



NORTH CAROLINA

Department of Transportation



Integrated Mobility Division Transit Systems Call

February 8, 2023

AGENDA

- Finance & Grant Admin. Updates
- Procurement & Vehicle Updates
- Compliance updates
- Multimodal Planning Updates
- Other reminders and updates
- Questions

Finance Updates



ROAP Update as of February 6, 2023

ROAP Overview DASHBOARD

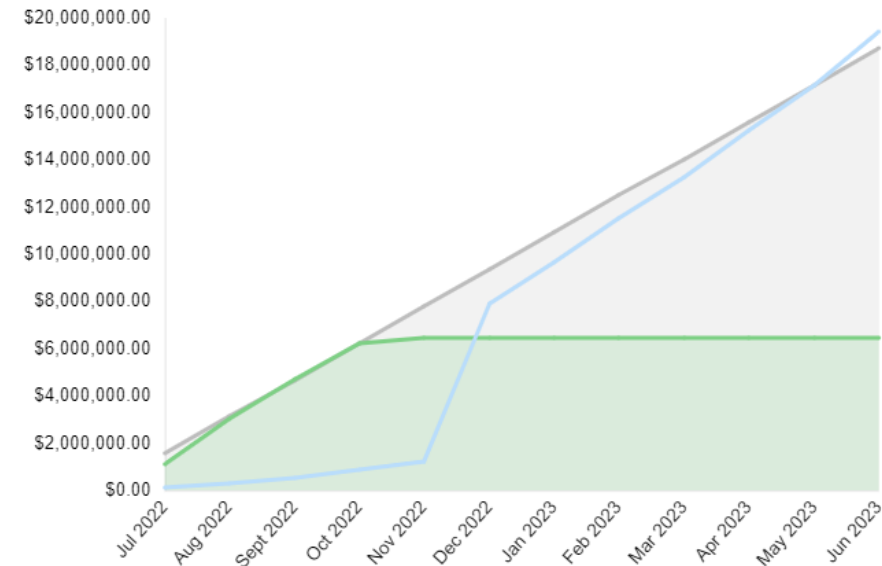


Overall ROAP Stats			
Primary	Amount	% Total Allocation	
ROAP Allocation	\$18,690,029		
Carryover	\$3,629,744		
Allocation + Carryover	\$22,319,773		
Transferred Out	\$81,814		0%
YTD Expenditures	\$6,929,086		37%
Total Balance	\$15,308,873		82%

EDTAP, EMPL, RGP Stats				
SFY2023	Net Allocation	Expenditures	% Expended	County Funds Used
EDTAP	\$9,992,052	\$3,110,816	31%	\$294,859
EMPL	\$2,890,910	\$1,125,481	39%	\$408,166
RGP	\$9,354,990	\$2,692,789	29%	\$52,321
Totals	\$22,237,951	\$6,929,086	31%	\$755,346

Net Allocation includes Carryover Amounts and Transfers.

Actual vs Projected Expenditures



ROAP Update Continued

- FY 2023 ROAP 2nd disbursement occurred during the week of January 16, 2023.
- The completed 2nd Certified Statement was due in the FY23 ROAP drop box in EBS by January 20, 2023. If statement hasn't been submitted yet, please let me know when to expect it.
- December 2022 ROAP report is due February 15th.

The link to the SmartSheet is:

<https://app.smartsheet.com/b/form/ea46d9e0611c406d84b62a9b72b82c78>

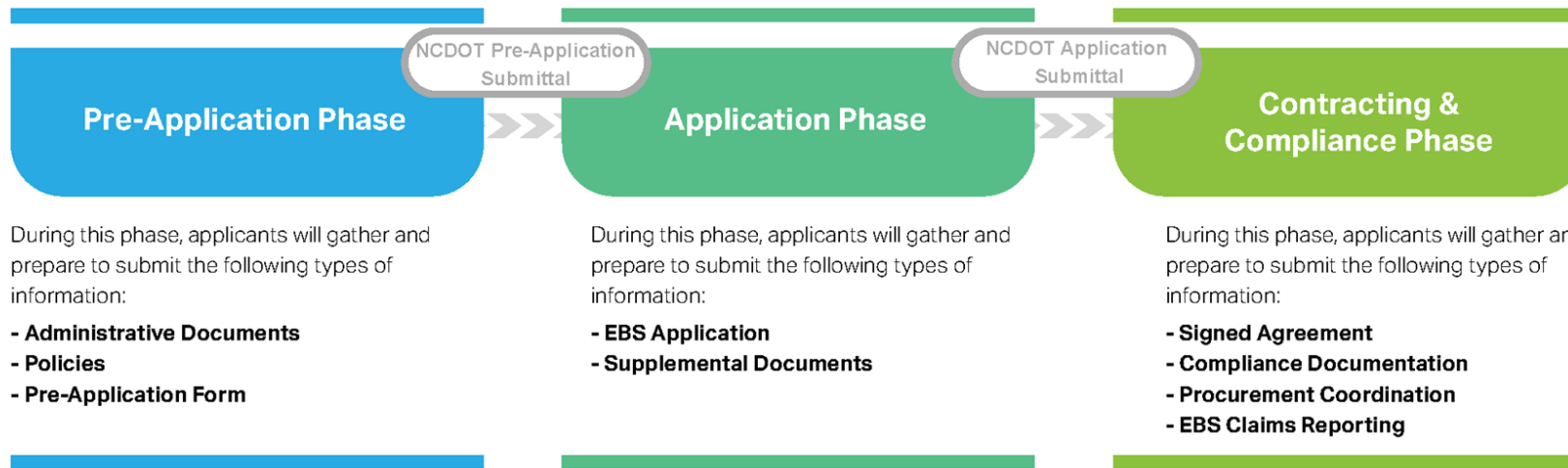
Grant Administration & Procurement Updates



Key Updates

- Program Release: FY24 Capital Cost of Contracting
 - Opened: January 6, 2023 Deadline: Friday, February 3rd.
 - Eligible recipients: 5311 Subrecipients when offering additional types of transit service like microtransit, that have not been traditionally offered in a particular location.
 - IMD is reviewing applications and will make award decisions soon.
- FY24 5303 Planning Grant MPOS/RPOS Draft UPWPs due January 31, 2023 in EBS.
 - Final UPWP and other required documentation due March 31st.
- ★ • Please partner with your RGS to complete all documentation requests for EBS applications.
- The Certs and Assurances are due in EBS uploaded into FY2024 Certs & Assurances Drop Box by Thursday, April 27, 2023 in order to meet the FTA guidelines of submitting them within 90 days of publication.

FY 25 Unified Grant Application (UGA) Process



Key Dates: April 3, 2023, Open Call for Projects – Friday, October 6, 2023, Grant Applications due in EBS

- What's New and Benefits to Applicants**
- Interactive, single guidance document
 - Organized into 3 distinct phases
 - Efficiency by pre-completing some documents in pre-application phase
 - State and Federal guidance
 - Extended application period
 - Simplified process by integrating applications into single process
 - Streamlined process and material, and outlining eligibility clearly
 - Modernized process by incorporating SmartSheet and Docusign

- FY25 Call for Projects training webinars planned for Tuesday, March 21 and Wednesday, March 22. Details to follow.

Vehicle Capital Supplemental Funding

For transit systems with outstanding FY 22 and FY 23 vehicle orders, your transit system will have the opportunity to order vehicles when the new state contract is executed (estimated Spring 2023). Vehicle overages will be funded with federal and state funding with no additional local funding required.

- IMD will provide further instructions soon on the change request process.
- Supplemental agreements will be issued based on the change request and the new federal/state/local funding split.
- New order forms will be distributed to the transit systems following the award of the new state vehicle contract.
- Order forms should be sent to the vendor with cc to Chris Dodson, IMD Procurement Officer.

Procurement Updates

Procurement Updates

- Raised Roof Van/LTV Contract Status Update
 - As of 10/5/21, the previous NCDOT-specific contract for LTVs has expired
 - The IFB (Invitation for Bids) for an NCDOT-specific contract for LTVs and Raised Roof Vans was advertised as of 8/8/22; **Bids opened as of 12/13/22**
 - Mid-roof and high-top RR vans
 - 20ft, 22ft, 25ft and 28ft Light Transit Cutaway-type Vehicles (LTV)
 - Fully electric has been advertised as an eligible option for vendors to bid on
 - Currently projecting that contract awards will take place in March of 2022
 - Order forms for FY23 vehicle projects will be released shortly after
 - NCDOT will pay the federal and state share for the higher pricing on FY22 and FY23 vehicle projects

Procurement Updates

- Competitive Solicitations for Capital and Operating Purchases
 - Reminder that any capital purchase made over \$10,000 that utilizes FTA/NCDOT funding will need approval from IMD Procurement prior to the issuance of a purchase order
 - This may also apply to operating contracts if the value of the contract exceeds \$10,000
- Tech RFP
 - Due to delays with NCDOT's Technology RFP for Scheduling Software, systems may now look at additional resources for obtaining new scheduling software through competitive means
 - **Only if there has been funding already identified for those projects**
 - Systems that were approved for Capital Technology/Scheduling Software purchases may reach out to me for guidance on how to move forward with issuing a competitive solicitation or reaching out to prospective vendors for quotes

Chris Dodson, Procurement Officer

cbdodson@ncdot.gov

919-707-4696

Compliance Updates

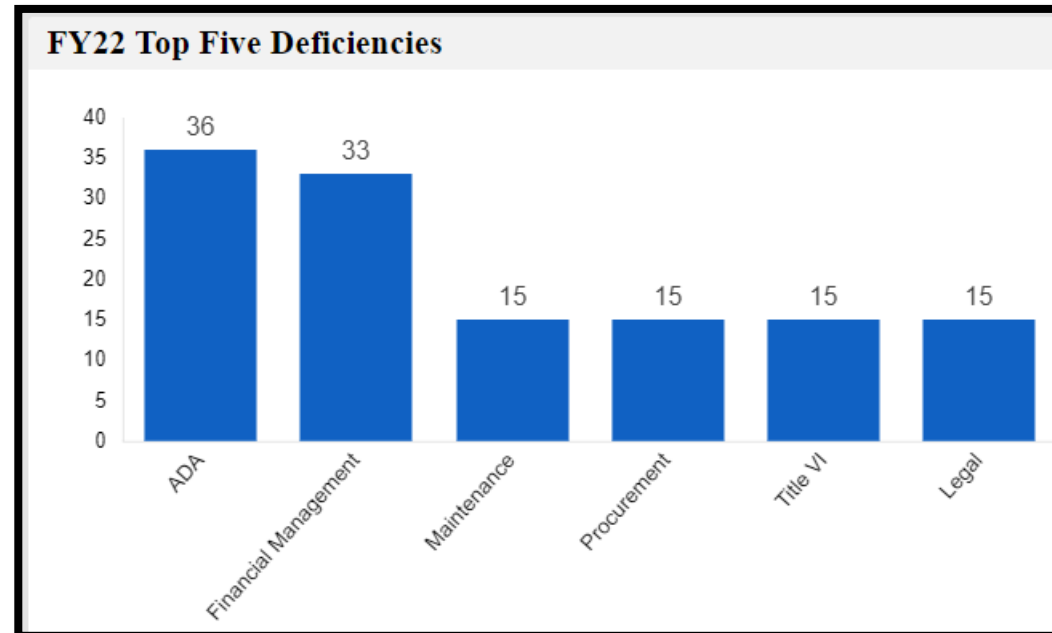
Compliance Review Updates

Compliance Review (34 Reviews in Total)

- Compliance Review Visits Conducted: 33 (100%)
- Systems that have fully completed their Reviews: 13 (39%)
- Systems that have not fully completed their Reviews: 20 (61%)
- Compliance Reviews in the Corrective Action Stage: 30 (88%)
- Closed (1 – No Deficiencies, 2 – Deficiencies Satisfied): 3 (10%)

Current Trends so far

- 186 Total Deficiencies (98 closed)
- Top Five Findings Categories:
 - ADA (36)
 - Financial Management (33)
 - Maintenance (15)
 - Procurement (15)
 - Title VI (15)
 - Legal (15)



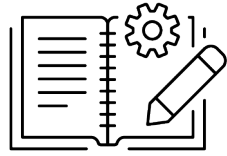
DAMIS Reporting

- Reminder about entering CY 2022 DAMIS information ASAP
- February 15 firm deadline to submit in DAMIS portal
- Please follow up with Kevin Edwards with any questions



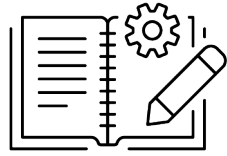
Multimodal Planning Updates

Multimodal Planning Grants Call for Projects



- Applications opening this week
- Funding for municipal and county bicycle and pedestrian transportation plans
 - Transit corridors are evaluated where fixed-route/deviated fixed route services exist
- Local match required, depending on population of jurisdiction

Multimodal Planning Grants Call for Projects



- Funding Options:
 - Project Acceleration Plans for towns <10,000 population
 - Comprehensive Bike and/or Pedestrian Plans
 - Multimodal Plan where existing fixed-route or deviated fixed-route service exists
 - Plan Updates to existing plans < 5 years old

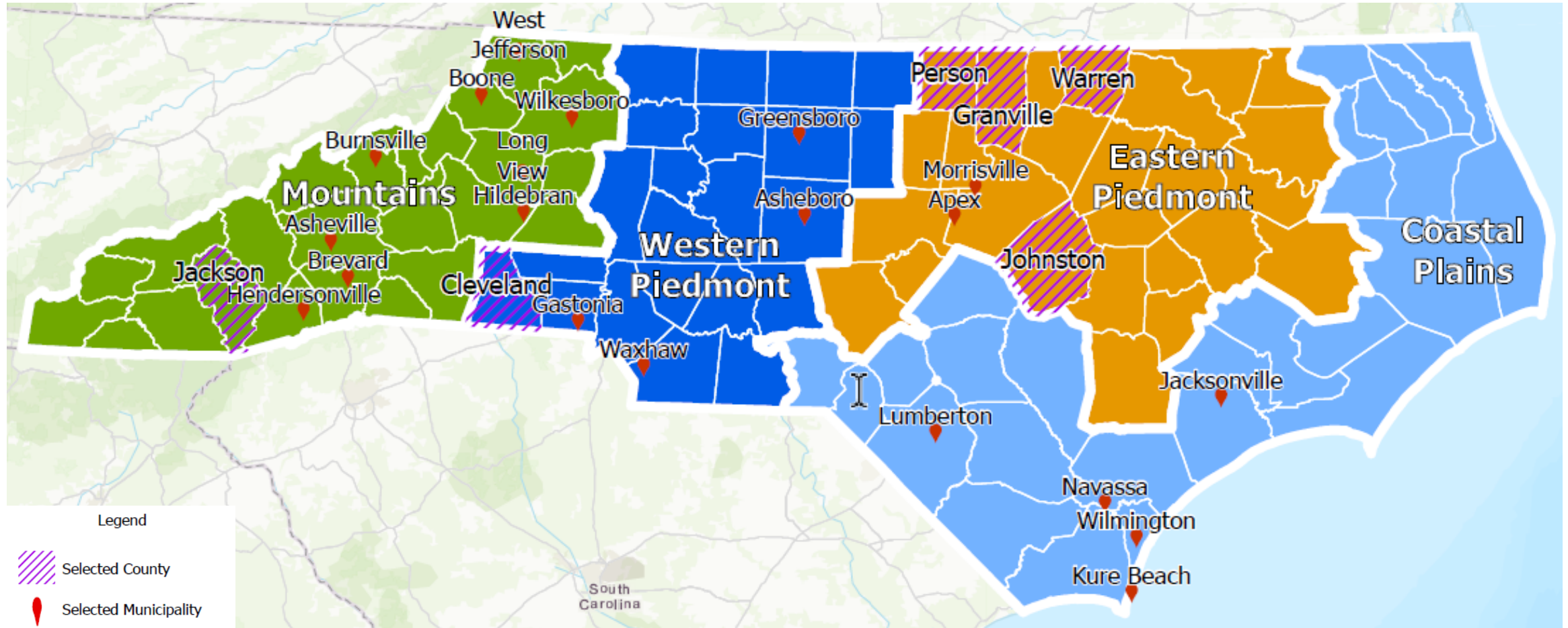
Paved Trails & Sidewalks Feasibility Study Grant Program

- Press release today announcing grant awards
- Types of projects selected: paved trails, greenways, sidepaths, sidewalks
- Applicants - local governments, regional planning agencies, non-profits
- 59 applications / 25 awarded
- ~\$5M requested / ~\$2.5M awarded
- Study components:
 - Community engagement
 - Existing condition analysis
 - Environmental, utility, right-of-way and other considerations
 - Alternative evaluation
 - Recommended alignment, cost estimate
 - Implementation plan
- Studies will start in spring 2023



Paved Trails & Sidewalks Feasibility Study Grant Program

Selected Communities



Safe Routes to School – Non-Infrastructure Grant Program

- Call for applications ended on Monday February 6th for three-year grant program
 - IIJA – codified program and setup structure for funding with TAP and legacy SAFETU funds.
- Applications are currently under review
 - Just over \$5.2 million in grant requests
- Anticipate award announcements in March or April 2023.



Bicycle Helmet Initiative

- Call for applications ended on Friday February 3rd
- Applications are currently under review internally
 - New record of 290 applications submitted and over 22,000 helmets requested in the program
- Anticipate award announcements in March or April 2023.
- BHI recipient report from 2022 is being finalized





NORTH CAROLINA

Department of Transportation



FY2024 TDM Grant Call for Applications



Integrated Mobility Division
N.C. DEPARTMENT OF TRANSPORTATION

TDM Strategies Overview

Strategies aimed at providing travelers with travel choices such as work location, route, and time and mode of travel to optimize all modes within the transportation system to help reduce single occupancy vehicle (SOV) trips

Carpool/Vanpool



Telework



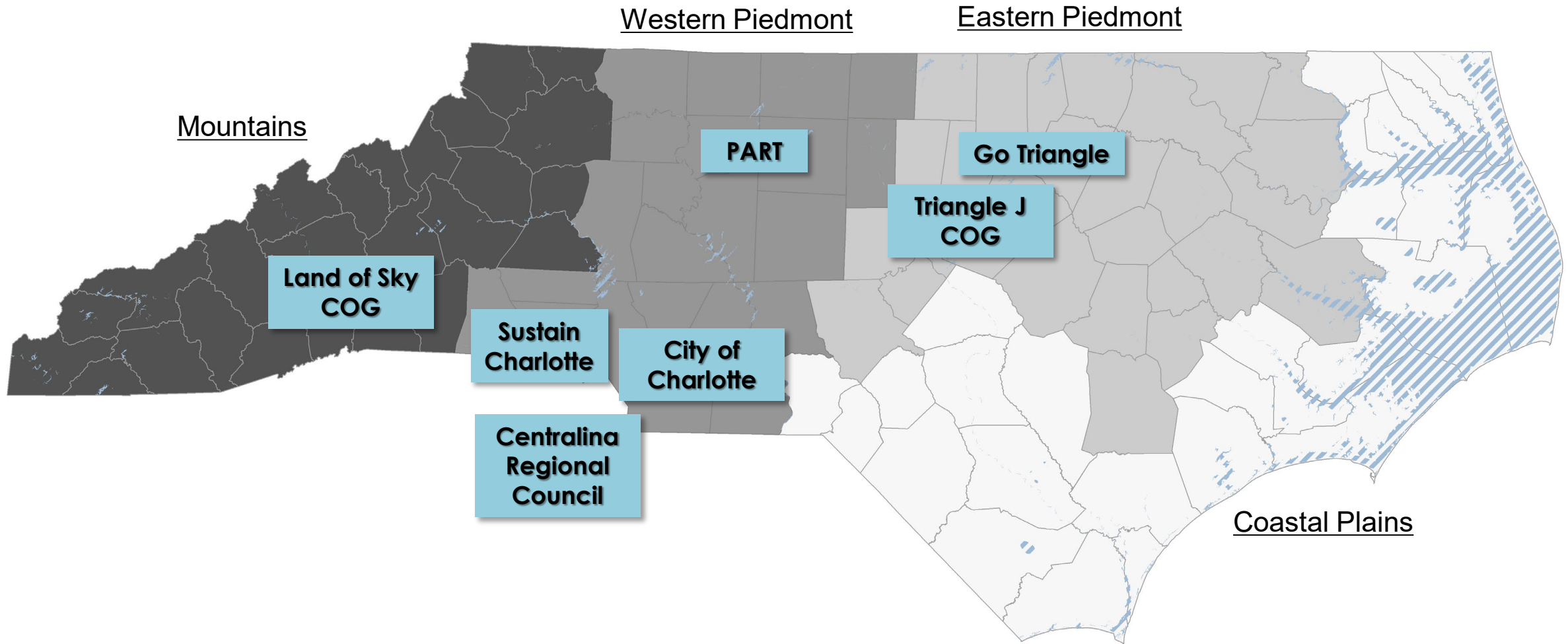
Alternative Modes



Parking Policies



Currently Funded TDM Partners



Eligible Funding Activities

- The TDM program funds up to 50% of total program administration expenses.
 - Marketing efforts/activities
 - Coordination with local planning efforts
 - Facilitating ride matching through ShareTheRideNC
 - Promoting Best Workplaces for Commuters program
 - Collecting & reporting of data
 - Planning work related to the development of a TDM Plan
- Capital expenses & funding for prizes, incentives, food for events/meetings are not eligible

Key Dates

Dates	Task/Event
Feb-15-2023	TDM application materials posted to NCDOT website
Mar-17-2023	Deadline for FY 2024 TDM applications & budget to be submitted in EBS
May-2023	FY 2024 TDM Projects presented to NC Board of Transportation
Jul-1-2023	Beginning of State fiscal year & Period of Performance for FY 2024 TDM programs

[Transportation Demand Management \(TDM\) \(ncdot.gov\)](#)

Transportation Demand Management (TDM)

Home > Connect NCDOT > Doing Business > Public Trans > Transportation Demand Management (TDM)

Transportation Demand Management (TDM)

Rectangular Snip

Transportation Demand Management (TDM) programs promote the use of all transportation options available, rather than defaulting to single occupant vehicle use. Included among these travel options are carpooling, vanpooling, teleworking, transit, bicycle, flexible work hours, compressed work weeks and parking policies/pricing structures. The NCDOT Integrated Mobility Division (IMD) funds TDM programs to continue supporting the provisions of the Ambient Air Quality Improvement Act of 1999, Senate Bill 953, which addressed concerns over ground level ozone pollution from motor vehicles and the need to deal with increasing vehicle miles traveled (VMT) and NOx emissions. The bill established a goal of reducing the growth of commuter VMT in the state by 25 percent from 2000 until 2009 and that goal was achieved. Continuing strides have been made in the years following this achievement.

Grant Application Call for Projects

Application	Deadline
FY23 TDM Application Package	Deadline March 18th



PTD – Document Library

Resource documents and materials for Business Partners and Transit Providers.

PTD – Quick Links

[PTD Intern & Apprenticeship Program Video](#)

[Statewide Benefits of Transit by Transit System](#)

[Volkswagen Settlement](#)

[GIS and Mapping](#)

[NCDOT Approved Product List Portal](#)

[BOT Agenda Website](#)



Employee Directory

Staff contacts for *Integrated Mobility Division*.

FY 2024 TDM Application Materials

- Application Overview and Guidance
- Application Checklist
- Program Resolution
- Program Funding Justification Form
- Local Share Certification
- TDM Scorecard
- UEI Verification Instructions
- Annual TDM Plan Template

For Questions or Assistance

Nick Morrison

Multimodal Transportation Planner- Eastern Piedmont

919-707-2608 (Office)

nemorrison@ncdot.gov

Other Updates & Reminders



FTA Discretionary Grant Released

- Areas of Persistent Poverty Program FY 2023 Notice of Funding Opportunity
 - Under the AoPP Program, eligible projects are planning, engineering, or development of technical or financing plans for projects eligible under Chapter 53 of title 49, United States Code that will assist Areas of Persistent Poverty or Historically Disadvantaged Communities.
 - For example, these activities may include planning, engineering, or development of technical or financing plans **for improved transit services; new transit routes; engineering for transit facilities and improvements to existing facilities; innovative technologies; planning for low or no emission buses; planning for a new bus facility or intermodal center that supports transit services; integrated fare collections systems; or coordinated public transit human service transportation plans to improve transit service in an Area of Persistent Poverty or Historically Disadvantaged Community**
 - **Survey responses due February 10**

FTA Discretionary Grant Released: 5339 (b) & (c)

- FY23 Low or No Emission Grant Program & the Grants for Buses and Bus Facilities Competitive Program
- Survey responses due February 15

Low-No Program

Eligible projects include:

- purchasing or leasing low- or no-emission buses
- constructing facilities and related equipment (including intelligent technology and software) for low- or no-emission buses
- constructing new public transportation facilities to accommodate low- or no-emission buses
- rehabilitating or improving existing public transportation facilities to accommodate low- or no-emission buses

Bus & Bus Facilities Program

Capital projects to:

- Replace buses, vans, and related equipment
- Construct bus-related facilities

NCDOT IMD FY23 Partner Survey Overview

- Later this month, IMD will launch a survey to determine stakeholder and partner satisfaction with IMD staff, programs, processes, activities, achievements and strategies.
- Open February 27 – March 10, 2023
- Available online via PublicInput.com
- Takes 15-20 minutes to complete
- Results will be compiled and shared by IMD
- Results will help IMD make improvements to better meet stakeholder and partner needs



IMD SmartSheet Links for Transit Systems

IMD SmartSheet Links for Transit Systems

This page will list commonly used SmartSheet Links will doing business with IMD. Please send any questions to Timothy Blair Chambers, Jr., Compliance & Procurement Branch Manager, Integrated Mobility Division, North Carolina Department of Transportation, 919-707-4693 (office) or tbchambers@ncdot.gov.

General/Surveys

- Provide feedback from Transit Calls and Ideas for training topics here.
- Vehicle Rebuild Waiver Survey (Closes 01/13/23)
- 🔗 HOPE Grant Project - Mountains to Sea: Electrifying North Carolina's Transit Fleets Webinar (Jan 17)
- 🔗 NCDOT-IMD Presents "Claim Submittal 101" (Jan 12)
- 🔗 Disadvantaged Business Enterprise Stakeholders Meeting (Jan 10)

ROAP Reports

- ROAP Report Entry (Monthly)

Transit Activity Reporting

- Accident/Incident Reporting (Active)

Charter Reports

- Charter Report Quarterly Submission (new)

Vehicle Related Reporting

- Vehicle Disposition Tracking (Coming Soon)

Transit Communication Hub

IMD Calendar (Website) (View Only) : smartsheet Report Abuse Help

Calendar View Filter

February - March 2023

1 Month

February 2023

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 5	6	7	8	9	10	11
Areas of Persistent Poverty Program FY 2023 Survey of Interest Window						
FY23 Low or No Emission Grant Program & the Grants for Buses and Bus Facilities Competitive Pro						
FY24 5303 Planning Application Window						
			Transit System			
12	13	14	15	16	17	18
FY23 Low or No Emission Grant Program & the Grants for Buses and Bus Facil						
FY24 5303 Planning Application Window						
			Multimodal Up			
19	20	21	22	23	24	25
FY24 5303 Planning Application Window						
26	27	28	March 1	2	3	4
		Monthly Claim				
FY24 5303 Planning Application Window						
5	6	7	8	9	10	11
			Transit System			
FY24 5303 Planning Application Window						

View Detail

FY23 Low or No Emission Grant Program & the Grants for Buses and Bus Facilities Competitive Program Survey of Interest Window

Date
02/07/23

End Date
02/15/23

Time

Link
<https://app.smartsheet.com/b/form/6ef27e6b03434abc8fe>

Point of Contact
Blair Chambers

Contact Email
tbchambers@ncdot.gov

Transit Communication Hub

Due in the Last 30 Days & the Next 45 Days (View): [smartsheet](#)

Transit System Meeting @ 1pm	02/08/23
DAMIS Report FY23 (Jan - Dec) (CT)	02/15/23
Multimodal Updates Meeting	02/15/23
Monthly Claims Due (w/DBE and Progress Reports)	02/28/23
Transit System Meeting @ 1pm	03/08/23

Communications

✓ Date Sent	 Name	Subject
2/7/2023	 FY23 5339 Survey of Interest ✱	Announcements
2/6/2023	 TLDP Registration - Spring 2023 ✱	Training
1/30/2023	 FY2024 Application Certs and Assurances Package	Announcements
1/30/2023	 Areas of Persistent Poverty Program FY2023 Notice of Funding Opportunity ✱	Announcements

QUESTIONS



Previous slides, recordings and FAQs:

<https://connect.ncdot.gov/business/Transit/Pages/Transit-Meeting-Resources.aspx>

Provide feedback and ideas for topics:

<https://app.smartsheet.com/b/form/f626a9fbbd7649e4ba4dd45b3bedbcfd>