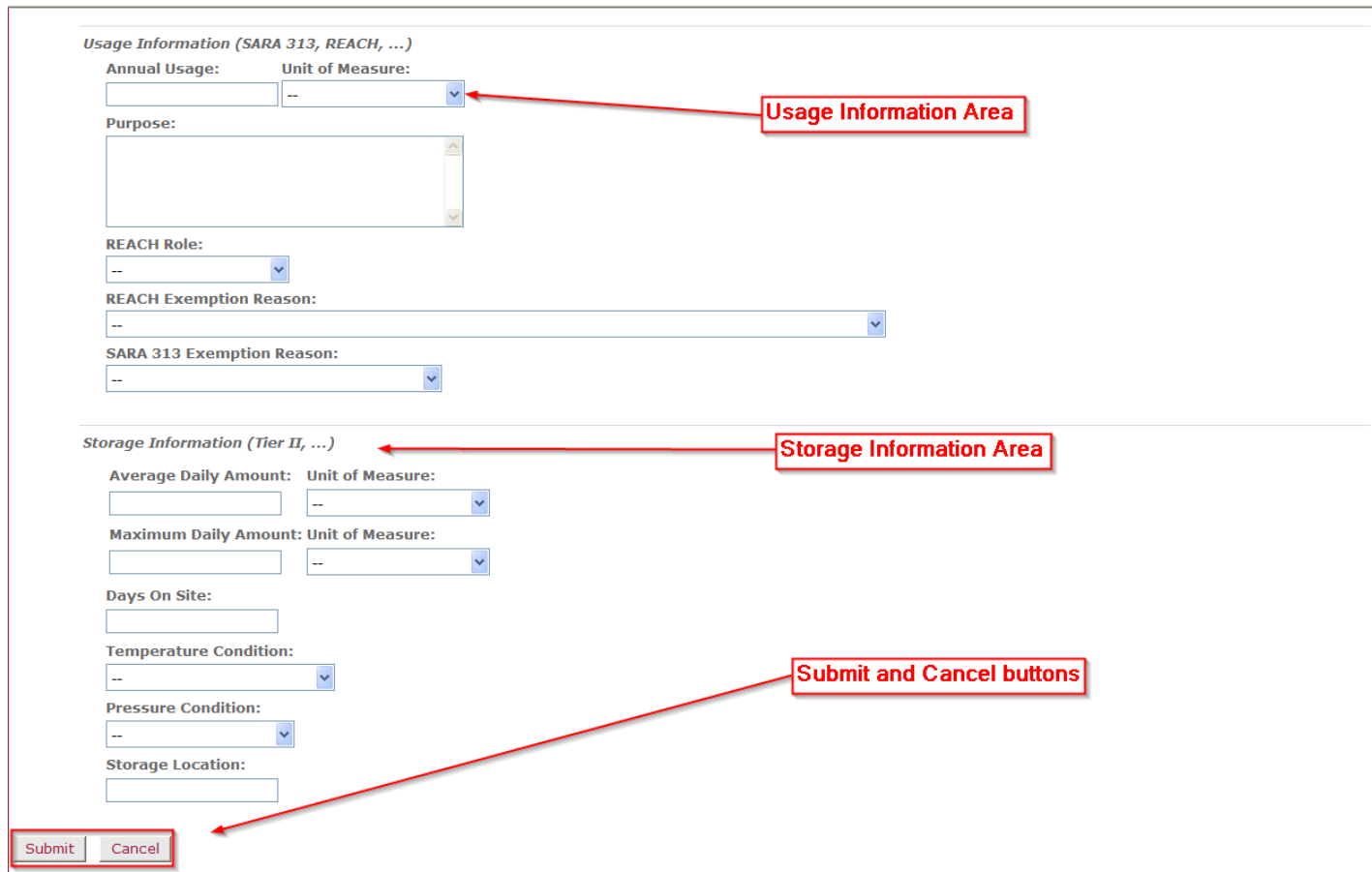
Annual Usage: Unit of Measure:

Purpose:

Building Your Catalog

Continued options regarding Adding a New Product:
You have the option to include usage and storage information specific to the product

Once all pertinent information has been completed for the product, confirm or cancel the entry by clicking the *Submit* or *Cancel* button at the bottom of the page.



Usage Information (SARA 313, REACH, ...)

Annual Usage: Unit of Measure:

Purpose:

REACH Role:

REACH Exemption Reason:

SARA 313 Exemption Reason:

Storage Information (Tier II, ...)

Average Daily Amount: Unit of Measure:

Maximum Daily Amount: Unit of Measure:

Days On Site:

Temperature Condition:

Pressure Condition:

Storage Location:

Usage Information Area

Storage Information Area

Submit and Cancel buttons

Building Your Catalog



Completing addition of new product:

- Once you have clicked the Submit button a message will display confirming addition of the product to your Product Catalog and to your specified Inventory Location.
- You can continue to add products to your locations by clicking the 'Back to Manage Inventory' button.

A screenshot of the 3E Company Demo - Platinum Edition web application. The page shows a confirmation message: "The product has been added to your company's Product Catalog and as an item in inventory at the specified location." Below the message is a button labeled "Back to Manage Inventory". A red arrow points from a red-bordered box containing the text "Click here to continue adding products to Inventory" to the "Back to Manage Inventory" button. The page header includes the 3E Company logo, the text "3E Company Demo - Platinum Edition", and navigation links: "Home", "(M)SDS", "Supplier", "Product Catalog", "Inventory", "3E GPA", "Chemical Analysis", "Regulatory", "Waste", "RegImpact", "Admin", "Help". The top right corner of the header shows "Welcome platinum | My Profile | Logout". The breadcrumb trail is "Inventory > Manage Inventory > Add Inventory Item". The currently selected location is "Manchester, NH". A "Show Me How" link is visible in the top right corner of the page content area.

Building Your Catalog:

Adding (M)SDS from 3E Library



Method 1: Adding (M)SDS from 3E Library

Millions of (M)SDS can be accessed using 3E's (M)SDS Library.

Catalog Managers can add (M)SDS from the 3E Library directly into your Catalog.

Step 1) From the horizontal menu bar, select: **Product Catalog > Add from 3E MSDS Library**

Step 2) Click on "Choose a Criterion", in the drop-down box to select your search criteria.

- Multiple search criteria can be used to refine a search!
- Manufacturer Name with 3E Suggest
 - Based on the first 3 letters typed, 3E Suggest will populate a list of Manufacturer names from 3E's database!
- "Begins with", "Equals" or "Ends with" = Users can search all products using the first, last or exact characters in the product name. Example: "Ben", "a")"

Enter your specific criteria and click "Search".

3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier **Product Catalog** Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Product Catalog > **Add from 3E MSDS Library**

Search 3E MSDS Library for

Product Name begins with Ben x

Manufacturer Name contains Fisher Scientific x

Product Name ends with a) x

< choose a criterion >

Search

+ [Add New Product](#) (Additional fees may apply) [What's this?](#)

Multiple search criteria can be cleared by clicking the red 'x'

Building Your Catalog:


Adding (M)SDS from 3E Library

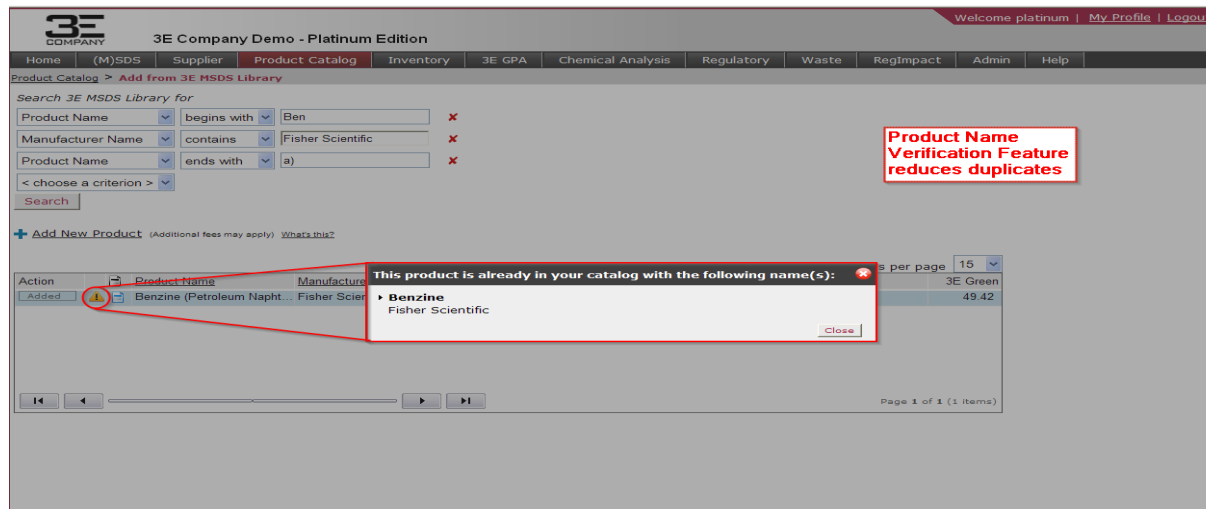
Method 1: Adding (M)SDS from 3E Library

Step 3) The search results will display a list of products matching your search criteria.


Step 4) Verify the product by clicking the document icon to view the (M)SDS.

Step 5) Click "Add" to pull the product into your catalog (master list).

- When a product is in your catalog, you will see the word "Added" under the Action Column in front of the product name.
- At this time, a pop-up window will appear asking the user if they would like to add the product to an inventory location.
- If accepted, a new screen opens allowing the user to assign the product to their inventory locations or sites!
- Product Name Verification: If a product is already in your catalog under a different name a  will appear next to the "Added" action. Users can click this icon and a pop-up window will display showing the names already in the system for this product.



The screenshot shows the 3E Company Demo - Platinum Edition interface. The search criteria are: Product Name begins with 'Ben', Manufacturer Name contains 'Fisher Scientific', and Product Name ends with 'a'. A red box highlights the search criteria with the text "Product Name Verification Feature reduces duplicates". Below the search results, a table shows one product: Benzine (Petroleum Napht... Fisher Scier. The Action column shows "Added" with a warning icon. A pop-up window displays the message: "This product is already in your catalog with the following name(s): Benzine Fisher Scientific".

Action	Product Name	Manufacturer
Added 	Benzine (Petroleum Napht...	Fisher Scier

Building Your Catalog: Document Upload



Method 2: Document Upload

Upload an (M)SDS from your desktop into your Catalog:

Step 1) From the horizontal menu bar, select: Product Catalog > Add from 3E MSDS Library.

Step 2) Click on "Add New Product".

Step 3) Enter product information in the appropriate text boxes.

**"Product Name" and "Manufacturer Name" are mandatory fields.
The remaining fields are optional.**

**Step 4) Click the  [Attach a file](#) button to upload the (M)SDS .pdf file from your desktop.
*Only PDF documents can be uploaded.**

**Step 5) Click "Submit" to send the PDF to 3E to process.
A prompt will display showing the product has been added to your catalog.**

*At this time, you will now be able to click "Add to Inventory" which will open a new screen allowing you to assign this product to your inventory locations or sites. You will also have the option to add an MSDS through a Library search in the "Add New Product" screen.

3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier **Product Catalog** Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Product Catalog > **Add from 3E MSDS Library**

Search 3E MSDS Library for

< choose a criterion >

Search

+ Add New Product (Additional fees may apply) [What's this?](#)

Clicking here will bring you to the "Add New Product" screen where you can upload an (M) SDS from your desktop or from our Library

No records found.

Building Your Catalog: Document Obtainment



Method 3: Document Obtainment

3E will contact the manufacturer to obtain an (M)SDS on your behalf.

Step 1) From the horizontal menu bar, select: Product Catalog > Add from 3E MSDS Library

Step 2) Click on "Add New Product".

Step 3) Enter product information in the appropriate text boxes.

"Product Name" and "Manufacturer Name" are mandatory fields.

The remaining fields are optional.

Please add as much information about the product as possible to assist 3E in obtaining the (M)SDS as quickly as possible.

Step 4) Click "Submit" to request 3E to obtain the required (M)SDS.

A prompt will display showing the product has been added to your catalog.

*At this time, you will now be able to click "Add to Inventory" which will open a new screen allowing you to assign this product to your inventory locations or sites. Or you can add another product using the "Add Another Product" button.

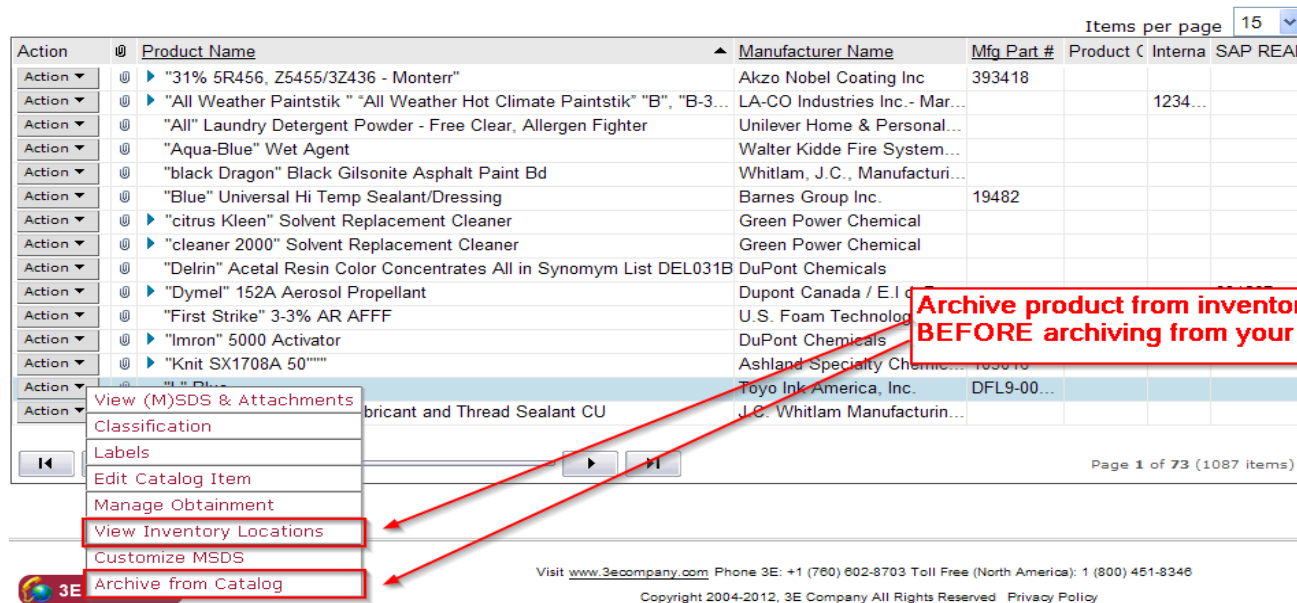
The screenshot shows the 3E Company Demo - Platinum Edition web interface. At the top left is the 3E Company logo. The page title is "3E Company Demo - Platinum Edition". The top right corner displays "Welcome platinum | My Profile | Logout". A horizontal menu bar contains the following items: Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. Below the menu bar, the breadcrumb trail reads "Product Catalog > Add from 3E MSDS Library > Add Catalog Item". A yellow notification box with an information icon contains the message: "The product has been added to your company's Product Catalog." Below the notification box are two buttons: "Add Another Product" and "Add to Inventory". A red arrow points from a red-bordered box containing the text "Click here to associate the new product to a specific inventory location" to the "Add to Inventory" button.

Archiving Products from Your Catalog

To Archive a Product from Your Catalog:

- Step 1)** From the horizontal menu bar, select: **Product Catalog > Search Catalog.**
- Step 2)** Enter appropriate search criteria to find the product you wish to remove.
- Step 3)** Click the "Action" button to display the drop down menu.
- Step 4)** Click "View Inventory Locations" to view locations the product is associated with. Archive product from any locations if listed; this can be done by clicking the "Archive All" button on the Inventory Location page. Click "Back" to return.
- Step 5)** Click "Archive from Catalog" to remove this product from your Catalog. A prompt will display requesting a response as to why the product should be removed. Type your response and click "Submit".

The product will now show "Archived" in front of the name and be lighter in color on the Product Catalog page.



Action	Product Name	Manufacturer Name	Mfg Part #	Product C	Interna	SAP REAL
Action	"31% 5R456, Z5455/3Z436 - Monter"	Akzo Nobel Coating Inc	393418			
Action	"All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3...	LA-CO Industries Inc.- Mar...			1234...	
Action	"All" Laundry Detergent Powder - Free Clear, Allergen Fighter	Unilever Home & Personal...				
Action	"Aqua-Blue" Wet Agent	Walter Kidde Fire System...				
Action	"black Dragon" Black Gilsonite Asphalt Paint Bd	Whitlam, J.C., Manufacturi...				
Action	"Blue" Universal Hi Temp Sealant/Dressing	Barnes Group Inc.	19482			
Action	"citrus Kleen" Solvent Replacement Cleaner	Green Power Chemical				
Action	"cleaner 2000" Solvent Replacement Cleaner	Green Power Chemical				
Action	"Delrin" Acetal Resin Color Concentrates All in Synonym List DEL031B	DuPont Chemicals				
Action	"Dymel" 152A Aerosol Propellant	Dupont Canada / E.I d				
Action	"First Strike" 3-3% AR AFFF	U.S. Foam Technolog				
Action	"Imron" 5000 Activator	DuPont Chemicals				
Action	"Knit SX1708A 50""	Ashland Specialty Chemi...				
Action	"Lubri-Lube" Lubricant and Thread Sealant CU	Toyo Ink America, Inc.	DFL9-00...			
Action		J.C. Whitlam Manufacturin...				

Items per page 15

Page 1 of 73 (1087 items)

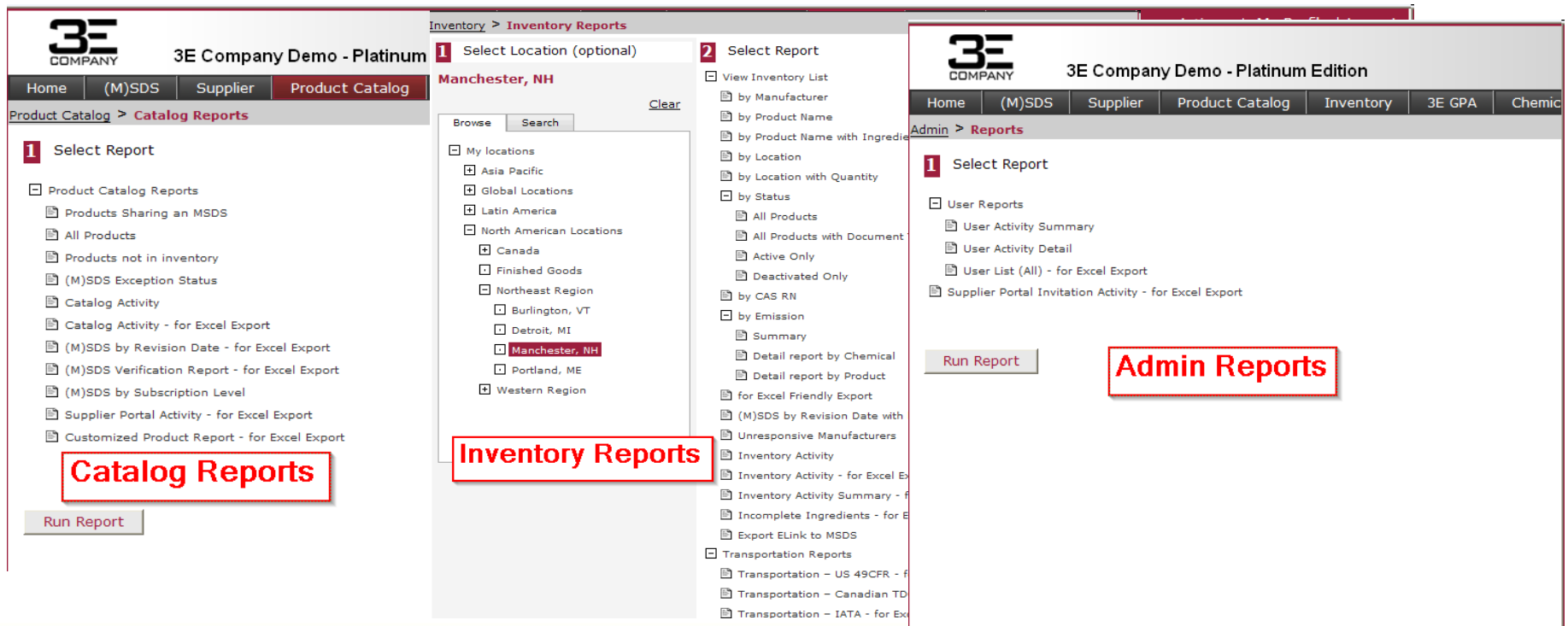
Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346
Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)

Get Adobe Reader

Generating Reports

Reports can be generated from 3 main sections:

- 1. Product Catalog > Catalog Reports**
General reports regarding your Catalog or Master List of Products and their (M)SDS status.
- 2. Inventory > Inventory Reports**
Generate location/site specific reports that include product and manufacturer information as well as classification and regulatory information.
- 3. Admin > User Activity Reports**
Generate reports that allow you to easily view and monitor your Online User activity.



The screenshot displays three overlapping screenshots of the 3E Company Demo - Platinum Edition web application interface, illustrating the report generation process from different sections.

- Left Panel (Catalog Reports):** Shows the 'Product Catalog > Catalog Reports' section. A 'Select Report' dropdown is open, listing various report options such as 'Products Sharing an MSDS', 'All Products', and '(M)SDS Exception Status'. A red box labeled 'Catalog Reports' is overlaid on the bottom left, and a 'Run Report' button is visible.
- Middle Panel (Inventory Reports):** Shows the 'Inventory > Inventory Reports' section. A 'Select Location (optional)' dropdown is open, listing locations like 'Asia Pacific', 'Global Locations', and 'North American Locations'. 'Manchester, NH' is selected. A red box labeled 'Inventory Reports' is overlaid on the bottom center, and a 'Run Report' button is visible.
- Right Panel (Admin Reports):** Shows the 'Admin > Reports' section. A 'Select Report' dropdown is open, listing options like 'User Reports', 'User Activity Summary', and 'User Activity Detail'. A red box labeled 'Admin Reports' is overlaid on the bottom right, and a 'Run Report' button is visible.

Generating Reports

How to Generate a Report:

Step 1) From the horizontal menu bar, select: **Product Catalog > Catalog Reports**
OR Inventory > Inventory Reports / Classification Reports / Regulatory Reports / Chemical Approval Reports

OR Admin > Reports


Step 2) **Create report:**

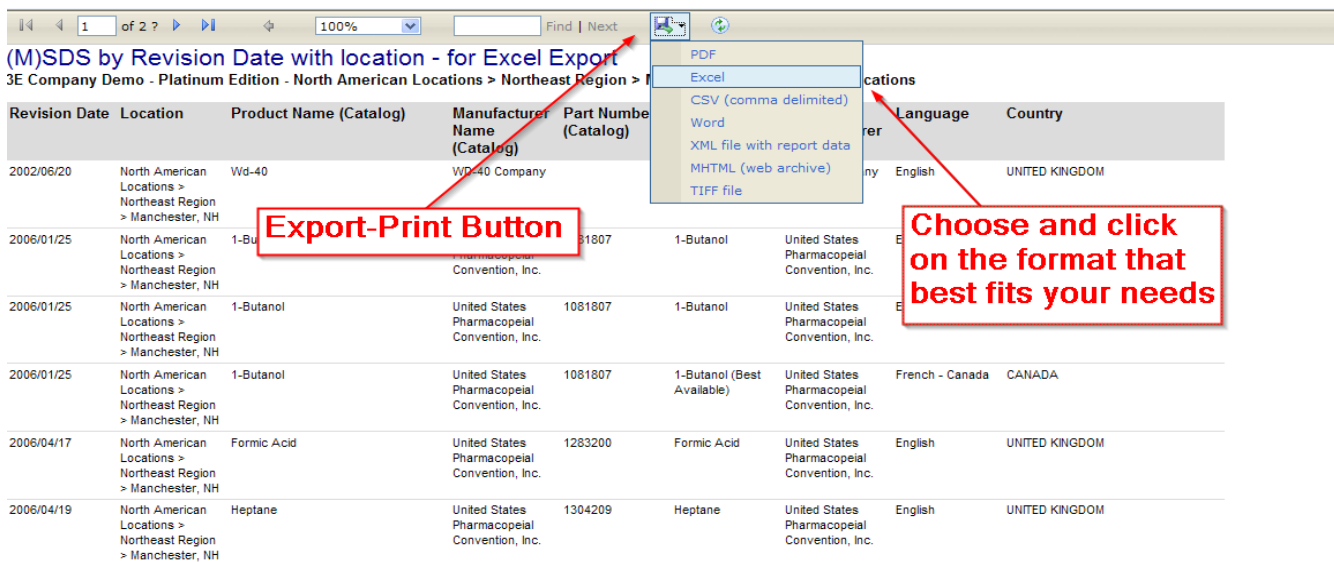
- Select a date range or location (location option only within Inventory Reports)
- Select a report template from the list of options
- Add a custom value to the report (optional)

Step 3) **Click "Run Report"**

A new window will display the created report results.

Step 4) **To Export Report:**

- In the top right of the report, click on the drop-down menu icon button 
- Select and click on one of the 6 output formats
- Click "Print" or "Save" and select a location on your computer to save the file



The screenshot shows a web browser window displaying a report titled "(M)SDS by Revision Date with location - for Excel Export". The report is a table with columns: Revision Date, Location, Product Name (Catalog), Manufacturer Name (Catalog), Part Number (Catalog), Language, and Country. A red box labeled "Export-Print Button" points to a small icon in the top right corner of the report area. A red box labeled "Choose and click on the format that best fits your needs" points to a dropdown menu that is open, showing options: PDF, Excel, CSV (comma delimited), Word, XML file with report data, MHTML (web archive), and TIFF file.

Revision Date	Location	Product Name (Catalog)	Manufacturer Name (Catalog)	Part Number (Catalog)	Language	Country
2002/06/20	North American Locations > Northeast Region > Manchester, NH	Wd-40	WD-40 Company			
2006/01/25	North American Locations > Northeast Region > Manchester, NH	1-Butanol	United States Pharmacopeial Convention, Inc.	1081807	English	UNITED KINGDOM
2006/01/25	North American Locations > Northeast Region > Manchester, NH	1-Butanol	United States Pharmacopeial Convention, Inc.	1081807	English	UNITED KINGDOM
2006/01/25	North American Locations > Northeast Region > Manchester, NH	1-Butanol	United States Pharmacopeial Convention, Inc.	1081807	French - Canada	CANADA
2006/04/17	North American Locations > Northeast Region > Manchester, NH	Formic Acid	United States Pharmacopeial Convention, Inc.	1283200	English	UNITED KINGDOM
2006/04/19	North American Locations > Northeast Region > Manchester, NH	Heptane	United States Pharmacopeial Convention, Inc.	1304209	English	UNITED KINGDOM

Generating Reports

How to Generate a Site Specific Report:

Step 1) From the horizontal menu bar, select: Inventory > Inventory Reports

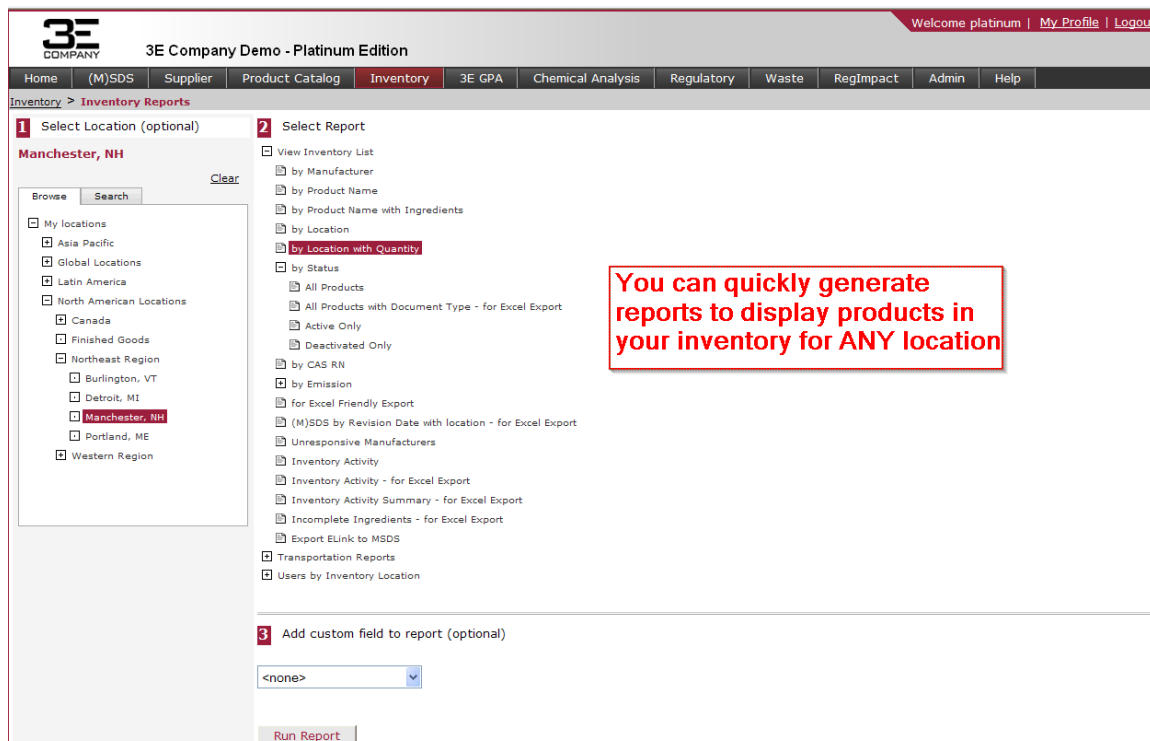
Step 2) Create report:

- Select a location
- Select a report template from the list of options
- Add a custom value to the report (optional)

Step 3) Click "Run Report"

A new window will display the created report results

Step 4) Export the report into a format of your choosing



3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier Product Catalog **Inventory** 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Inventory > Inventory Reports

1 Select Location (optional)

Manchester, NH [Clear](#)

Browse Search

- My locations
 - Asia Pacific
 - Global Locations
 - Latin America
 - North American Locations
 - Canada
 - Finished Goods
 - Northeast Region
 - Burlington, VT
 - Detroit, MI
 - Manchester, NH
 - Portland, ME
 - Western Region

2 Select Report

- View Inventory List
 - by Manufacturer
 - by Product Name
 - by Product Name with Ingredients
 - by Location
 - By Location with Quantity**
 - by Status
 - All Products
 - All Products with Document Type - for Excel Export
 - Active Only
 - Deactivated Only
 - by CAS RN
 - by Emission
 - for Excel Friendly Export
 - (M)SDS by Revision Date with location - for Excel Export
 - Unresponsive Manufacturers
 - Inventory Activity
 - Inventory Activity - for Excel Export
 - Inventory Activity Summary - for Excel Export
 - Incomplete Ingredients - for Excel Export
 - Export ELink to MSDS
 - Transportation Reports
 - Users by Inventory Location

3 Add custom field to report (optional)

<none>

[Run Report](#)

You can quickly generate reports to display products in your inventory for ANY location

Customer Action List

Responding to Items on the Customer Action List

Step 1) Go to the Product Catalog or Inventory tab

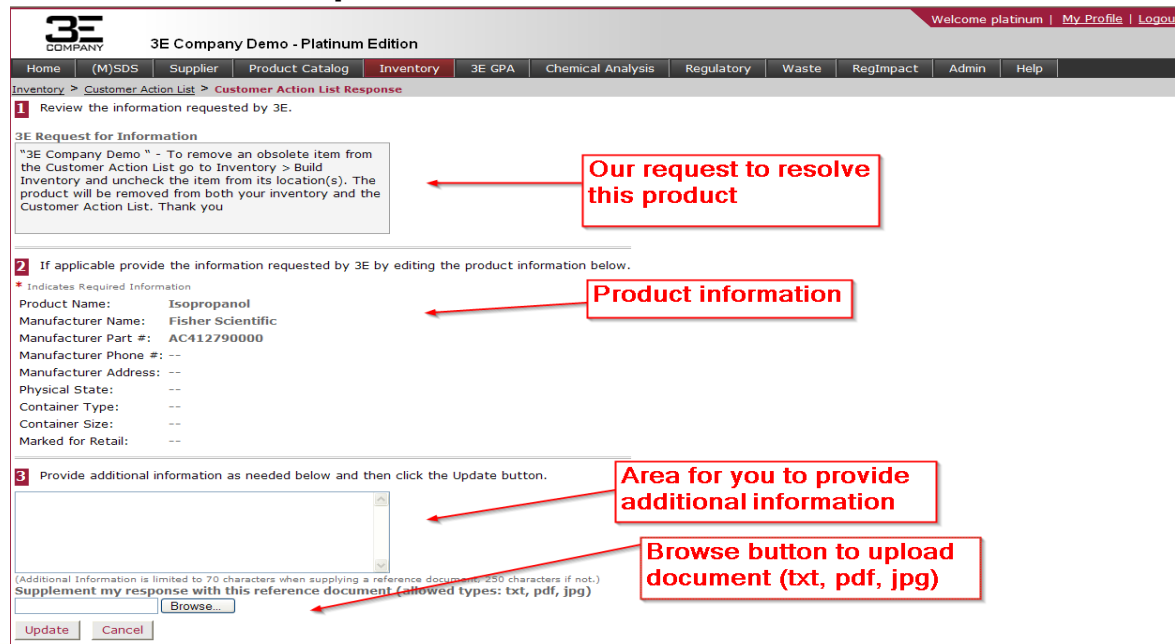
- If on the Inventory tab, select your location on the inventory tree

Step 2) Click on Customer Action List

Step 3) Click on Show All

Step 4) You may respond to any item by clicking on the Respond button

- Review the information requested by 3E in Box 1. To provide the requested information, type it on the appropriate field (i.e., Product Name, Manufacturer Name, Manufacturer Part #, Manufacturer Contact Information, etc.).
- If you have the MSDS for the customer action item, you can attach its PDF image file by clicking on **Browse** next to **Supplement my response with this reference document (allowed types: txt, pdf, jpg)**. Select the file and click on **Open**. ***The MSDS will be viewable on 3 Online within 48-72 hours of submission.*



3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | My Profile | Logout

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Inventory > Customer Action List > Customer Action List Response

1 Review the information requested by 3E.

3E Request for Information

"3E Company Demo " - To remove an obsolete item from the Customer Action List go to Inventory > Build Inventory and uncheck the item from its location(s). The product will be removed from both your inventory and the Customer Action List. Thank you

2 If applicable provide the information requested by 3E by editing the product information below.

* Indicates Required Information

Product Name:	Isopropanol
Manufacturer Name:	Fisher Scientific
Manufacturer Part #:	AC412790000
Manufacturer Phone #:	--
Manufacturer Address:	--
Physical State:	--
Container Type:	--
Container Size:	--
Marked for Retail:	--

3 Provide additional information as needed below and then click the Update button.

(Additional Information is limited to 70 characters when supplying a reference document, 250 characters if not.)

Supplement my response with this reference document (allowed types: txt, pdf, jpg)

Browse...

Update Cancel

Our request to resolve this product

Product information

Area for you to provide additional information

Browse button to upload document (txt, pdf, jpg)

Classification Module

- **3E's Classification Service offers an independent review of each MSDS based on several sources of regulatory references, including NFPA, HMIS, IFC, and UFC, as well as other state and regional statutes, guidelines, and regulations.**
- **To access a product's classification information:**
 - **1. Search for the product under Product Catalog or Inventory > Search Catalog or Search Inventory**
 - **2. Click Action > Classification**

Search for

Product Name contains ✖

< choose a criterion >

[Simple Search](#) [Customize this search](#)

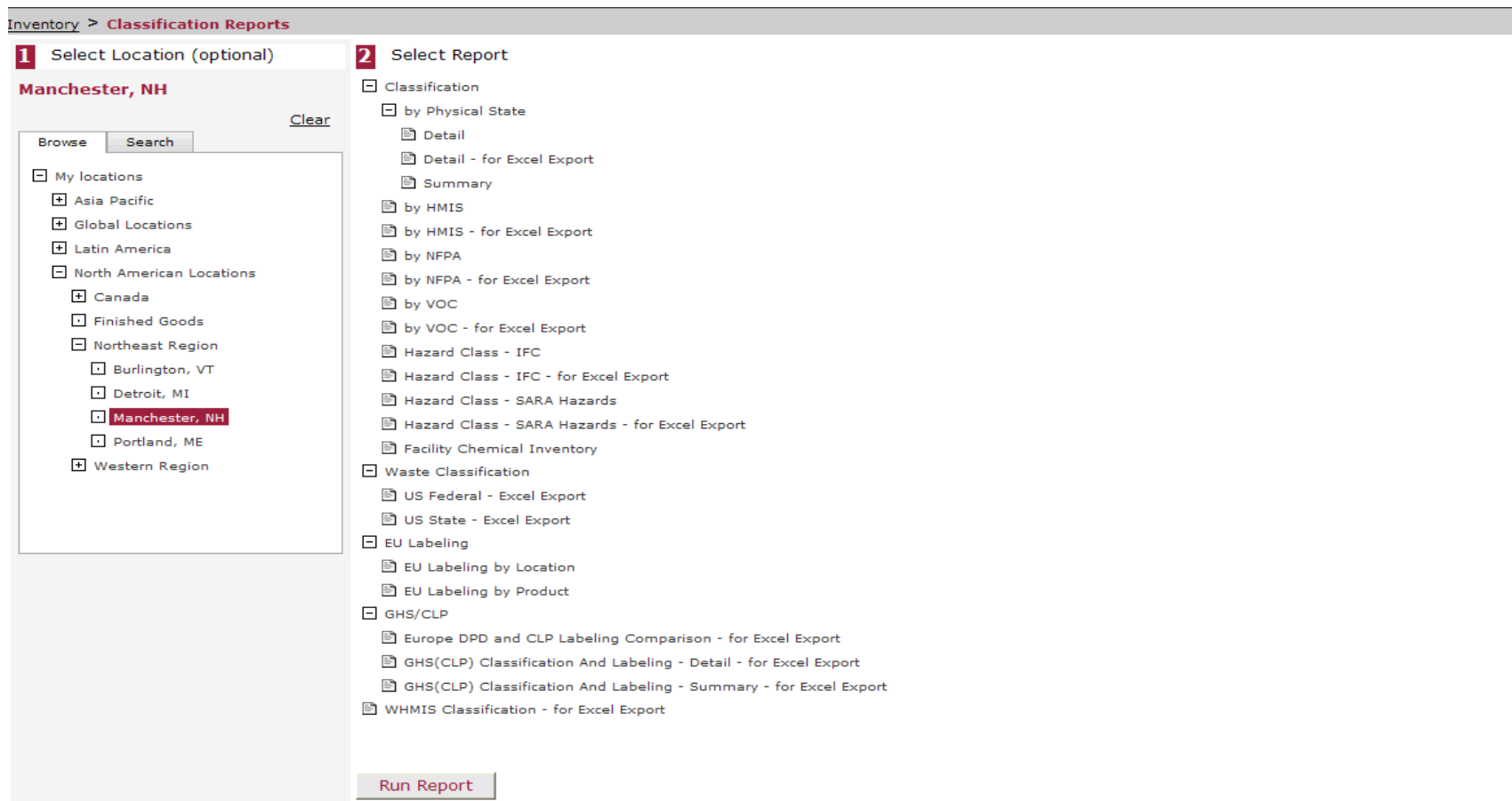
Items per page 15

Action	Product Name	Manufacturer Name	Mfg Pz	Product C	Intern	SAP REAL
Action	▶ "31% 5R456, Z5455/3Z436 - Monter"	Akzo Nobel Coating Inc	393418			
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	LA-CO Industries Inc. - Mar...			1234...	
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Unilever Home & Personal ...				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Walter Kidde Fire Systems...				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Whitlam, J.C., Manufacturi...				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Barnes Group Inc.	19482			
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Green Power Chemical				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Green Power Chemical				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	DuPont Chemicals				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Dupont Canada / E.I duPont			234567	
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	U.S. Foam Technologies	US-F...			
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	DuPont Chemicals				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Ashland Specialty Chemic...	103016			
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	J.C. Whitlam Manufacturin...				
Action	▶ "All Weather Paintstik " "All Weather Hot Climate Paintstik "B", "B-3/8"..."	Beckman Coulter, Inc./Bec...	977212			

Page 1 of 73 (1086 items)

Classification Module

- **Classification Reports are available under Inventory > Classification Reports and enable the user to identify various classification ratings for products within an inventory.**
- **The below screenshot indicates the types of Classification Reports available depending on the modules subscribed to.**



The screenshot displays the 'Inventory > Classification Reports' interface. It is divided into two main sections:

- 1 Select Location (optional):** This section shows a tree view of locations. The current selection is 'Manchester, NH'. Other visible locations include Asia Pacific, Global Locations, Latin America, North American Locations (Canada, Finished Goods, Northeast Region, Burlington, VT, Detroit, MI, Portland, ME, Western Region).
- 2 Select Report:** This section lists various report types, each with a sub-option for 'Excel Export':
 - Classification
 - by Physical State
 - Detail
 - Detail - for Excel Export
 - Summary
 - by HMIS
 - by HMIS - for Excel Export
 - by NFPA
 - by NFPA - for Excel Export
 - by VOC
 - by VOC - for Excel Export
 - Hazard Class - IFC
 - Hazard Class - IFC - for Excel Export
 - Hazard Class - SARA Hazards
 - Hazard Class - SARA Hazards - for Excel Export
 - Facility Chemical Inventory
 - Waste Classification
 - US Federal - Excel Export
 - US State - Excel Export
 - EU Labeling
 - EU Labeling by Location
 - EU Labeling by Product
 - GHS/CLP
 - Europe DPD and CLP Labeling Comparison - for Excel Export
 - GHS(CLP) Classification And Labeling - Detail - for Excel Export
 - GHS(CLP) Classification And Labeling - Summary - for Excel Export
 - WHMIS Classification - for Excel Export

A 'Run Report' button is located at the bottom of the interface.

Classification Module

Generating Classification Reports

Step 1) Click on the Inventory tab and select Classification Reports (as shown in previous slide)

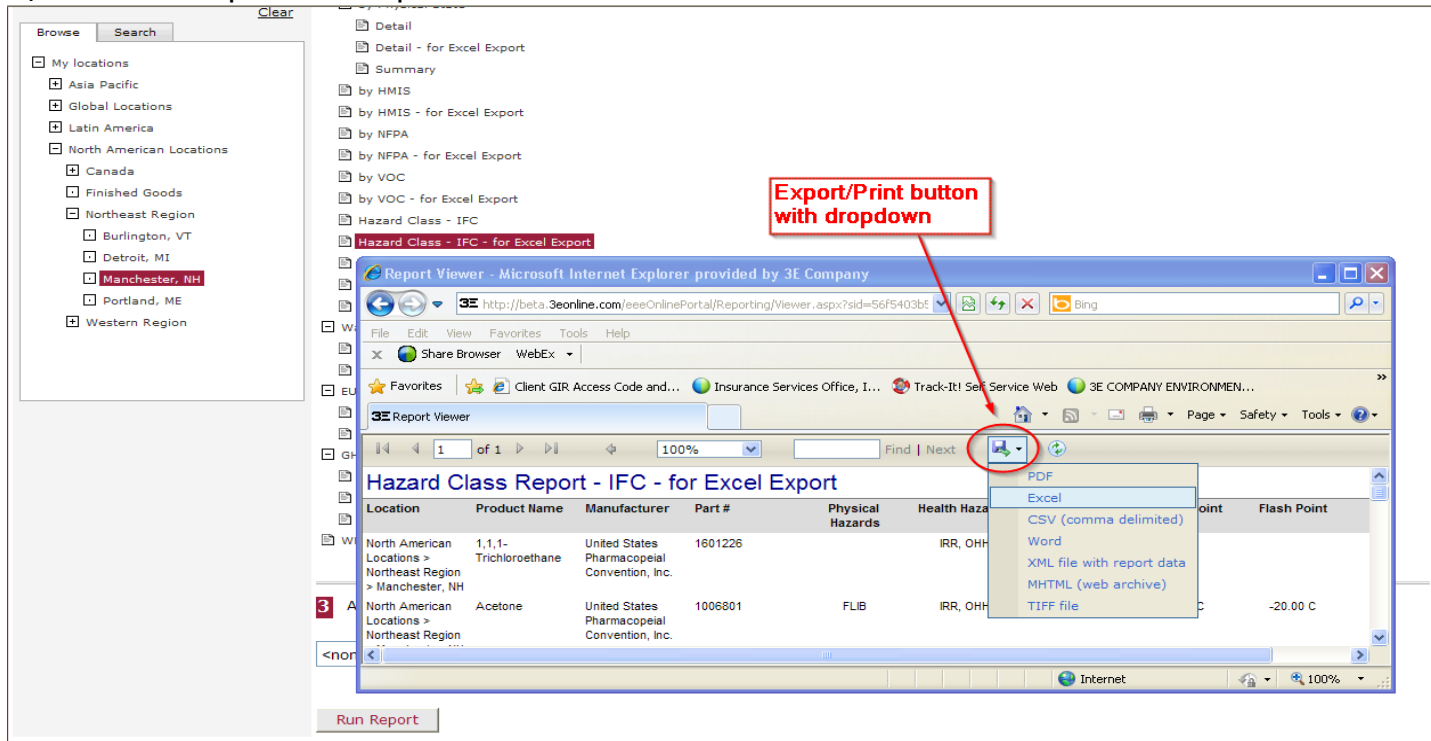
Step 2) Select the desired location on the facility tree

Step 3) Select the report to run (Excel Exports recommended)

Step 4) Add a custom value to the report (optional)

Step 5) Click "Run Report"

- The report will appear in a new screen.
- To export the report into Excel use the dropdown box next to the Export-Print button to select "Excel". Then click "Export/Print" to complete the export.



Export/Print button with dropdown

Location	Product Name	Manufacturer	Part #	Physical Hazards	Health Hazards	Flash Point
North American Locations > Northeast Region > Manchester, NH	1,1,1-Trichloroethane	United States Pharmacopeial Convention, Inc.	1601226		IRR, OHH	
North American Locations > Northeast Region	Acetone	United States Pharmacopeial Convention, Inc.	1006801	FLIB	IRR, OHH	-20.00 C

Labels Module



- 3E's Labeling Module utilizes the Client's hazardous material inventory and 3E's chemical classification data to populate secondary container labels that are able to be viewed and printed directly from 3E Online. The user will be able to choose from a variety of label formats including those consistent with the National Fire Protection Association (NFPA) and Hazardous Materials Identification System (HMIS), WHMIS, EU and GHS/CLP labeling systems.

Step 1: To access the Labeling module, Search for a product and select *Labels* from the *Action* menu associated with that product.

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Product Catalog > Search Catalog

+ Add New Product Risk & Safety Phrases

Search for

Product Name contains [] x

< choose a criterion >

Search Show All Simple Search Customize this search

Items per page 15

Action	Product Name	Manufacturer Name	Mfg. Pa	Product C	Intern	SAP REAL
Action	"31% 5R456, Z5455/3Z436 - Monter"	Akzo Nobel Coating Inc	393418			
Action	"All Weather Paintstik" "All Weather Hot Climate Paintstik" "B", "B-3/8"	LA-CO Industries Inc. - Mar...				1234...
Action	View (M)SDS & Attachments					
Action	Classification	Powder - Free Clear, Allergen Fighter				
Action	Labels	Unilever Home & Personal ...				
Action	Edit Catalog Item	Walter Kidde Fire Systems...				
Action	Manage Obtainment	Silsonite Asphalt Paint Bd				
Action	View Inventory Locations	Whitlam, J.C., Manufacturi...				
Action	Customize MSDS	hp Sealant/Dressing	19482			
Action	Archive from Catalog	Replacement Cleaner				
Action	First Strike 3-3% AR AFFF	Replacement Cleaner				
Action	"Imron" 5000 Activator	Green Power Chemical				
Action	"Knit SX1708A 50"	Green Power Chemical				
Action	"No-Seize" Anti-Seize Lubricant and Thread Sealant CU	olor Concentrates All in Synonym List DEL031B				
Action	"Paint On" Graphite Lubricant	DuPont Chemicals				
		Dupont Canada / E.I duPont				234567
		U.S. Foam Technologies	US-F...			
		DuPont Chemicals				
		Ashland Specialty Chemic...	103016			
		J.C. Whitlam Manufacturin...				
		Beckman Coulter, Inc./Bec...	977212			

Page 1 of 73 (1086 items)

- **Step 2: Click on the type of label you want to print and then choose a Source Document. The Source Document is the (M)SDS document whose information you want to use to populate your label. If you have (M)SDS in different languages or formats tied to the same product, you will see those various documents listed in the drop down box for you to choose from.**

Product Catalog > Search Catalog > Labels

My Product Action ▶ **1** Choose a label to process

Product Name:
"All Weather Paintstik " "All ...

Manufacturer:
LA-CO Industries Inc.- Markal...

Mfg Part #:

- GHS
- Canada
- Europe
- United States
 - HMIS
 - 9/Page (LabelMaster)
 - 14/Page
 - NFPA
 - NFPA/HMIS
 - NFPA/HMIS/PPE
 - 3E HMIS
 - U.S. Multipurpose
 - Hazardous Waste
- Barcode
- PPE

2 Choose a Source Document for your label data

(M)SDS (English, UNITED STATES OF AMERICA) : "All Weather Paintstik " "All Weather Hot Climate Paintstik" "B", "B-3/8", "B..."

Process Label

Labels Module



- **Step 3: Click *Process Label*.** The label you selected will be displayed on a separate screen.
- **Step 4: Once you can see the label, select the number of labels you want to print and a Custom Value if you want to add one to the label.**
- **Step 5: Click *View Label* and then print the labels.**
- *Note: The NFPA and HMIS labels are designed for use with Labelmaster pre-printed color labels. There is a link on each label screen that takes you directly to Labelmaster's website to order the appropriate pre-printed color labels.*

My Product	Action ▶	Select Another Label
Product Name: "All Weather Paintstik " "All ...	Source Document: (M)SDS (English, UNITED STATES OF AMERICA)	Product Name: "All Weather Hot Climate Paintstik" "B", "B-3/8", "B-E", "B-16", "C", "E", "F", & "N" Paintstiks "Lacquer Stik"
Manufacturer: LA-CO Industries Inc.- Markal...	Manufacturer: LA-CO Industries Inc.- Markal Company	
Mfg Part #:	Hazardous Material Identification System (HMIS®)	

"All Weather Paintstik " "All Weather Hot Climate Paintstik" "B", "B-3/8", "B-E", "B-16", "C", "E", "F", & "N" Paintstiks "Lacquer Stik"

Health	1
Flammability	0
Reactivity	1

0 Minimal Hazard Personal Protection
1 Slight Hazard
2 Moderate Hazard
3 Serious Hazard
4 Severe Hazard

[HMIS® Legend](#)

Requires [Labelmaster ALZ501](#)

Choose Which Labels to View ↓

<input type="checkbox"/> Label 1	<input type="checkbox"/> Label 2	<input type="checkbox"/> Label 3
<input type="checkbox"/> Label 4	<input type="checkbox"/> Label 5	<input type="checkbox"/> Label 6
<input type="checkbox"/> Label 7	<input type="checkbox"/> Label 8	<input type="checkbox"/> Label 9
<input type="checkbox"/> View All		

Add custom field to report (optional)

<none>

View Label

Labels not printing correctly?
[Check your printer settings.](#)

Still having problems?

Align the Labels What's this?

Left

<none>

Down

<none>

Show Calibration Lines

3E Online's Chemical Approval module streamlines the approval process of new products. The first step is for a Facility or Catalog Manager to add a new product to his/her location.

Adding New Products to a Location

Role: Catalog or Facility Manager

Action: Add a new product to a location

Application Area: Inventory > ManageInventory

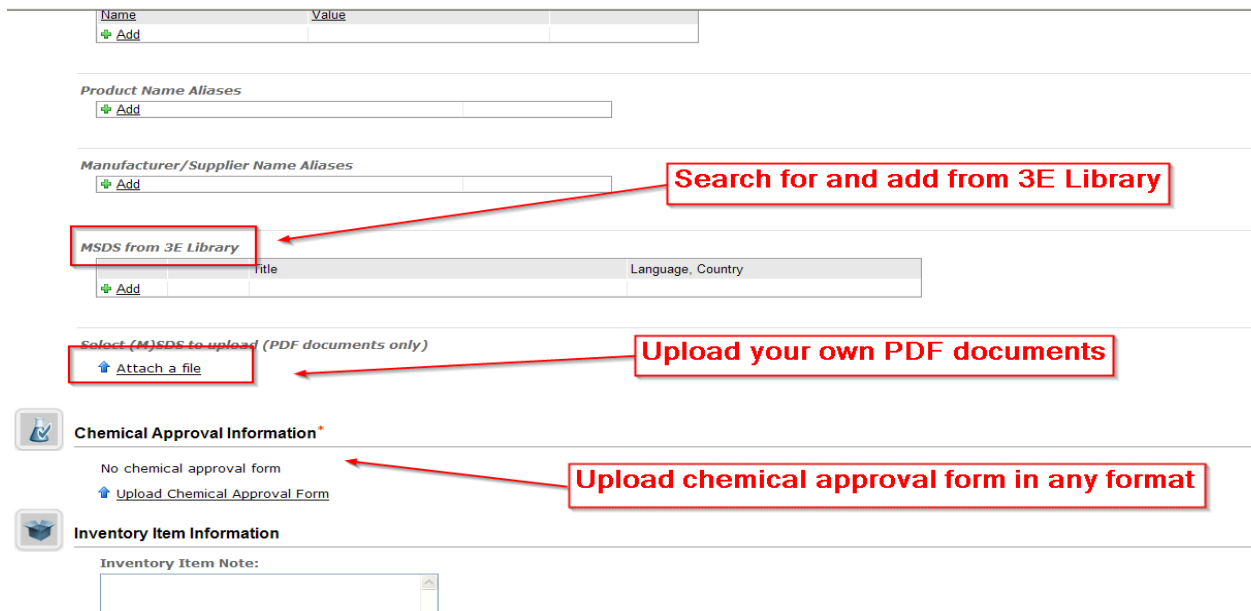
Method 1: Search for product to see if it is already in use by another location:

- **Select the "All Products" radio button to search for products used within the Corporate Catalog (i.e. the company's master library), and not only the products used within the Inventory Manager's assigned locations**
- **Select the location for which the new product is required**
- **Enter search criteria, perform search, and review search results**
- **If the product required is found, use the checkmark box to add it to the selected location**
 - **If Chemical Approval forms are mandatory, they will be requested here as locations are selected; the approval form can be loaded in any file format**
- **If the product added to the location does not have an SDS in the correct language/region, 3E is alerted and will endeavour to source the correct version directly from the manufacturer/supplier**

Chemical Approval Module

Method 2: If the product is not already in use by another location, the user is prompted to search 3E's master SDS database:

- Select the "Add New Product" link from within the search results.
- Provided criteria is populated at the next screen, you can correct the information, add aliases and custom values here as well. *MSDS from 3E Library* search is halfway down the page in this section and you can attach a file if needed. *Chemical Approval Information* is located below the search and customization area.
- If the correct result is found, select the "Submit" button to add it to the Product Catalog.
 - If Chemical Approval forms are mandatory, the system will not let you submit the new product without adding the form. The approval form can be loaded in any file format.
 - Once added to the Catalog, a prompt requests the user add it to Inventory location(s).
- If the product added to the location does not have an SDS in the correct language or region, 3E is alerted and will endeavour to source the correct version directly from the manufacturer/supplier.



The screenshot displays the 'Add New Product' form with several sections and callouts:

- Name**: A text input field with a green 'Add' button below it.
- Product Name Aliases**: A text input field with a green 'Add' button below it.
- Manufacturer/Supplier Name Aliases**: A text input field with a green 'Add' button below it. A red callout box labeled "Search for and add from 3E Library" points to this section.
- MSDS from 3E Library**: A section with a red callout box labeled "MSDS from 3E Library" pointing to it. Below it is a table with columns for 'Title' and 'Language, Country', and a green 'Add' button.
- Select (M)SDS to upload (PDF documents only)**: A section with a red callout box labeled "Upload your own PDF documents" pointing to the "Attach a file" button.
- Chemical Approval Information***: A section with a red callout box labeled "Upload chemical approval form in any format" pointing to the "Upload Chemical Approval Form" button.
- Inventory Item Information**: A section with an "Inventory Item Note:" label and a text area.

Method 3: If result is not found in 3E's master SDS database, a new product request is submitted:

- **This method is the same as method 2, but it should be noted that if an SDS is not loaded from the 3E Library or uploaded as a PDF, 3E will obtain the product for you in the format requested though it may take longer to obtain and cross reference the material.**

REACH Role:
--

REACH Exemption Reason:
--

SARA 313 Exemption Reason:
--

Storage Information (Tier II, ...)

Average Daily Amount: Unit of Measure:
--

Maximum Daily Amount: Unit of Measure:
--

Days On Site:
--

Temperature Condition:
--

Pressure Condition:
--

Storage Location:
--

Once all information has been uploaded and any applicable fields filled in, click the "Submit" button to upload and send this product and its Chemical Approval form to the Catalog and/or specified Inventory location.

Submit Cancel

3E InstaCall

Visit www.3ecompany.com Phone 3E: +1 (760) 602-8703 Toll Free (North America): 1 (800) 451-8346
Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)
version 6.0.2.0 Test

Get Adobe Reader

Chemical Approval Module

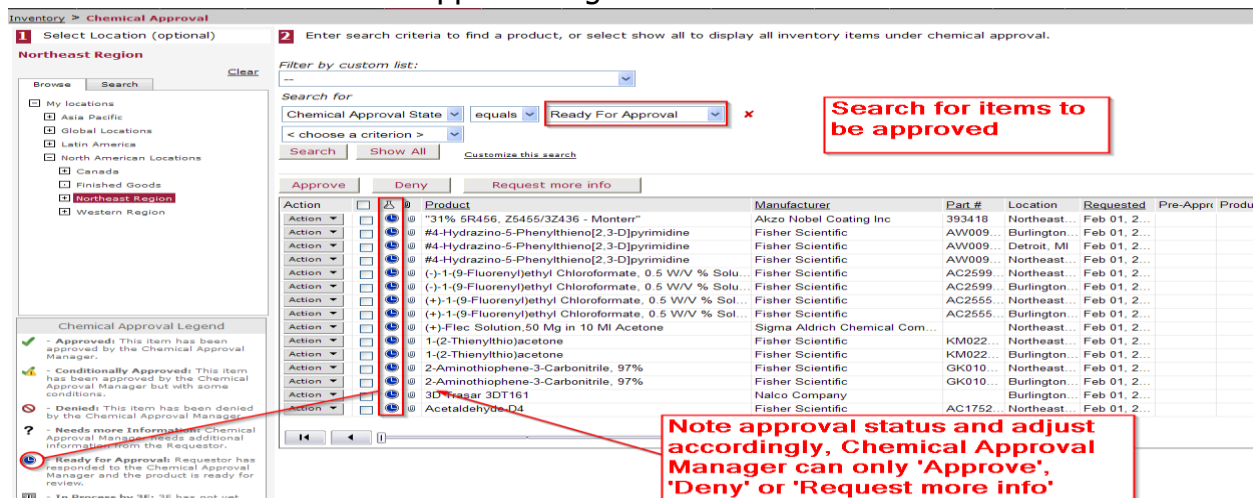
Chemical Approval Process

The Chemical Approval module ensures informed purchasing decisions are made by centralizing essential product information, requestors' approval request forms, and relevant SDS for the Approval Manager(s) to review. It also includes many evaluation tools to support the approval process.

- Role: Chemical Approval Manager
- Action: Approving a new product to be purchased for a location
- Application Area: Inventory > Chemical Approval

3E ensures each of the products requested have the appropriate SDS attached, and information about that product is populated for review.

- 1. Receive email – When a new product is requested, an email notification is sent to the Approval Manager.
- 2. View pending workload – Approval Manager views all pending approval workload by selecting “Chemical Approval State” = Ready for Approval.
 - Each product's status within the approval process is identified with an icon. An icon legend is available in the lower left hand corner of the screen – “Chemical Approval Legend”.



1 Select Location (optional)
Northeast Region

2 Enter search criteria to find a product, or select show all to display all inventory items under chemical approval.

Filter by custom list:

Search for

Chemical Approval State equals Ready For Approval

Search Show All Customize this search

Action	Product	Manufacturer	Part #	Location	Requested	Pre-Appr	Product
Approve	31% SR456, Z5455/3Z436 - Monter	Alkzo Nobel Coating Inc	393418	Northeast...	Feb 01, 2...		
Approve	#4-Hydrazino-5-Phenylthieno[2,3-D]pyrimidine	Fisher Scientific	AW009	Detroit, MI	Feb 01, 2...		
Approve	#4-Hydrazino-5-Phenylthieno[2,3-D]pyrimidine	Fisher Scientific	AW009	Northeast...	Feb 01, 2...		
Approve	(-)-1-(9-Fluorenyl)ethyl Chloroformate, 0.5 W/V % Solu...	Fisher Scientific	AC2599	Northeast...	Feb 01, 2...		
Approve	(-)-1-(9-Fluorenyl)ethyl Chloroformate, 0.5 W/V % Solu...	Fisher Scientific	AC2599	Burlington...	Feb 01, 2...		
Approve	(+)-1-(9-Fluorenyl)ethyl Chloroformate, 0.5 W/V % Sol...	Fisher Scientific	AC2555	Northeast...	Feb 01, 2...		
Approve	(+)-1-(9-Fluorenyl)ethyl Chloroformate, 0.5 W/V % Sol...	Fisher Scientific	AC2555	Burlington...	Feb 01, 2...		
Approve	(+)-Flec Solution, 50 Mg in 10 Ml Acetone	Sigma Aldrich Chemical Com...		Northeast...	Feb 01, 2...		
Approve	1-(2-Thienylthio)acetone	Fisher Scientific	KM022	Northeast...	Feb 01, 2...		
Approve	1-(2-Thienylthio)acetone	Fisher Scientific	KM022	Burlington...	Feb 01, 2...		
Approve	2-Aminothiophene-3-Carbonitrile, 97%	Fisher Scientific	GK010	Northeast...	Feb 01, 2...		
Approve	2-Aminothiophene-3-Carbonitrile, 97%	Fisher Scientific	GK010	Burlington...	Feb 01, 2...		
Approve	3D Nugar 3DT161	Nalco Company		Burlington...	Feb 01, 2...		
Approve	Acetaldehyde, Dd	Fisher Scientific	AC1752	Northeast...	Feb 01, 2...		

Chemical Approval Legend

- ✓ - Approved: This item has been approved by the Chemical Approval Manager.
- ✓ - Conditionally Approved: This item has been approved by the Chemical Approval Manager but with some conditions.
- ✗ - Denied: This item has been denied by the Chemical Approval Manager.
- ⚠ - Needs more Information: Chemical Approval Manager needs additional information from the Requestor.
- 🔴 - Ready for Approval: Requestor has responded to the Chemical Approval Manager and the product is ready for review.
- 🟡 - In Process by 3E: 3E has not yet

Note approval status and adjust accordingly, Chemical Approval Manager can only 'Approve', 'Deny' or 'Request more info'

3. Submit a decision or request more information – Above the search results are three buttons to submit a response about the product.

- **Request more information** – Ask for additional information about the product. Purpose of use, is the correct PPE on site, are employees trained to use this product, etc.
- **Approve** – Approve the product for purchase for that location without any limitations.
 - **Approve with conditions** – Approve the product for purchase for that location, but with limitations attached. Check the box within the Approval submission box, and type the condition into the text box. Examples – approved for a certain purpose, purchase under a particular volume per year, can only be used by the R&D department.
- **Deny** – Deny the product for purchase for that location.

4. Track product changes – Chemical Approval managers can subscribe to email alerts for when an SDS is updated by 3E. If the composition or classification of the product changes, this may impact the previous approval decision. To subscribe, go to Admin > Manage Notifications.

Role: Approval Manager

Action: Generate chemical approval audit trail reports

Application Area: Inventory > Chemical Approval Reports

All actions taken as well as workload statuses can be tracked. There are templates for Approved, Denied, Conditionally Approved, Ready for Approval, Needs More Info, and In Process By 3E.

Chemical Approval Module



Chemical Approval Interface – Details

Welcome platinum

3E COMPANY 3E Company Demo - Platinum Edition

Home (M)SDS Supplier Product Catalog **Inventory** 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Inventory > Chemical Approval

1 Select Location (optional)

2 Enter search criteria to find a product, or select show all to display all inventory items under chemical approval.

Northeast Region

Clear

Browse Search

My locations

- Asia Pacific
- Global Locations
- Latin America
- North American Locations
 - Canada
 - Finished Goods
 - Northeast Region**
 - Western Region

Filter by custom list:

Canada - NPRI

Search for

Chemical Approval State equals Ready For Approval

< choose a criterion >

Search Show All Customize this search

Approve Deny Request more info

Action	Product	Manufacturer	Part #	Location	Requested	Pre-Appr	Product
Action	"31% 5R456 75455/37436 - Monterr"	Akzo Nobel Coating Inc	393418	Northeast...	Feb 01, 2...		
Action	View (M)SDS & Attachments						
Action	Product Summary						
Action	Classification						
Action	Labels						
Action	Ingredients						
Action	Emissions						
Action	Product Properties						
Action	Edit Inventory Item						
Action	Shipping Information						
Action	Custom List Impact						
Action	Customize MSDS						
Action	Archive from Inventory						
Action	Respond to Needs More Info						
Action	View Chemical Approval Form/Notes						

Chemical Approval Legend

- Approved:** This item has been approved by the Chemical Approval Manager.
- Conditionally Approved:** This item has been approved by the Chemical Approval Manager but with some conditions.
- Denied:** This item has been denied by the Chemical Approval Manager.
- Needs more Information:** Chemical Approval Manager needs additional information from the Requestor.

Cross reference approval workload against chemical/substance lists

Choose additional criterion to use in search

Select approval action per product





View a summary of the product (classification, composition, etc..)

View ingredients that make up composition of the product







Customize (M)SDS information and archive product from location

View history of actions taken with the product's approval form submitted with the request

Chemical Approval Legend – Inventory Manager

	Approved: This item has been approved by the Chemical Approval Manager
	Conditionally Approved: This item has been approved by the Chemical Approval Manager but with some conditions
	Denied: This item has been denied by the Chemical Approval Manager
	Pending (viewed by Inventory Manger only): This item is pending chemical approval.

Chemical Approval Legend – Chemical Approval Manager

	Approved: This item has been approved by the Chemical Approval Manager
	Conditionally Approved: This item has been approved by the Chemical Approval Manager but with some conditions
	Denied: This item has been denied by the Chemical Approval Manager
	Needs more Information: Chemical Approval Manager needs additional information from the Requestor
	Ready for Approval: Requestor has responded to the Chemical Approval Manager and the product is ready for review
	In Process by 3E: 3E has not yet received an MSDS from the Manufacturer, 3E needs additional information from the Client to match an MSDS, or 3E has not completed specific data points for the Chemical Approval Manager to complete the review, such as Fire Code Classification

3E Online (M)SDS Batch Export



3E Online's MSDS Batch Export tool enables you to effortlessly download (M)SDS from 3E Online at any time.

This on-request tool has the flexibility to create a batch export of all (M)SDS used at a location, or allow you to refine the request to more specific criteria. Once submitted, requests are compiled and an email is sent to the requester notifying them of when the request is available for download.

As requests are compiled on 3E's servers, this tool will not slow down your computer, and there is no software to install. Pending and completed requests are centralized within 3E Online's Download Center, along with their status.

An export can be created from the Admin tab within moments:

The screenshot displays the 3E Company Demo - Platinum Edition Admin interface. The top navigation bar includes the 3E logo, the text "3E Company Demo - Platinum Edition", and user information: "Welcome platinum | [My Profile](#) | [Logout](#)". Below this is a main navigation menu with tabs for Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, Waste, RegImpact, Admin, and Help. The "Admin" tab is selected, and a sub-menu is open, listing various administrative functions: Reports, Manage Custom Values, Manage Notifications, Manage Users, Manage Locations, Event Journal, Supplier Invites, Export Center (highlighted), and Download Center. The "Export Center" option is highlighted with a red box, and a red arrow points from a text box to it.

(M)SDS Export

- Backup (M)SDS**
Save (M)SDS to your computer and burn your own CD/DVD.
- Print Multiple (M)SDS**
Save (M)SDS to your computer and print multiple (M)SDS with click.

Once your backup has been created, an email will be sent to the specified email address and you can save or print the file from the Download Center

3E Online (M)SDS Batch Export



Step 1: Choose Export Type (as shown on previous slide)

Backup (M)SDS (electronic back up) – Suitable for burning to CD-ROM/DVD, FTP transfer, or local storage. Individual (M)SDS PDF files are compiled into the export. An index is provided with each result hyper-linked to the related (M)SDS for quick retrieval.

Print Multiple (M)SDS (paper back up) – Suitable for mass paper printing. To ease mass printing, (M)SDS are compiled into 1 merged PDF, in alphabetical order. If the batch exceeds 500 pages, PDF volumes of 500 pages are created = 1 standard ream (package) of paper. A printable index is provided.

Step 2: Create Export Request – Fill out the following fields (see screen shot on next slide)

- 1) Export Title - (i.e. Houston Plant MSDS)
- 2) Notification Email Address - to be notified when export has been completed
- 3) Filters - to refine search to a particular location on the facility tree or a particular language
- 4) Additional Filters - to export by certain criteria (i.e. Product Name, Manufacturer Name, CAS #, Client Custom Values, etc...)
- 5) Click Submit

3E Online (M)SDS Batch Export



3E COMPANY 3E Company Demo - Platinum Edition Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Admin > Export Center > Export Catalog Params

* Indicates Required Information

Export Request

Export Title *
Test MSDS 9

Notification Email Address
BobClient@3ecompany.com

Filters

Filter Documents By Language (check to expand)

Filter Export Results By Location (check to expand)

Additional Filters

Product Name contains *

< choose a criterion >

Submit Cancel

- After clicking "Submit" the export process will begin and you will be notified once the results are complete and ready to be picked up at the Download Center.

3E COMPANY 3E Company Demo - Platinum Edition Welcome platinum | [My Profile](#) | [Logout](#)

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin Help

Admin > Export Center > Export Catalog Params

Your request was added successfully. You can download the results from [Download Center](#)

Back

3E InstaCall

Visit www.3ecompany.com Phone 3E: +1 (780) 602-8703 Toll Free (North America): 1 (800) 451-8346
Copyright 2004-2012, 3E Company All Rights Reserved [Privacy Policy](#)
version 6.0.2.0 Test

Get Adobe Reader

3E Online (M)SDS Batch Export



Downloading Instructions

Step 1: Select File

- Requestor will receive an email notification when the export file has finished compiling – up to 24 hours.
- Export file will be available within 3E Online's Download center: Admin > Download center.

3E COMPANY 3E Company Demo - Platinum Edition

Welcome pla

Home (M)SDS Supplier Product Catalog Inventory 3E GPA Chemical Analysis Regulatory Waste RegImpact Admin

Admin > Download Center

1 Download Center

New requests will show as pending in the Download Center

Download	Name	Download type	Requested Date	
Pending	Test MSDS 9	Backup (M)SDS	Jun 14, 2012	
Volume.zip (4.3 MB) Link expires Jun 17, 2012	Back-up Portl		Jun 12, 2012	

Links for files created will expire after 5 days

3E Online (M)SDS Batch Export



Step 2: Download

- After the file name is clicked, a pop-up appears asking if the file is to be Opened or Saved.
- Click "Open".

The screenshot shows the 3E Company Demo - Platinum Edition web interface. The navigation menu includes Home, (M)SDS, Supplier, Product Catalog, Inventory, 3E GPA, Chemical Analysis, Regulatory, and Waste. The current page is the Download Center, indicated by a red '1' icon and the text 'Download Center'. A table lists download items:

Download	Name
<i>Pending</i>	Test MSDS 9
Volume.zip (4.3 MB) Link expires Jun 17, 2012	Back-up Portland

A red arrow points from the 'Volume.zip (4.3 MB)' link in the table to a 'File Download' dialog box. The dialog box title is '0% of Volume.zip from betadownloads.3eonline.co...'. The main text asks 'Do you want to open or save this file?'. The file details are: Name: Volume.zip, Type: WinZip File, 4.34MB, From: betadownloads.3eonline.com. The 'Open' button is highlighted with a red box. Below the buttons is a checkbox labeled 'Always ask before opening this type of file' which is checked. At the bottom, there is a warning icon and text: 'While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)'

3E Online (M)SDS Batch Export

Step 3: Extract Files

- **Type 1: Backup (M)SDS (electronic back up) – Suitable for burning to CD-ROM/DVD, FTP transfer, or local storage**
 - 1) Select all files: 1 master index, and individual (M)SDS PDFs
 - 2) Press "Extract"
 - 3) A window will appear asking you where to save the files. From here, select a folder which was previously created, or create a new folder from this window.

3E COMPANY 3E Company Demo - Platinum Edition

WinZip (Evaluation Version) - Volume[1].zip

File Actions View Jobs Options Help

New Open Favorites Add **Extract** Encrypt View CheckOut Wizard

Name	Type	Modified	Size
Index.xls	Microsoft Ex...	6/12/2012 9:10 AM	25,088
SDS3835605.pdf	Adobe Acro...	6/12/2012 9:10 AM	59,033
SDS3856127.pdf	Adobe Acro...	6/12/2012 9:10 AM	27,346
SDS4054718.pdf	Adobe Acro...	6/12/2012 9:10 AM	30,328
SDS4381860.pdf	Adobe Acro...	6/12/2012 9:10 AM	173,953
SDS4440138.pdf	Adobe Acro...	6/12/2012 9:10 AM	12,237
SDS4510271.pdf	Adobe Acro...	6/12/2012 9:10 AM	60,691
SDS4570059.pdf	Adobe Acro...	6/12/2012 9:10 AM	65,693
SDS4570813.pdf	Adobe Acro...	6/12/2012 9:10 AM	61,094
SDS4610323.pdf	Adobe Acro...	6/12/2012 9:10 AM	17,848
SDS4711010.pdf	Adobe Acro...	6/12/2012 9:10 AM	57,238
SDS4797194.pdf	Adobe Acro...	6/12/2012 9:10 AM	28,050
SDS4875812.pdf	Adobe Acro...	6/12/2012 9:10 AM	15,929
SDS4919741.pdf	Adobe Acro...	6/12/2012 9:10 AM	16,203
SDS4949572.pdf	Adobe Acro...	6/12/2012 9:10 AM	106,472
SDS5124738.pdf	Adobe Acro...	6/12/2012 9:10 AM	16,984
SDS5135459.pdf	Adobe Acro...	6/12/2012 9:10 AM	12,489
SDS5148378.pdf	Adobe Acro...	6/12/2012 9:10 AM	16,886

Selected 0 files, 0 bytes Total 53 files, 5,310KB

Extract - C:\Documents and Settings\i50299\Local Settings\Temporary Internet Fil...

Extract to: C:\Documents and Settings\i50299\Desktop\CD Rom - Backup

Desktop My Documents My Computer My Network Places

Files: Selected files/folders All files/folders in current folder All files/folders in archive Files in Archive: []

Open Explorer window Overwrite existing files Skip older files Use folder names

Extract Cancel Help

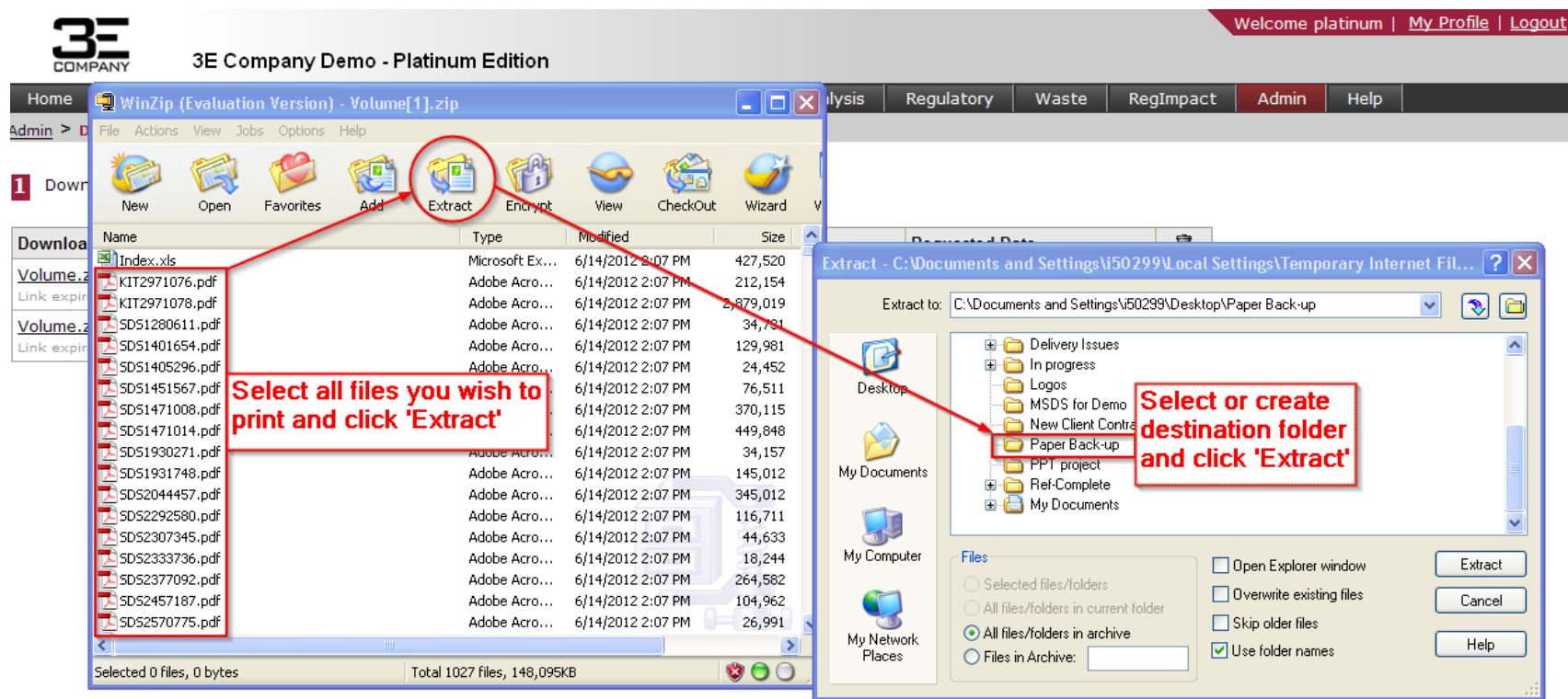
Select all files you wish to then click 'Extract'

Select or create destination folder and click 'Extract'

3E Online (M)SDS Batch Export

- **Type 2: Print Multiple (M)SDS – Suitable for mass paper printing**

- 1) Select all files: 1 master index, and merged (M)SDS PDF batches
- 2) Press “Extract”
- 3) A window will appear asking you where to save the files. From here, select a folder which was previously created, or create a new folder from this window.



3E COMPANY 3E Company Demo - Platinum Edition

Welcome platinum | My Profile | Logout

Home WinZip (Evaluation Version) - Volume[1].zip

Admin > D File Actions View Jobs Options Help

1 Download

Download Volume.z Link expir Volume.z Link expir

Name	Type	Modified	Size
Index.xls	Microsoft Ex...	6/14/2012 2:07 PM	427,520
KIT2971076.pdf	Adobe Acro...	6/14/2012 2:07 PM	212,154
KIT2971078.pdf	Adobe Acro...	6/14/2012 2:07 PM	2,879,019
SDS1280611.pdf	Adobe Acro...	6/14/2012 2:07 PM	34,781
SDS1401654.pdf	Adobe Acro...	6/14/2012 2:07 PM	129,981
SDS1405296.pdf	Adobe Acro...	6/14/2012 2:07 PM	24,452
SDS1451567.pdf	Adobe Acro...	6/14/2012 2:07 PM	76,511
SDS1471008.pdf	Adobe Acro...	6/14/2012 2:07 PM	370,115
SDS1471014.pdf	Adobe Acro...	6/14/2012 2:07 PM	449,848
SDS1930271.pdf	Adobe Acro...	6/14/2012 2:07 PM	34,157
SDS1931748.pdf	Adobe Acro...	6/14/2012 2:07 PM	145,012
SDS2044457.pdf	Adobe Acro...	6/14/2012 2:07 PM	345,012
SDS2292580.pdf	Adobe Acro...	6/14/2012 2:07 PM	116,711
SDS2307345.pdf	Adobe Acro...	6/14/2012 2:07 PM	44,633
SDS2333736.pdf	Adobe Acro...	6/14/2012 2:07 PM	18,244
SDS2377092.pdf	Adobe Acro...	6/14/2012 2:07 PM	264,582
SDS2457187.pdf	Adobe Acro...	6/14/2012 2:07 PM	104,962
SDS2570775.pdf	Adobe Acro...	6/14/2012 2:07 PM	26,991

Selected 0 files, 0 bytes Total 1027 files, 148,095KB

Extract - C:\Documents and Settings\50299\Local Settings\Temporary Internet Fil...

Extract to: C:\Documents and Settings\50299\Desktop\Paper Back-up

Desktop My Documents My Computer My Network Places

Files

- Selected files/folders
- All files/folders in current folder
- All files/folders in archive
- Files in Archive: []

Open Explorer window

Overwrite existing files

Skip older files

Use folder names

Extract Cancel Help

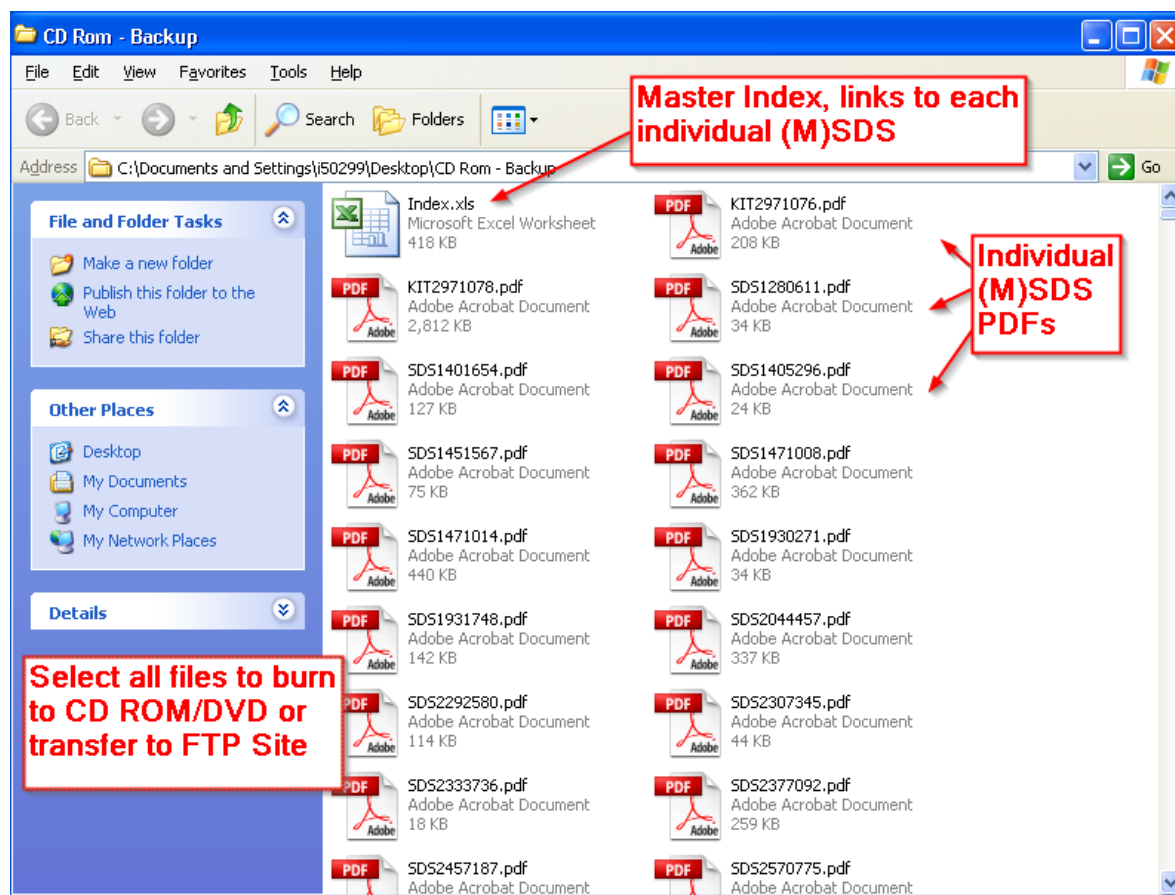
Select all files you wish to print and click 'Extract'

Select or create destination folder and click 'Extract'

3E Online (M)SDS Batch Export

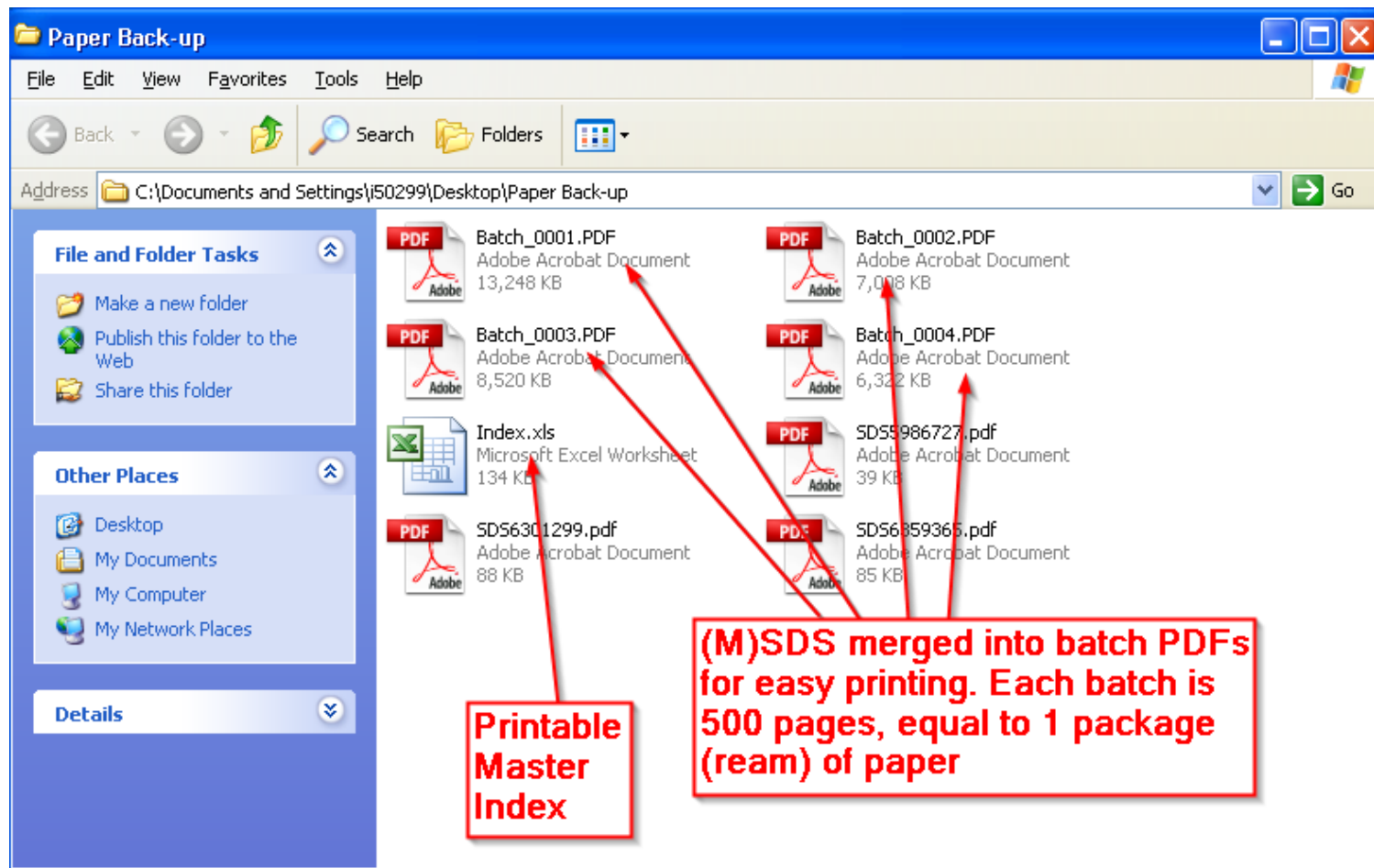
Step 4: Create Back Up

- **Type 1: Backup (M)SDS (electronic back up) – Suitable for burning to CD-ROM/DVD, FTP transfer, or local storage.**



3E Online (M)SDS Batch Export

Type 2: Print Multiple (M)SDS - Suitable for mass paper printing



The screenshot shows a Windows Explorer window titled "Paper Back-up" with the address bar displaying "C:\Documents and Settings\50299\Desktop\Paper Back-up". The window contains several files:

File Name	File Type	Size
Batch_0001.PDF	Adobe Acrobat Document	13,248 KB
Batch_0002.PDF	Adobe Acrobat Document	7,008 KB
Batch_0003.PDF	Adobe Acrobat Document	8,520 KB
Batch_0004.PDF	Adobe Acrobat Document	6,322 KB
Index.xls	Microsoft Excel Worksheet	134 KB
SDS986727.pdf	Adobe Acrobat Document	39 KB
SDS6301299.pdf	Adobe Acrobat Document	88 KB
SDS6359365.pdf	Adobe Acrobat Document	85 KB

Red arrows point from the text boxes to the corresponding files in the Explorer window.

Printable Master Index

(M)SDS merged into batch PDFs for easy printing. Each batch is 500 pages, equal to 1 package (ream) of paper

Speak to a 3E Representative:

24/7/365 Toll Free Hotline: 800.451.8346

Phone: 760.602.8700

Toll Free: 800.360.3220

Fax: 760.918.4130

Questions and Comments:

online@3ECompany.com

(M)SDS Updates:

updates@3ECompany.com

Click the “3E InstaCall” graphic located on lower left of every screen to have 3E call you

