



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

GOVERNOR

SECRETARY

May 31, 2020

Town of Chapel Hill  
405 Martin Luther King Jr. Blvd.  
Chapel Hill, NC 27514-5705

Subject: Final Voucher Date Project: U- 4726 IB WBS: 36268.3.ST17  
F.A. #: 0703016

Gentlemen:

The FHWA has established a final voucher date of **May 8, 2020** for the above referenced project. The Minimum Records Retention Period is three years from the Final Voucher Date or **May 8, 2023**.

The Town of Chapel Hill is responsible for maintaining all records for this minimum retention period.

Please note that project records are subject to audit by Federal agencies for a minimum of three (3) years after acceptance of the project. The Town of Chapel Hill will be responsible for providing reasonable access to all project records for audit or review during the entire retention period until May 8, 2023. Agencies that may audit your project records include but are not limited to:

- FHWA (NC Division Office, USDOT Headquarters, FHWA Office of Inspector General)
- NCDOT (Office of Inspector General, Fiscal Management Division, Local Programs Management Office)
- NC Office of State Budget and Management
- NC Office of Economic Recovery and Investment NC Auditor's Office

If you have any questions, please advise.

Sincerely,

DIVISION ENGINEER

cc- State Construction Engineer  
State Materials Engineer  
Manager of the Programs Management Office

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