

***Department of Transportation
Transportation Mobility and Safety Division***

Downloading files from the FTS Server

***Revision 1.0
August 8, 2010***



This is a North Carolina Department of Transportation computer system and is the property of the State of North Carolina, United States of America. It is for authorized use only. Users (authorized or unauthorized) have no explicit or implicit expectation of privacy. Unauthorized or improper use of this system may result in administrative Disciplinary action and civil and criminal penalties. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use.

Terms and Conditions of Use:

Any or all uses of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized officials of the North Carolina Department of Transportation, and law enforcement personnel of the state of North Carolina, as well as authorized officials of other agencies, both domestic and foreign. By using this system, the user consents to such interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized site or Department of Transportation personnel. Any files on this system not otherwise declared confidential by law or judicial interpretation may be subject to public inspection and copying under the North Carolina Public Records Law (N.C.G.S. chapter 132).

LOG ON to this system will be interpreted as acceptance of the conditions stated in this warning.

Downloading files from the FTS server

1 Login to FTS

Login to the FTS server using the following URL: <https://fts.dot.state.nc.us>

North Carolina Department of Transportation
FTS File Transfer System
August 6, 2010
HOME CONTACT SEARCH
NC DOT
NC GOV

NCDOT File Transfer System

NOTICE TO USERS

User Name:
Password:

[Forgot your password?](#)

Terms and Conditions of Use:
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The North Carolina Department of Transportation

1.1 Login Requirements

You will need a DOT issued user name and password to access the FTS server.

2 Select the file

Click on the file to be downloaded on the “Received” tab.

North Carolina Department of Transportation
FTS File Transfer System

Help | Logoff

HOME CONTACT SEARCH

NC DOT
NC GOV

August 6, 2010 angood

Disclaimer

Inbox

Received Sent

Subject	From	Sent Date	Received	Size
Demo	Andrew Good	08/06/10 10:32 AM		0.01 MB

Inbox

Send Files

Address Book

Settings

Help

Log Off

2.1 Download the file

Click on the “Download” button.

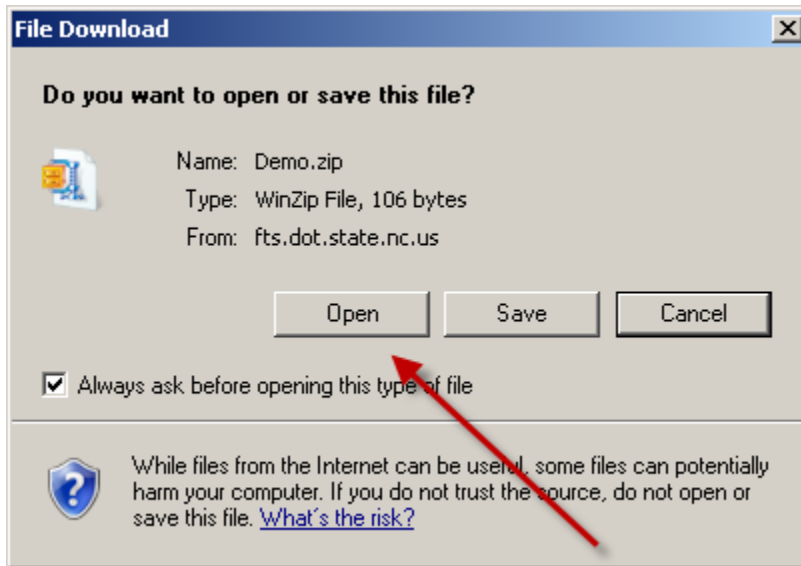
The screenshot displays the NCDOT File Transfer System (FTS) web interface. At the top, there is a header with the North Carolina Department of Transportation logo, the text "FIS File Transfer System", and navigation links for "HOME", "CONTACT", and "SEARCH". The user's name "angood" and the date "August 6, 2010" are visible. A "Disclaimer" link is located in the top right corner. The main content area is titled "NCDOT File Transfer System" and features a sidebar on the left with icons for "Inbox", "Send Files", "Address Book", "Settings", "Help", and "Log Off". The central area shows an email message with the following details: "To: Andrew Good <angood@ncdot.gov>", "Subject: Demo", and "Message: This a Demo file to be downloaded". Below the message, it lists "Attached Files: Demo" with a size of "0.01 MB" and a sent time of "8/6/2010 10:32:11 AM". A toolbar at the top of the message area contains buttons for "Download", "Forward", "Print", and "Delete". A red arrow points to the "Download" button.

2.2 Download the file

WinZip is required for opening files from the FTS server.

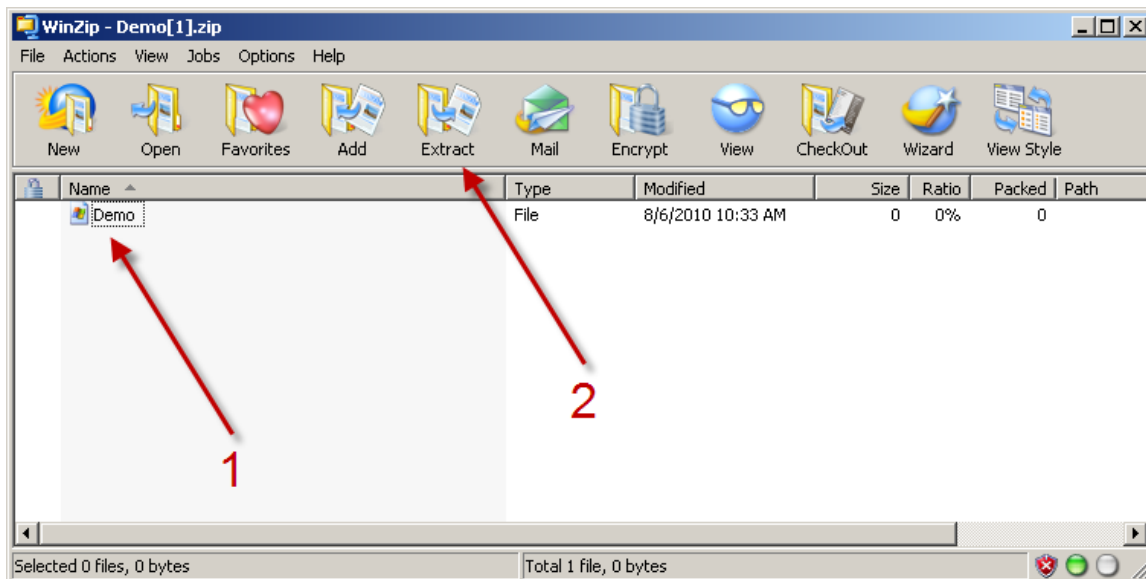
3 Saving the file

Click on “Open”.



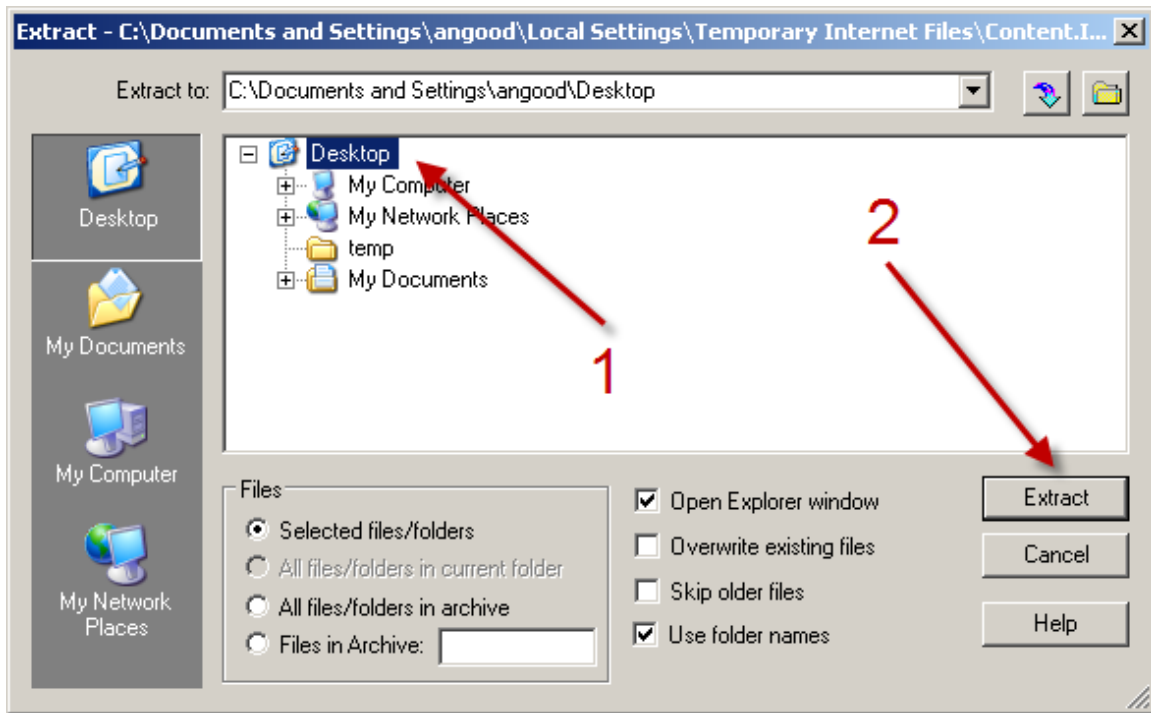
3.1 Saving the file

Click once on the file to highlight it (1), then Click on “Extract” (2).



3.2 Choosing file location

Click on “Desktop” (1) and then Click on “Extract” (2).



3.3 Saving the file completed

When you have a green light, the file has been downloaded and is ready for use.

