



NC DEPARTMENT OF TRANSPORTATION

ID BADGE INFORMATION

A NCDOT ID Badge requires the following information. Complete this form and bring to Room 10, Transportation Building between the hours of 8:00 a.m. - 11:30 a.m. or 1:30 p.m. - 3:30 p.m. If you need further assistance, please call 919.707.4855 or 919.707.4854.

Last Name:

First:

MI:

Nickname:

Contractor:

Section You Work In:(DIV 1-14)

Department:

Location / Building:

Room No. / Column No.:

County:

Work Phone W/Area Code:

Job Description / Company:

Personnel No:

or SSN - Last 4 Digits

Badge:

New

Replace

~ID Badges are to be worn at all times in any DOT Building.

~Do not let anyone into your building. Customers must obtain visitor's badge at designated location in the building.

~If you lose badge or change any information listed above, contact Security Section at 919-707-4854 or email "wmbryant2@ncdot.gov."

~ID Badge must be turned in upon termination of employment. Part of Exit Package.

Signature

Date

Badge No: _____ By: _____ Date: _____

(To be filled out by Security Office)

Note: If emailing form and picture, please reduce resolution on your photos.

Email to: securitymanagement@ncdot.nc.gov

***** PLACE IN PERSONEL FILE *****

Authorized by:

Name

Department