

North Carolina Department of Transportation
Traffic Safety Unit

Checking Unmileposted Ordinances Recommended for Feature Report Updates
March 23, 2012

1. Does the recommendation package have the following required items?

- ordinance mileposting worksheet (cover sheet)
- TEAAS ordinance report
- TEAAS feature report
- historical DOT map (with approximate location of the ordinance highlighted)
- current DOT map (with approximate location of the ordinance highlighted)

Note – Additional non-DOT maps may be attached to clarify local road names.

2. Are the following fields in Section B of the worksheet complete?

- ordinance number
- county name
- on road

3. Is the attached ordinance report for the “ordinance number” listed in Section B of the worksheet?

4. Is the attached features report for the “county name” and “on road” listed in Section B of the worksheet?

5. Is the begin milepost of the attached features report equal to zero (0.000)?

6. Are the recommended features report updates appropriate based on the attached maps?

7. Do the recommended features report updates have the following items?

- mileposts
- 8-digit codes
- special types (3-leg intersection, interchange, etc.)
- directions to next (NE, NW, SE, SW)

8. Do the recommended features report updates create any new loops?

9. Are any recommended features report updates that are outside the begin/end milepost limits indicated as “Beyond Route Limits” (BRL)?

10. Review the recommended begin reference road information in Section C (skip this step if the **begin** reference in Section B mileposted).

- Is the recommended milepost reasonable based on the ordinance description, the features report and any recommended updates, and attached maps?
- Is the recommended milepost \geq the begin milepost of the features report?
- Is the recommended milepost \leq the end milepost of the features report?
- Is the recommended begin reference road a unique (non-loop) feature on the features report?
- Is the distance calculated correctly based on the recommended milepost and the milepost of the recommended begin reference road?
- Is the direction correct based on the recommended milepost and the features report?

11. Review the recommended end reference road information in Section C (skip this step if the **end** reference in Section B mileposted).

- Is the recommended milepost reasonable based on the ordinance description, the features report and any recommended updates, and attached maps?
- Is the recommended milepost \geq the begin milepost of the features report?
- Is the recommended milepost \leq the end milepost of the features report?
- Is the recommended begin reference road a unique (non-loop) feature on the features report?
- Is the distance calculated correctly based on the recommended milepost and the milepost of the recommended begin reference road?
- Is the direction correct based on the recommended milepost and the features report?

12. If a problem, make a note of the issue and return the recommendations.

13. If no problems, sign and date the recommendations.

14. If no problems, send the features reports to be updated.